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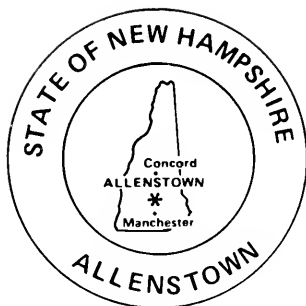
Annual
Report

1980

1980



For the Year Ending
December 31, 1980



ALLENSTOWN

Annual Reports

*of the Selectmen and Treasurer together with
the Reports of the Road Agent and other
Officers of the Town of Allenstown, New Hamp-
shire for the Fiscal Year ending*

December 31, 1980

1980

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TOWN OFFICERS

MODERATOR

Roger Letendre

Ferry St.

TOWN CLERK

Edward R. Cyr

9 Letendre Ave. 485-3111

TOWN TREASURER

Catherine Valley

41 Main St.

SELECTMEN

Laurent R. Bernard

26 Main St.

Term Expires 1981

Arthur Bettez

63 River Rd.

Term Expires 1982

Gabriel Daneault

34 Al's Ave.

Term Expires 1983

TAX COLLECTOR

Jacqueline Nadeau

6 Bailey Ave.

ROAD AGENT

Joseph Benninghove

16 Webster St.

TRUSTEE OF TRUST FUNDS

Annette Bilodeau

Ferry St.

CIVIL DEFENSE DIRECTOR

Roger Letendre

8 Ferry St.

HEALTH OFFICER

Sharon Ahearn

Summers Ave.

OVERSEER OF POOR

Sharon Ahearn

Summers Ave.

SEWER COMMISSIONERS

Michael Chroniak

Term Expires 1981

Donald Chaput

Term Expires 1982

Charles Todd

Term Expires 1983

BUDGET COMMITTEE

Lionel P. Stokes	Term Expires 1981
Roger Menard	Term Expires 1981
Richard Raymond	Term Expires 1981
Richard McNamara	Term Expires 1981
Arthur Girard	Term Expires 1982
Roger Laflamme	Term Expires 1982
Patricia Higgins	Term Expires 1982
Leandre Desrochers	Term Expires 1982
Joseph Lamy	Term Expires 1983
Ronald Daviault	Term Expires 1983
Irene Boisvert	Term Expires 1983

LIBRARIAN

Mrs. Anita Letendre	1 Notre Dame Ave.
Mrs. Georgette Plourde Assistant	3 School St.
Mrs. Betty Richard Assistant	7 Whitten St.

LIBRARY TRUSTEES

Edith Antunes	Term Expires 1980
Florence Parlange	Term Expires 1981
Mary Kneeland	Term Expires 1982

BUILDING INSPECTOR

Robert O. Girard	1 Ray Court
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FIRE CHIEF

Roger Letendre	8 Ferry St.
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FOREST FIRE WARDENS

Rene Boudreau	Theodore Ave.
Robert King Deputy	
James Lane Deputy	

POLICE DEPARTMENT

Norman H. Connor	Chief	485-9501 or 485-9502
Charles DeFelice		Sgt.
Stephen Agrafiotis		Patrolman
	Aubrey Viar, Lt.	

PART TIME OFFICERS

Paul Hill	Richard Denis
Roger Bilodeau	Bernard Joly
Lois Theuner	Matron

SCHOOL CROSSING GUARD

Olive Bonenfant	Florence Audet
	Marguerite Gosselin Sub.

SUPERVISORS OF CHECKLIST

Priscilla Lemaire	Term Expires 1982
Ella Bellerose	Term Expires 1984
Louise Letendre	Term Expires 1986

PLANNING BOARD

Donald Chaput	Term Expires 1981
Laurent R. Bernard	Term Expires 1981
Robert O. Girard, Chairman	Term Expires 1982
Roger Laflamme	Term Expires 1984
Frances Boisvert	Term Expires 1985

BOARD OF ADJUSTMENT

Linda Welch	Term Expires 1981
Charles Currier	Term Expires 1982
Alfred Levesque, Chairman	Term Expires 1983
Maurice Ahearn	Term Expires 1984
Nancy Drew	Term Expires 1985

ALTERNATES

Ray Chouinard	Joan Menard
Louis Savaria	Arthur Houle
Patricia Manseau	

TOWN CLERK

Edward R. Cyr
Route #3
Allentown
Phone # 485-3111

HOURS

Mon. Through Fri.
8:00 to 12 Noon
12:30 to 5:00 PM
Friday Evenings: 5:30 to 7:30 PM

ANIMAL CONTROL OFFICER

Richard Denis	485-9101
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MINUTES OF ANNUAL MEETING 1980 TOWN OF ALLENSTOWN

The annual meeting of the Town of Allenstown was held on March 15, 1980. Meeting was called to order at 7:00 p.m. by Roger Letendre.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

This Article was taken care of on March 11, 1980. The results are known.

ARTICLE 2. (A) To see if the Town will vote to amend the Allenstown Zoning Ordinance Article IV, Open Space and Farming Zone by deleting the present Section 401 (a), which requires a minimum of 200 feet frontage and 40,000 square feet lot area for single family and two family dwellings and inserting in its place the following:

“a. Single family and two family dwellings provided that no such dwelling shall be located on a lot with less than 200 feet frontage along one street, no single family shall be located on a lot measuring less than 2 acres in area, and no two family dwelling shall be located on a lot measuring less than three acres in area.”

(B) To see if the Town will vote to amend the Allenstown Zoning Ordinance Article VIII, Section 813 (c) (1) regarding mobile home park permits, by deleting the following sentence: “The annual cost of this permit shall be \$25.00 for each mobile home space within a mobile home park.” Said article and section to read as follows:

“c. Mobile Park Permits.

1. Permit Required: It shall be unlawful for any person to construct, maintain, operate or alter any mobilehome park within the limits of the Town of Allenstown unless he or she or any firm holds a valid mobilehome park permit issued annually by the Selectmen in the name of such person or persons or firm for the specific mobilehome park. All initial applications for mobilehome park permits shall be made to the Selectmen, who shall refer the application to the Planning Board for recommendations. Issuance of the permit by the Selectmen shall be contingent upon compliance with all ordinances and regulations of the Town of Allenstown and all statutes and regulations of the State of New Hampshire.” (This article, at the conclusion of second public hearing on October 17, 1979, was recommended by the Planning Board.)

This Article was taken care of on March 11, 1980. The results are known.

ARTICLE 3. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.

A Motion was made by Adelard Hebert and seconded by Carlton Deane to accept Article 3 as read. Voted and passed.

ARTICLE 4. To see if the Town will vote to give a one (1%) per cent discount on all 1980 property taxes paid within thirty days (30) after mailing of the tax bills.

A motion was made by Carlton Deane and seconded by John Welch to accept Article 4 as read. Voted and passed.

ARTICLE 5. To see if the Town will raise the sum of \$6,000.00 to install inground gas tank for the use of town vehicles and school busses. Said gas and diesel fuel to be purchased through state bids at a savings to the Town of Allenstown of approximately 30 cents per gallon. (This article not recommended by Budget Committee.)

A Motion was made by Al Levesque and seconded by Walter Batchelder to accept Article 5 as read. Roger Menard stated that the Budget Committee felt there would be vandalism and abuse and thus the town would not realize a substantial savings. The tanks would be installed next to the fire station. Voted upon and defeated.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$300.00 for the purpose of installing two street lights at the following locations:

1. Park Street Lt. Co. Pole No. 2
2. Howe Street Lt. Co. Pole No. 4

(This article is recommended by the Budget Committee.)

A Motion was made by Sharon Ahern and seconded by Linda Welch to accept Article 6 as read. Voted and passed.

ARTICLE 7. (By Petition) To see if the Town will vote to raise and appropriate the sum of \$300.00 for the purpose of installing two street lights at the following locations:

1. Dodge Road Lt. Co. Pole No. 5
2. Dodge Road Lt. Co. Pole No. 8

(This article is recommended by the Budget Committee.)

A Motion was made by Roger Menard and seconded by Sharon Ahern to accept Article 7 as read. Voted and passed.

ARTICLE 8. To see if the Town will vote to accept the following as Town streets: Park Street and Howe Street as shown on the official Town of Allenstown Property Tax Map.

A Motion was made by Adelard Hebert and seconded by Ernest Beauchesne to accept Article 8 as read. Voted and passed.

ARTICLE 9. To see if the Town will vote to accept the following as Town streets: Martinson Lane, Summers Avenue, and Riverside Drive as shown on the official Town of Allenstown Property Tax Map.

A Motion was made by Roland Landry and seconded by Linda Welch to accept Article 9 as read. There was a general discussion as to proper drainage and paving on these streets. Mr. Riopel stated Allentown had passed laws years ago requiring 12 inches of gravel and no dead end streets. A Riverside Park resident spoke on favor of accepting these streets. This Article passed by a show of hands, 160 yes and 48 no votes.

ARTICLE 10. To see if the Town will raise and appropriate the sum of \$2,000.00 for engineering costs and the construction of a storm drain system to alleviate existing surface water problems on Lubern Avenue and Bailey Avenue.

(This article is recommended by the Budget Committee.)

A Motion was made by Sharon Ahern and seconded by William Smith to accept Article 10 as read. It was stated that this \$2,000 sum is included in \$5,000 appropriated and that the Town would save that much in only one year for gravel that would have to be purchased. Voted and passed.

ARTICLE 11. (By Petition) To see if the Town will change the term of office of the Road Agent from a one year term to a two year term.

A Motion was made by Carlton Deane and seconded by Linda Welch to accept Article 11 as read. There was a general discussion as to the advisability of a two year term. Mr. Therrien, the town attorney, was asked to look in the statutes to see if there was a law limiting the term to one year only. Voted and passed.

ARTICLE 12. To see if the Town will raise the sum of \$3,500.00 to be placed in the Capital Reserve Fund, for the purpose of purchasing a new police cruiser. (This article is recommended by the Budget Committee.)

A Motion was made by Donald Peloquin and seconded by Linda Welch to accept Article 12 as read. Voted and passed.

ARTICLE 13. To see if the Town will vote to raise the sum of Ten Thousand (\$10,000.00) Dollars to authorize the completion of two tennis courts on Allentown Park Property being adjacent to Reynold Street.

Said appropriation being contingent upon the Town receiving Five Thousand (\$5,000.00) Dollars in State or Federal funds. (This article is not recommended by the Budget Committee.)

A Motion was made by Adelard Hebert and seconded by Clyde Erno to accept Article 13 as read. Carlton Deane asked where the \$30,000 we appropriated in previous years was. Mr. Bernard said we had \$20,000.00 Mr. Deane asked when we were actually going to have these constructed and was told when we had enough funds. It was stated that the Budget Committee felt that we were going nowhere with this and that was the reason why it disapproved of the Article. Voted upon and defeated.

ARTICLE 14. To see if the Town will authorize the Allenstown Recreation Commission to apply for and accept all Federal and other funds available to be applied to the Allenstown Park Property Development mainly intending to apply for and accept Five Thousand (\$5,000.00) Dollars from the Bureau of Outdoor Recreation (BOR). (This article is recommended by the Budget Committee.)

A Motion was made by Adelard Hebert and seconded by Walter Batchelder to accept Article 14 as read. Mr. Menard stated that we really could not apply for these funds if Article 13 was defeated. Article voted upon and defeated.

ARTICLE 15. To see if the Town will authorize the Board of Selectmen to select one of the following to audit the Town's books: (a) a private certified public accountant, or (b) the State of New Hampshire Department of Revenue Administration.

A Motion was made by Carlton Deane and seconded by Mr. Averill to disapprove this article . Voted and Article defeated.

ARTICLE 16. (By Petition) To see if the Town will raise and appropriate the sum of \$1,000.00 to appear as a line item in the Selectmen's Budget for 1980, said sum to be used to assist the Green Meadows Child Care-Kindergarten, Rte. 3, Daniel Webster Highway, Hooksett, N.H. which amount would be matched 4 to 1 for federal dollars. (This article is not recommended by the Budget Committee.)

A Motion was made by Stan Felong and seconded by Al Levesque to accept Article 16 as read. There was general discussion as to why Allenstown should pay for this. Voted upon and defeated.

ARTICLE 17. To see if the Town will vote to authorize the Selectmen to execute an indemnification agreement on behalf of the Town of Allenstown indemnifying Cities Service Oil Co. for any cause, claim, expense, demand or liability which may be asserted by the Town of Pembroke in connection with the alleged gasoline seepage on Ferry Street and to pay all costs and fees in defending against any claim brought by the Town of Pembroke connected with said Ferry Street seepage problem.

A Motion was made by Richard Therrien and seconded by Gabriel Daneault to accept Article 17 as read. Mr. Therrien discussed the advisability of passing this Article. He said the Town of Allenstown would get \$80,000 if this were passed and perhaps nothing if it were defeated. Voted and passed unanimous; no dissension.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of One Thousand Four Hundred (\$1,400.00) Dollars for the Purchase of a steamcleaner. (This article is recommended by the Budget Committee.)

A Motion was made by Donald Peloquin and seconded by Pauline Auger to accept Article 18 as read, Voted and passed.

ARTICLE 19. To see if the Town will vote to have the Town collect property taxes on a semi-annual basis.

A Motion was made by Linda Welch and seconded by Sharon Ahern to accept Article 19 as read. It was stated that the passing of this article would reduce the interest on loans by about half. Voted and defeated.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of Four Thousand (\$4,000.00) Dollars for Allenstown's share of funding a juvenile officer. Said juvenile officer will work through the Hooksett District Court. (This article is recommended by the Budget Committee.)

A Motion was made by William Smith and seconded by JoAn Therrien to accept Article 20 as read. There was a discussion as to the need for a juvenile officer. It was stated that we pay one-third, Pembroke pays one-third and Hooksett pays one-third, of her salary. Voted and Passed.

ARTICLE 21. (By Petition) To see if the Town will vote to raise and appropriate the sum of Ninety-Five Thousand (\$95,000.00) Dollars for the purchase of a 1980 fire truck (100 GPM Pumper).

A. To expend from the Capital Reserve Fund \$20,000.00 for an initial payment.

B. To raise the balance to \$75,000.00 through a bond issue for five years at \$15,000.00 per year.

(This article is not recommended by the Budget Committee.)

Someone asked whether we could legally raise the budget by such a large sum. It was stated we could only legally raise the budget by \$66,819.38. Ed Cyr, Town Clerk, took over as Moderator of the meeting for Roger Letendre for this Article.

A Motion was made by Richard Peloquin and seconded by Linda Welch as follows: To see if the town will vote to raise and appropriate the sum of \$28,000, and to place in the Capital Reserve Fund for the purpose of purchasing a new fire truck and further to see if the town will authorize the Board of Selectmen to enter into a contract to purchase a new fire truck. There was a general discussion as to what kind of fire truck we were purchasing and whether we had put this out to bid. Also discussed was the advisability of spending such a large amount as it would raise our tax rate substantially. A clarification was made by Mr. Cyr on this Article who stated that we could not vote on the Article as submitted but that we could vote on the amendment. By a show of hands, 145 yes and 60 no. Amendment passed.

ARTICLE 22. To see if the Town will Authorize the withdrawal of Fifteen Thousand Seven Hundred (\$15,700.00) Dollars from the Capital Reserve Fund for the purchase of a new backhoe, which purchase price is \$15,700.00 plus trade-in. (This article is recommended by the Budget Committee.)

A Motion was made by Donald Peloquin and seconded by Stan Felong to accept Article 22 as read. Voted and passed.

ARTICLE 23. (By Petition) To see if the Town will vote to adopt the following ordinance:

“FAIR RENTAL ORDINANCE”

“Section 1. Statement of Purpose

A growing shortage of housing units resulted in a critically low vacancy rate constitutes a serious public emergency affecting the lives of a substantial proportion of those Allentown residents who reside in rental housing or mobile home parks. This emergency condition endangers the public health and welfare of the Town of Allentown and especially the health and welfare of low and moderate income persons and the elderly. The purpose of this ordinance is to alleviate the hardship caused by this emergency and at the same time to guarantee a reasonable return on their investment to landlords and property owners to establishing a fair rental board empowered to regulate residential housing and rentals in the Town of Allentown.

Section II, Coverage

The provisions of this ordinance apply to all rental units in the Town of Allentown including rented lots in mobile home parks, except:

- 1) A rental unit in an owner occupied two family house;
- 2) Rental unit in hotels, motels, inns, tourist homes and rooming or boarding houses which are rented primarily to transient guests for a period of less than thirty (30) days;
- 3) Rental units the construction of which was completed on or after January 1, 1980, or units which are created by conversion from a non-housing use on or after said date, provided however that such units shall become controlled rental units subject to this ordinance five years and one day after the date of initial occupancy;
- 4) Rental units which a governmental unit, agency or authority either owns, operates, manages or subsidizes;
- 5) Rental units in non-profits cooperatives;
- 6) Rental units in any hospital, convent, monastery, extended medical care facility, asylum, non-profit home for the aged, or dormitory owned and operated by an institution of higher education.

As used in this ordinance, a rental unit means any building, structure, or part thereof or land appurtenant thereto or any other real property rented or offered for rent for living or dwelling purposes, including houses, apartments, rooming and boarding house units, mobile homes, and lots on which mobile homes are to be situated, for living or dwelling purposes, together with all housing services connected with the use or occupancy of such a property.

Section III. Fair Rental Board

The Fair Rental Board shall be composed of two owners of property rented for residential purposes, one of whom shall be an operator of a mobile home park; two tenants, one of whom shall be a resident of a mobile home park; and one person who is neither the owner of rental property nor a tenant of residential property who shall be appointed by the other members of the board and shall be the chairperson of the board. The two landlord board members and the two tenant board members shall be appointed by the selectmen. All members of the board shall serve terms of one year. They shall serve without compensation, but such materials, storage and other expenses necessary to perform their duties as enumerated by this ordinance shall be paid by the town.

Section IV. Powers and Duties

A. The fair rental board is empowered to set maximum rents for all residential rental units in the Town of Allenstown with the exception of those units exempted under Section II. The board is empowered to roll back rents to a base rent established under Section V. The board is empowered to rule upon proposed increases in maximum rents after conducting appropriate investigations and hearings as provided in this ordinance. The board may make such studies, investigations, conduct such hearings, and obtain such information as is necessary to carry out its powers and duties.

B. The fair rental board shall issue and follow such rules and regulations, including those which are contained in this ordinance, as will further the purposes of this ordinance. The board shall publish its rules and regulations prior to promulgation in at least one newspaper with general circulation in the Town of Allenstown. All rules and regulations and written correspondence explaining the decisions and policies of the board shall be kept in the board's office and shall be available to the public for inspection and copying.

C. Three board members shall constitute a quorum. When a quorum is present, a majority vote is necessary for a decision, including all motions, orders and rulings of the board.

Section V. Base Rent

The base rent shall be the rent in effect on January 1, 1980. If the rental unit was unoccupied on January 1, 1980 but was occupied at any time prior to the acceptance of this ordinance, the maximum rent shall be the rent charged therefor for the month closest to January 1, 1980. If the maximum rent is not otherwise established, it shall be

established by the board. Any maximum rent may be subsequently adjusted under the provisions of Section VI.

Section VI. Maximum Rent Base

A. Conventional Tenancy

The board shall make such individual or general increases of the maximum rent established by Section V for any controlled rental unit as may be necessary to assure that rents for controlled rental units are established at levels which yield to landlords a fair net operating income for such units. The board shall receive petitions from tenants in opposition to such increases and shall conduct hearings in accordance with the provisions of Section VIII to rule on said petitions.

In reviewing such petitions in opposition to maximum rent increases the board shall consider relevant factors including but not limited to the following:

- a) increases or decreases in property taxes;
- b) unavoidable increases or decreases in operating and maintenance expenses;
- c) capital improvement of the rent controlled unit, as distinguished from ordinary repair, replacement and maintenance;
- d) increases or decreases in living area, furniture, furnishings or equipment;
- e) substantial deterioration of the rent controlled unit other than as a result of ordinary wear and tear; and
- f) failure on the part of the landlord to provide adequate housing services.

B. Mobile Home Lots

The board shall not approve a rent increase for a lot in a mobile home park which increase is greater than:

- 1) one half of the percentage increase in the Consumer Price index on January 1 for the year in which the increase is sought over the Consumer Price Index on January 1 of the prior year. (As used herein, the Consumer Price Index is the cost of living index published by the Federal Bureau of Labor Statistics for the New England Region.)

Example: Lot rent is \$100 per month. Consumer Price Index on January 1, 1981 is 10% higher than it was on January 1, 1980. The maximum rent increase allowable in 1981 is one half of the 10% increase or \$5.00 per month. Or

2) The mobile home park tenant's proportional share of an increase in the real estate taxes or town for the year in which the increase is sought over such taxes or assessment for the previous year. The proportionate share shall be determined by taking the total increase and dividing it by the number of rental units, including any unoccupied at the time the increase is sought, and any unit occupied by the owner or his agent. If however there is a decrease in such taxes or assessments, the tenant may petition the Board for his or her proportional share of the decrease in taxes or assessments.

Whichever is Greater

Notwithstanding any other provision of this ordinance, in the event that a park owner has encountered the need for unavoidable capital improvement which is essential to maintain the safety, welfare, or habitability of the mobile home park, the Board may in its discretion approve a rent increase in excess of the maximum rent increases established above. No such increase shall be allowed however if the Board finds that such capital improvements were primarily caused by the negligence of the parkowner or his agents.

C. In addition to its consideration of the factors set forth above, the Board may refuse to approve an other wise lawful rent increase, or may conditionally approve such increase if it determines that the affected rental unit does not comply with the minimum standards for health and safety set forward in RSA 48-A or any other state or local statute, code, ordinance, or by-law, concerning the fitness of dwellings for residential failure of the landlord to provide normal and adequate repair and maintenance.

VII. Procedures for Proposed Increases

A. When a tenant has received notice of a proposed rental increase which the tenant believes is greater than the maximum rent allowable under Section VI of this ordinance, he or she may request that the fair rental board inquire of the owner as to the basis for the increase, which inquiry shall be made by the board within ten (10) days from the date of the tenant's request. The owner shall have seven days to respond to the inquiry on forms provided by the board. If the owner fails to adequately respond to the board's request for information, without good cause, it shall be presumed that the rent increase exceeds the maximum level allowed under Section VI.

B. If a tenant requests the board to make an inquiry within seven days of receiving notice of the proposed increase, the increase shall not be effective until a final decision has been rendered by the board. If a tenant requests an inquiry after seven days of receiving notice of the proposed increase, the rent increase, if approved by the board will be effective as of the date set out in the landlord's notice of proposed rent increase.

Section VIII. Hearings

When the information is provided by the landlord in a complete manner within the requested time, it shall be given to the tenant within seven (7) days of the receipt by the board. The tenant shall then have seven (7) days to request a hearing, the increase shall be given final approval by the board. If the tenant does request a hearing, the fair rental board shall set a time and place for hearing to be held no later than 20 days from the date of the request. Written notice to the landlord and tenant of the time and place of the hearing and of their rights concerning such hearing shall be provided.

At the hearing the tenant and the landlord or their respective representatives shall present their respective cases. They each shall have the right to submit documents and information to use to the board, question each other, and present witnesses where the board determines that such witnesses will be helpful to the board in determining the issue of the validity of the rental increase. The formal rules of evidence will not apply and the board may accept any evidence which in its judgment is competent. The board shall render a decision, approve all, part, or none of the proposed rental increase based solely on the information presented at the hearing. All decisions shall be rendered within seven (7) days of the hearing and shall be in writing.

IX. Evictions

No property owner or landlord shall bring any action to recover possession of a controlled unit where such action is in retaliation for the tenant exercising his or her rights under this ordinance. Any action for possession instituted within 6 months of the time that a hearing under this ordinance has been held shall create a rebuttable presumption that such action was brought in retaliation for the tenant pursuing his or her rights under this ordinance. Such presumption, however, shall not be in effect where the tenant actually owes that landlord the equivalent of one week's rent or more, has substantially damaged the rented premises, or has violated any material provision of the rental agreement.

X. Penalties

It shall be unlawful for any person to demand, accept or receive any rent for the use or occupancy of any controlled rental unit in excess of the maximum rent determined by the fair rental board under the provisions of this ordinance. Any person who accepts or retains any rent in excess of the maximum rent determined under this ordinance shall be fined \$100 for each excess rental payment received.

All rents established in excess of the maximum rent established under this ordinance shall be void ab initio.

XI. Appeal

A landlord or tenant aggrieved by any action or decision of the board may seek review by appealing to the Board of Selectmen. The decision or action of the fair rental

board shall be overturned, modified, or altered only if the selectmen find that such decision was clearly erroneous in law or fact. No appeal shall be heard by the selectmen unless a written request is received in their office within 30 days of the mailing of the decision by the fair rental board.

XII. Partial Invalidity

If any provision of this ordinance or application thereof to any person or circumstances is held invalid, this invalidity shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Article 23 was read by Mr. Therrien. Seven people signed a petition for a secret ballot on this Article.

A motion was made by Maurice Ahern and seconded by Nancy Drew to accept Article 23 as read. There was a ten minute discussion by those in favor and those against this Article. A person in favor said they were not asking for any tax money but merely some relief. Mr. Donald Girard spoke against the Article stating that no one should dictate to a landlord what price to set for rent when operating expenses keep going up. The results of the secret ballot were out of a total of 246 votes cast, 136 "yes" and 110 "no". Article passed.

BALANCE AMOUNT OF REVENUE SHARING IS: \$50,352.86

ARTICLE 24. To see if the Town will vote to appropriate the sum of Twenty Thousand (\$20,000.00) Dollars from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation for winter and summer maintenance of the highways. (This article is recommended by the Budget Committee.)

A Motion was made by Roger Menard and seconded by Larry Bernard to accept Article 24 as read. Voted and passed.

ARTICLE 25. To see if the Town will vote to appropriate the sum of fifteen Thousand (\$15,000.00) Dollars from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation for Fire Department expense. (This article is recommended by Budget Committee.)

A Motion was made by Sharon Ahern and seconded by Linda Welch to accept Article 25 as read. Voted and passed

ARTICLE 26. To see if the Town will vote to appropriate the sum of Five Thousand (\$5,000.00) Dollars from the Federal Revenue sharing Trust Fund for use as a set-off against the budgeted appropriation for street light expense. (This article is recommended by the Budget Committee.)

A motion was made by Bruce Fogg and seconded by Carlton Deane to accept Article 26 as read. Voted and passed.

ARTICLE 27. To see if the Town will vote to appropriate the sum of Five Thousand (\$5,000.00) Dollars from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation for Police Department expense. (This article is recommended by the Budget Committee.)

A motion was made by Carlton Deane and seconded by Linda Welch to accept Article 27 as read. Voted and passed.

ARTICLE 28. To see if the Town will vote to appropriate the sum of Five Thousand Three Hundred Fifty Two Dollars and Eight-six cents (\$5,352.86) from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation for Library expense. (This article is recommended by the Budget Committee.)

A Motion was made by William Smith and seconded by Linda Welch to accept Article 28 as read. Voted and passed.

ARTICLE 29. To see if the Town will vote to accept the Budget as submitted by the Budget Committee, or pass any vote in relation thereto.

The Moderator Roger Letendre then proceeded to read the line items.

TAX MAP. A Motion was made by Carlton Deane and seconded by Walter Batchelder to cut this line item by half to \$1,500. Voted and passed.

POLICE DEPARTMENT. Mr. Marier asked why the large increase. Mr. Connor stated that part of the increase was for an increase in salaries; the Chief's salary by \$2,000 and the part-timers from \$3.57 to \$4.00 per hour. Also part of it was for a clerical worker. He stated that the amount he asked for a new radar was cut out. A Motion was made by Colin Egan and seconded by Eugene Bourque to increase the Police Department budget by \$2,000. Voted upon and defeated.

FIRE DEPARTMENT. A Motion was made by Roger Letendre and seconded by Linda Welch to increase this line item to \$44,852.00. Voted and defeated.

DAMAGE BY DOGS. A Motion was made by Richare Averill and seconded by Carlton Deane to reduce this line item by \$1,200.00. Voted and defeated.

VARIANCE. Some one asked what the large increase was for. Al Levesque said the increase was based on anticipated attorney fees.

GENERAL EXPENSES OF HIGHWAY DEPARTMENT. A Motion was made by Carlton Deane and seconded by Mr. Averill to increase this line by \$2,000.00. Voted and passed.

PARKS & PLAYGROUND. A Motion was made by Gerard Lavoie and seconded by Mrs. Bettez to increase this line item by \$500. Voted and passed.

A Motion was made by Roger Menard and seconded by William Smith to see if the Town will vote to accept the budget as amended in the amount of \$820,740.59. Voted and passed.

ARTICLE 30. To transact any other business that may legally come before said meeting.

A Motion was made by Larry Bernard and seconded by Roger Menard to adjourn the meeting at 11:30 p.m. Voted and passed.

**Petition of Town of Allenstown
DECREE FOR SPECIAL TOWN MEETING**

The above entitled petition came before the Court for hearing and the Court, having considered the evidence, finds that an emergency has arisen in the Town of Allenstown which may require an immediate expenditure of money.

It is hereby ordered, adjudged and decreed that the Selectmen of the Town of Allenstown are hereby authorized to hold a Special Town Meeting on September 9, 1980 at 7 P.M. at the Allenstown Elementary School for the purpose of acting upon the article set forth in the accompanying petition, and the Special Town Meeting shall have the same authority as that of an annual Town Meeting.

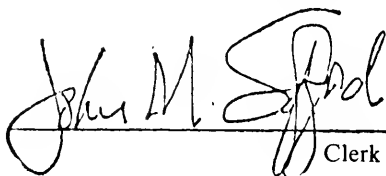
The above approval is conditioned upon compliance with all statutory requirements relating to posting and notice which control such a Special Meeting.

This decree is made solely for the purpose of permitting the Special Town Meeting to be held, and it is not to be construed nor interpreted in any other manner nor for any other purpose whatsoever.



Presiding Justice

A true copy.
Attest:


Clerk

**THE STATE OF NEW HAMPSHIRE
SPECIAL WARRANT**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE
COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN
THE TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said
Allenstown for a special meeting on Tuesday, the 9th day of September next, at
seven o'clock in the evening, to act upon the following subject.

1. To see if the Town will vote to authorize the Board of Selectmen to expend, in
addition to the original appropriation of \$25,000.00 for Town poor, the further
sum of \$25,000.00 which sum is required to meet the Court orders issued by the
Hooksett District Court.
2. To see if the Town will vote to authorize the Board of Selectmen to expend, in
addition to the original appropriation of \$2,450.00 for election and registration
expenses, the further sum of \$1,500.00 to meet expenses of the up coming
September primary and November general elections.

Given under our hands and seals this 20th day of August, 1980.

Laurent R. Bernard
Arthur Bettez
Gabriel Daneault
Selectment of Allenstown

A true copy of Warrant—Attest:

Laurent R. Bernard
Arthur Bettez
Gabriel Daneault
Selectmen of Allenstown

We, certify that we gave notice to the inhabitants within named, to meet at the time
and place and for the purpose within mentioned, by posting up an attested copy of the
within Warrant, at the place of meeting within named, and a like attested copy at
Allenstown Municipal Building being a public place in said Town of the 22nd day of
August, 1980.

Laurent R. Bernard

Arthur Bettz
Selectmen of Allenstown

Gabriel Daneault

Article 1. To see if the Town will vote to authorize the Board of Selectmen to expend, in addition to the original appropriation of \$25,000.00 for Town poor, the further sum of \$25,000.00 which sum is required to meet the Court orders issued by the Hooksett District Court.
Arthur Bettez made motion, and Larry Bernard seconded Secret Ballot was requested. It was voted on by Secret Ballot. 68 people voted. (Passed)
Yes--40 No--28

Article 2. To see if the Town will vote to authorize the Board of Selectmen to expend, in addition to the original appropriation of \$2,450.00 for election and registration expenses, the further sum of \$1,500.00 to meet expenses of the upcoming September primary and November general elections.
Arthur Bettez made motion. Larry Bernard seconded it. It was voted on by Voice Vote and Passed.

Respectfully submitted,

Edward R. Cyr,
Allenstown Town Clerk

TOWN WARRANT
State of New Hampshire

To the inhabitants of the Town of Allenstown, in the county of Merrimack in said State, qualified to vote in the Town Affairs:

You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on Tuesday the 10th day of March next, at ten o'clock in the forenoon to act upon the following subjects:

Article 1 To choose all necessary Town Officers for the ensuing year.

Article 2 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 1 recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 by adding the following to Article VIII, General Regulations:

“Section 814. Obnoxious Uses Barred. Notwithstanding any other provision of this ordinance, no use shall be permitted in any zone which is injurious, noxious, offensive, or detrimental to the neighborhood or to the public, by reason of the emission of odor, fumes, dust, smoke, vibration, or noise, or because of pollution of ground water or surface water, or for any other reason.”

Article 3 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 2 recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 as follows:

Delete Article IV, Section 401 (e), which permits public utilities in the Open Space and Farming Zone.

Renumber Article IV, 401 (f), which permits golf courses in the Open Space and Farming Zone, so that the golf course provision is designated Article IV, Section 401 (e).

Article 4 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 3 as recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 as follows:

Delete all of Article X, Section 1001 (c), which bars all municipal officers from serving on the Board of Adjustment.

Insert in its place the following new Article X, Section 1001 (c): “No person may serve as a regular or alternate member of the Board of Adjustment while simultaneously serving in one or more of the following offices in the Town of Allenstown: Board of Selectmen; Planning Board (regular or alternate member); Building Inspector (regular or assistant); Fire Chief; Fire Prevention Officer; or Sewer Commission.”

Article 5 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 4 as recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 as follows:

Delete Article II, Section 202 (f), which defines “lot”.

Insert the following new Article II, Section 202 (f), Defining frontage. **“Frontage:** The length of the lot bordering on a public right of way.”

Add the following Section 815 to Article VIII, General Regulations: "Only one residential building, together with such buildings which are customarily accessory thereto, shall be located on each lot." If Zoning Amendment No. 1 is defeated but this amendment is adopted, this provision shall be designated Section 814 rather than 815.

Article 6 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 5 recommended by the Planning Board. Whereas Article VIII, Section 813 (c) of the Town of Allenstown Zoning Ordinance of 1978 requires that each mobile home park owner obtain an annual permit, and whereas Section 813 (c) further requires that mobile home park owners shall annually pay to the Town a fee of \$25.00 for each mobile home space, and whereas such fee may be discriminatory and illegal, and whereas doubt regarding the legality of that fee has impeded enforcement of other provisions of the zoning ordinance designed to protect the health and safety of mobile home park residents, the Zoning Ordinance is amended as follows:

Delete the following language from Section 813 (c) (1) regarding annual mobile home park permits: "The annual cost of this permit shall be \$25.00 for each mobile home space within a mobile home park."

Article 7 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 6 recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 as follows:

Delete all of Article IV, Section 402 (h), which permits industrial uses in the Open Space and Farming Zone by way of a special exception from the Board of Adjustment.

Article 8 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 7 recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 as follows:

Delete Article III, Section 305, entitled Nonconforming Uses, which presently provides as follows: "Prior lawful uses, which are rendered nonconforming by this Ordinance, may be continued to the extent that such uses are protected under RSA 31:62."

Insert the following as Article III, Section 305:

"Prior Nonconforming Uses. Prior lawful buildings and uses, which are rendered nonconforming by this Ordinance or any amendment thereto, may be continued indefinitely to the extent that such buildings and uses are protected under RSA 31:62, and may be maintained and repaired provided such action does not increase the degree of noncompliance, but may not be:

- a) moved, enlarged, altered or extended;
- b) changed to another nonconforming use;
- c) Reestablished if such use has been discontinued for a period of one year or has been changed to, or replaced by, a conforming use; or
- d) restored to other than a nonconforming use after damage from any cause, unless the nonconforming use is substantially reinstated within two years.

In the case of buildings which are lawfully nonconforming because of setback, lot frontage or lot size, the Board of Adjustment may grant a special exception allowing expansion of the building up to twenty (20) percent greater than its size at the time it

became nonconforming, subject to the standards for special exceptions contained in Section 1002 (2) of this ordinance and subject to such conditions as the Board of Adjustment may impose.”

Article 9 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 8 recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 by inserting the following as the second to last section in Article VIII (renumbering the last section of Article VIII accordingly):

“**Waste disposal sites.** No trash or garbage dump, sanitary landfill, or hazardous waste disposal facility shall be located in any zone, except such municipal or governmental uses as are immune from this zoning ordinance under state law, and then only to the extent required by state law.”

Article 10 To see if the Town will vote to adopt the following, which is Zoning Amendment No. 9 recommended by the Planning Board. Amend the Town of Allenstown Zoning Ordinance of 1978 by adding the following to Section IV, regarding land located in the Open Space and Farming Zone:

“**Section 403. Dimensional restrictions.** No building or structure shall be closer than twenty feet from any street, or closer than thirty feet from any rear lot line, or closer than fifteen feet from any side lot line, except that:

- a) A swimming pool need not set back more than fifteen feet from the rear lot line;
- b) A garage accessory to a one or two family dwelling need not be set back more than ten feet from the rear lot line; and
- c) A utility shed or greenhouse not larger than one hundred square feet with a height not greater than seven feet need not be set back more than one foot from any side or rear lot line.”

Article 11 To see if the Town will vote to adopt the following, which is Building Ordinance Amendment No. 1 recommended by the Planning Board.

“Life Safety Code Ordinance”

Section 1. Adoption of Code by Reference.

Pursuant to RSA 156:1 and 156-A:1, the Town of Allenstown adopts the following code by reference: The 1976 Life Safety Code (NFPA No. 101), recommended by the National Fire Protection Association.

Section 2. Administration.

The provisions of this ordinance and code shall be administered by the Building Inspector and the Fire Department, who shall report violations to the Board of Selectmen. No building permit shall be issued unless the building complies with this code.

Section 3. Board of Appeal.

The Allenstown Board of Adjustment shall serve as the Board of Appeal under this ordinance and this code.

Section 4. Penalty.

Whoever violates any provision of this ordinance or code shall be subject to a fine not exceeding \$25.00 for each separate offense. Each and every day or portion thereof during which any violation is committed or continued shall be deemed a separate offense. The Selectmen are also authorized to enforce this ordinance and

code by seeking injunctive relief or any other appropriate legal remedy.

Section 5. Fees.

The Board of Selectmen shall prescribe the fees for any permits or certificates issued under this code, and each application for a permit shall be accompanied by the prescribed fee.

Section 6. Separability.

If any provision of this ordinance or code or the application thereof to any person or circumstances is held invalid, the remainder of the ordinance and code and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 7. Other Provisions.

Nothing in this ordinance or code shall be construed to prevent the enforcement of other laws or regulations which prescribe more restrictive limitations.

Article 12 To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.

Article 13 To see if the Town will vote to give a one (1%) per cent discount on all 1981 property taxes paid within fifteen (15) days after mailing of the tax bills.

Article 14 To see if the Town will vote to authorize the Selectmen to expend Twenty Thousand (\$20,000.00) Dollars from the Capital Reserve Fund to purchase a 1980 fire truck (1000) GPM Pumper) at a sale price of Ninety-Five Thousand (\$95,000.00) Dollars and to raise the balance of Seventy-Five Thousand (\$75,000.00) Dollars by issuance of Serial Bonds or Notes not to exceed Seventy-Five Thousand (\$75,000.00) Dollars under and in compliance with the provisions of the Municipal Finance Act (N.H. RSA 33:1, et seq., as amended), and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interests of the Town of Allentown. (This article is recommended by the Budget Committee.)

Article 15 To see if the Town will vote to authorize the Selectmen to expend Three Thousand Five Hundred (\$3,500.00) Dollars from the Capital Reserve Fund for the purchase of a 1981 police cruiser. Total price of such cruiser is Seven Thousand Eight Hundred (\$7,800.00) Dollars. (This article is not recommended by the Budget Committee.)

Article 16 (By Petition) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty (\$150.00) Dollars for the purpose of installing a street light at Post #355 on Library Street. (This article is recommended by the Budget Committee.)

Article 17 To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty (\$450.00) Dollars for the purpose of installing three (3) street lights at the following locations:

Letendre Avenue and Granite Street

River Road and Route 28

Riverside Park and Route 28

(This article is recommended by the Budget Committee.)

Article 18 (By Petition) To see if the Town will vote to raise and appropriate the sum of Thirty-Five Hundred (\$3,500.00) Dollars for the purpose of installing a fire detection system in the municipal building as required by the Life Safety Code and the Fire Prevention Code. (This article is not recommended by the Budget Committee.)

Article 19 (By Petition) To see if the Town will vote to establish a Capital Reserve Trust Fund for the purpose of future purchases of motorized fire apparatus and to raise and appropriate the sum of Ten Thousand (\$10,000.00) Dollars for this purpose. (This article is not recommended by the Budget Committee.)

Article 20 To see if the Town will authorize the Selectmen to deed to the State of New Hampshire, the Town's interest, if any, to Black Hall Road so-called which runs easterly from Deerfield Road to the Town line of Epsom, New Hampshire.

BALANCE AMOUNT OF REVENUE SHARING IS: \$47,134.00

Article 21 To see if the Town will vote to appropriate Twenty-Five Thousand (\$25,000.00) Dollars from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation of the fire department. (This article is recommended by the Budget Committee.)

Article 22 To see if the Town will vote to appropriate Ten Thousand (\$10,000.00) Dollars from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation of the library. (This article is recommended by the Budget Committee.)

Article 23 To see if the Town will vote to appropriate Twelve Thousand One Hundred Thirty Four (\$12,134.00) Dollars from the Federal Revenue Sharing Trust Fund for use as a set-off against the budgeted appropriation of the Town Office Expense. (This article is recommended by the Budget Committee.)

THE POLLS WILL BE OPEN UNTIL SEVEN O'CLOCK IN THE P.M.

The business meeting and reading of the Warrant will be held at the Allentown Elementary School in said Allentown at 7:00 P.M., Saturday, March 14, 1981.
Given under our hands and seals this 20th day of February, A.D., 1981.

**ARTHUR BETTEZ
GABRIEL DANEALT
LAURENT R. BERNARD**
Selectmen of Allentown

A true copy of Warrant - Attest:

**ARTHUR BETTEZ
GABRIEL DANEALT
LAURENT R. BERNARD**
Selectment of Allentown

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy and a like attested copy at Allenstown Elementary School and Town Hall being a public place in said Town, on the 20th day of February, 1981.

ARTHUR BETTEZ
GABRIEL DANEALT
LAURENT R. BERNARD

BUDGET OF THE TOWN OF ALLENSTOWN, N.H.
Appropriations and Estimates of Revenue for the
Ensuing Year January 1, 1981 to December 31, 1981

Purposes of Appropriation	Appropriations 1980 (1980-81)	Selectmen's Budget 1981 (1981-82)	Recom- mended 1981 (1981-82)
GENERAL GOVERNMENT:			
Town officers' salaries. \$	19,070.40	\$ 22,880.00	\$ 21,141.00
Town officers' expenses	25,000.00	27,680.00	27,680.00
Election and Registration expenses	4,900.00	1,364.60	1,314.00
Expenses town hall and other buildings	8,000.00	14,845.00	14,845.00
Reappraisal of property.	2,000.00	2,000.00	2,000.00
Tax Map	1,500.00	1,500.00	1,000.00
PROTECTION OF PERSONS AND PROPERTY:			
Police Department	74,966.00	94,288.66	81,552.20
Fire department	40,920.00	47,287.00	42,097.00
Blister rust and care of trees.	1,221.40	1,250.00	1,250.00
Planning and Zoning	4,500.00	5,000.00	5,000.00
Damages by dogs.	2,200.00	2,425.00	2,425.00
Insurance	22,300.00	30,000.00	30,000.00
Civil Defense	1,000.00	1,000.00	1,000.00
Forest Fires	2,000.00	3,000.00	3,000.00
Variance	2,110.00	2,100.00	2,100.00
HEALTH DEPARTMENT:			
Health Dept. - Hospital-Ambulance	8,000.00	9,446.00	8,714.00
Vital Statistics.	175.00	180.00	180.00
Town Dump and Garbage Removal	30,400.00	35,000.00	35,000.00
HIGHWAYS & BRIDGES:			
Town road aid	423.79	420.00	420.00
Town Maintenance	42,000.00	43,848.00	43,848.00
Street Lighting	13,500.00	15,120.00	15,720.00
General expenses of highway dept.	16,000.00	17,920.00	17,920.00
Highway Equipment Expense	20,000.00	26,000.00	22,500.00
Surface Water.	5,000.00	15,000.00	15,000.00
New Equipment	17,100.00		
Town Construction Highway	24,040.00	24,040.00	24,040.00
Sidewalks.	2,500.00	3,200.00	3,200.00
LIBRARY:	11,545.00	13,475.00	11,575.00
PUBLIC WELFARE:			
Town poor.	50,000.00	30,000.00	30,000.00
Old age assistance	7,200.00	7,200.00	7,200.00

Community Action Program	5,424.00	5,744.00	5,744.00
PATRIOTIC PURPOSES:			
Memorial Day - Old home day . . .	300.00	10,300.00	
RECREATION:			
Parks & Playgrounds	5,500.00	6,400.00	800.00
PUBLIC SERVICES ENTERPRISES:			
Municipal Water Dept.	4,920.00	4,920.00	4,920.00
Cemeteries.	150.00	150.00	150.00
UNCLASSIFIED:			
Damages and Legal expenses	5,500.00	3,000.00	3,000.00
Advertising & Regional Associations	2,868.00	2,910.00	2,910.00
Employee's retirement and			
Social Security	9,600.00	12,800.00	12,800.00
Contingency Fund	1,000.00	1,000.00	1,000.00
Sewer Contra (Plant).	155,484.00	178,891.00	173,148.95
Sewer Contra (Operating).	22,850.00	27,729.00	26,229.00
Bond Issue.		75,000.00	75,000.00
DEBT SERVICE:			
Principal-long term notes & bonds	55,000.00	55,000.00	55,000.00
Interest-long term notes & bonds . . .	58,523.00	55,717.00	58,342.00
Interest on temporary loans	30,000.00	45,000.00	45,000.00
PAYMENT TO CAPITAL			
RESERVE FUND	31,500.00	2,000.00	2,000.00
TOTAL APPROPRIATIONS \$	848,190.59	\$ 984,030.26	\$ 937,765.15

Sources of Revenue	Estimated Revenues 1980 (1980-81)	Actual Revenues 1980 (1980-81)	Selectmen's Budget 1981 (1981-82)	Estimated Revenues 1981 (1981-82)
FROM LOCAL TAXES:				
Resident Taxes	\$ 24,600.00	13,515.00	24,600.00	24,600.00
National Bank Stock Taxes.....	10.00	10.00	10.00	10.00
Yield Taxes	500.00	269.59	1,000.00	1,000.00
Interest on Delinquent Taxes	3,500.00	2,066.04	2,000.00	2,000.00
Resident Tax Penalties.....	450.00	583.01	450.00	450.00
Inventory Penalties.....	600.00	660.00	600.00	600.00
FROM STATE				
Meals and Rooms Tax.....	36,564.00	112,153.13	36,500.00	36,500.00
Interest and Dividends Tax.....	20,167.00	36,075.14	20,150.00	20,150.00
Savings Bank Tax.....	2,000.00	6,239.77	2,000.00	2,000.00
Highway Subsidy	22,865.02	22,031.22	22,000.00	22,000.00
Railroad Tax	282.00	267.93	250.00	250.00
Town Road Aid.....	2,825.23	-	2,800.00	2,800.00
State Aid Water Pollution Projects.....	52,000.00	50,424.56	48,000.00	48,000.00
Reimb. a/c State-Federal Forest Land. .	5,102.14	5,171.80	5,000.00	5,000.00
Reimb. a/c Road Toll Refund.....	400.00	764.29	400.00	400.00
Reimb. a/c Business Profits Tax	57,995.00	69,859.00	139,718.00	139,718.00
BOR	5,000.00	.00	.00	.00
FROM LOCAL SOURCES, EXCEPT TAXES				
Motor Vehicle Permits Fees.....	70,000.00	73,151.50	76,000.00	76,000.00
Dog Licenses.....	1,000.00	1,092.30	400.00	400.00
Business Licensed, Permits and Filing Fees	2,000.00	509.50	1,000.00	1,000.00
Fines & Forfeits, Municipal & District Court	200.00	440.00	200.00	200.00
Rent of Town Property	1,500.00	1,800.00	1,500.00	1,500.00
Interest Received on Deposits	25,000.00	55,693.35	15,000.00	15,000.00
FICA Sewer	3,905.00	3,748.00	4,506.00	4,442.00
Sewer Contra (Warrants)	178,334.00	160,352.89	206,620.00	199,377.95
BPND Issue.....	-	-	75,000.00	75,000.00
RECEIPTS OTHER THAN CURRENT REVENUE:				
Withdrawal From Capital Reserve	15,700.00	15,700.00	23,500.00	20,000.00
Pevenue Sharing Fund.....	50,352.86	50,352.86	47,134.00	47,134.00
TOTAL REVENUES AND CREDITSS	582,852.25	682,930.88	756,338.00	745,531.95

Roger Menard
Irene L. Boisvert
Joseph Lamy
Arthur Bettz
Ronald Daviault

February 14, 1981
Leandre Desrochers
Lionel P. Stokes
Arthur Girard
Richard McNamara
Richard Raymond

**STATEMENT OF APPROPRIATION
TOWN OF ALLENSTOWN IN MERRIMACK COUNTY**

PURPOSES OF APPROPRIATIONS

General Government:

Town officers' salaries	\$ 19,070.40
Town Officers' expenses.....	25,000.00
Election and Registration expenses.....	4,900.00
Town Hall and Other Building Expenses.....	8,000.00
Reappraisal of property.....	2,000.00
Tax Map.....	1,500.00

Protection of Persons and Property:

Police Department.....	74,966.00
Fire Department	40,920.00
Blister rust and care of trees	1,221.40
Planning and Zoning.....	4,500.00
Damages by dogs.....	2,200.00
Insurance.....	22,300.00
Civil Defense	1,000.00
Variance	2,110.00
Forest Fires	2,000.00

Health:

Health Depart. \$ 5,000 Ambulance \$ 3,000.....	8,000.00
Vital Statistics	175.00
Town Dump and Garbage Removal.....	30,400.00

Highways & Bridges:

Town Road Aid.....	423.79
Town Maintenance	42,000.00
Street Lighting	13,500.00
General Expenses of Highway Department	16,000.00
Sidewalks	2,500.00
Equipment Expense	20,000.00
Town Construction Highway.....	24,040.00
Surface Water	5,000.00

Libraries:

Library	11,545.00
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Public Welfare:

Town poor	50,000.00
Old Age Assistance.....	7,200.00
Community Action Program	5,424.00

Patriotic Purposes:

Memorial Day-Old Home Day.....	300.00
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Recreation:

Parks & Playground, inc. Band Concerts. 5,500.00

Public Services Enterprises:

Municipal Water Dept.-Hydrants 4,920.00

Cemeteries 150.00

Unclassified:

Damages and Legal Expenses 5,500.00

Advertising and Regional Associations 2,868.00

Employees' Retirement and Social Security 9,600.00

Contingency Fund 1,000.00

Sewer Contra (Plant) 155,484.00

Sewer Contra (Operating) 22,850.00

Debt Service:

Principal-Long Term Notes & Bonds 55,000.00

Interest-Long Term Notes & Bonds 58,523.00

Interest on Temporary Loans 30,000.00

Capital Outlay:

New Equipment 17,100.00

Payments To Capital Reserve Funds. 3,500.00

Total Appropriations 820,190.59

Total Town Appropriation 820,190.59

Total Revenues and Credits 551,727.23

Net Town Appropriations 268,463.36

Net School Appropriations 802,949.00

County Tax Assessments 88,684.00

Total of Town, School and County 1,160,096.36

DEDUCT Total Business Profits Tax Reimbursement — 139,718.00

ADD War Service Credits + 27,250.00

ADD Overlay + 50,123.23

Property Taxes To Be Raised 1,097,751.59

SOURCES OF REVENUE

From Local Taxes:

Resident Taxes.....	25,500.00
National Bank Stock Taxes.....	10.00
Yield Taxes.....	5,716.00
Interest on Delinquent Taxes.....	3,500.00
Resident Tax Penalties.....	450.00
Inventory Penalties.....	600.00

From State:

Meals and Rooms Tax.....	42,294.00
Interest and Dividends Tax.....	36,075.00
Savings Bank Tax.....	8,240.00
Highway Subsidy.....	21,831.00
Railroad Tax.....	268.00
Town Road Aid.....	2,825.00
State Aid Water Pollution Projects.....	50,424.00
Reimb. a/c State-Federal Forest Land.....	5,102.14
Reimb. a/c Road Toll Refund.....	900.00

From Local Sources, Except Taxes:

Motor Vehicle Permits Fees.....	70,000.00
Dog Licenses.....	1,000.00
Business Licenses, Permits and Filing Fees.....	2,000.00
Fines & Forfeits, Municipal & District Court.....	200.00
Rent of Town Property.....	1,500.00
Interest Received on Deposits.....	25,000.00
FICA Sewer.....	3,905.00
Sewer Contra (Warrants).....	178,334.00

Receipts Other Than Current Revenue:

Withdrawals From Capital Reserve Funds.....	15,700.00
Revenue Sharing Funds.....	50,352.86

Total Revenues And Credits.....551,727.23

Property Taxes to be Raised.....	1,097,751.59
Total.....	1,097,751.59
Less War Service Credits.....	27,250.00
Total Tax Commitment.....	1,070,501.59

	Prior Years		1980
	Tax Rate		Approved
Tax Rates	1979		Tax Rate
Town.....	.63		.76
School District.....	1.76		1.84
County.....	.16	.20	
Average Rate.....	2.55		2.80

War Service Tax Credits

	Amount	Number	Exempt
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed in active duty.	\$ 700	9	6,300.00
All other qualified persons.	50	419	20,950.00
TOTAL NUMBER AND AMOUNT.	\$ -	428	27,250.00

RESIDENT TAXES

Tax	\$	10.00
Number Assessed		2550
Total Amount Assessed.	\$	25,500.00

SCHEDULE OF TOWN PROPERTY As of December 31, 1980; June 30, 1981

Description	Value
1. Town Hall, Lands and Buildings	\$54,550.00
Furniture and Equipment	10,000.00
2. Libraries, Land and Buildings	42,150.00
Furniture and Equipment	5,000.00
3. Police Department, Lands and Buildings	
Equipment	25,000.00
Parking Meters	
4. Fire Department, Lands and Buildings	21,000.00
Equipment	75,000.00
5. Highway Department, Lands and Buildings	14,290.00
Equipment	35,000.00
Materials and Supplies	5,000.00
6. Parks, Commons and Playgrounds	2,000.00
7. Water Supply Facilities, if owned by Town	
8. Electric Light Plant, if owned by Town	
9. Sewer Plant & Facilities, if owned by Town	4,800,000.00
10. Schools, Lands and Buildings	780,640.00
11. School Equipment	75,000.00
12. All Lands and Buildings acquired through Tax Collector's deeds (Give assessed valuation of property so taken listing each piece separately)	
13. All other Property and Equipment: (Give description) _____	
Total	\$12,970,990.00

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION**

Board of Selectmen
Laurent R. Bernard, Chr.
Town of Allentown
P.O.
Suncook, N.H. 03275

Gentlemen:

Your Summary Inventory of Property Valuation and Statement of Appropriations have been approved. You may proceed with the assessment of 1980 taxes on the basis of the following figures.

Net Assessed Valuation		\$39,205,414.00
Taxes Committed to Collector:		
Town Property Taxes Assessed	\$ 1,097,751.59	
Precinct Taxes Assessed		
 Total Gross Property Taxes	 \$ 1,097,751.59	
Less: Est. War Service Tax Credits	<u>27,250.00</u>	
Net Property Tax Commitment*	\$ 1,070,501.59	
 Tax Rate - Town Precinct		 2.80

* The amount of property tax commitment is subject to adjustment by reason of any increase or decrease in War Service Tax Credits which may result based on the above approved rate.

In the event any adjustment was made in the Appropriations Section, we have enclosed a copy of the changes. Revenues and Credits have been approved as shown on the enclosed copy of the third page of the Statement of Appropriation.

The net amounts approved for school, county and precinct are as follows:

Net School Appropriations	\$ 802,949.00
County Tax Assessment	88,684.00
Net Precinct Appropriation (1)	

In arriving at the above approved rate the Overlay has been set in the amount of \$ 50,123.23

Very truly yours,

Lloyd M. Price, Commissioner

DEPARTMENT OF REVENUE ADMINISTRATION

TOWN/CITY OF ALLENSTOWN

Unit of Government	Rate
Municipal76
County20
School	1.84
Combined Rate (Non Precincts & Single School Districts - Towns or Cities)	2.80

RSA 76:11 provides for delivery of the list (warrant) to the collector within thirty days of receipt of approval of the tax rate unless for good cause the time is extended by the department. The collector shall within thirty days after receipt of the warrant from the selectmen (assessors) send out the tax bills unless for good cause the time is extended by the department.

RSA 76:11-a Information Required. The tax bill which is sent to every person taxed, or his agent, if known, as provided in section 11, shall show the assessed valuation of all or agent, if known, as provided in section 11, shall show the rate of municipal, school and county taxes separately, and each bill shall also show the assessed valuation of all lands and buildings for which said person is being taxed. The 1980 rate breakdown reflects a proportionate share of the Reimbursement a/c Property Exempted by 1970 Special Session for each unit of government.

RSA 76:13 provides that interest at 9% per annum shall be charged upon all taxes except resident taxes not paid on or before Dec. 1, except that in the case where a tax bill was sent to a taxpayer on or after Nov. 2 and before April 1st, interest shall not be charged until 30 days after the bills are mailed. The collector shall state on the Bill the date from which interest will be charged.

The tax bill which you mail must contain the date from which interest will be charged and this date is determined by the date you send the last bill on the list committed to you. RSA 76:13 also requires that you notify this department in writing of the date on which you send the last bill. There is enclosed a form for this purpose.

DEPARTMENT OF REVENUE ADMINISTRATION

By: Lloyd M. Price, Commissioner

SUMMARY INVENTORY OF VALUATION

Town of Allenstown in Merrimack County

LAND-Improved and Unimproved	\$ 6,888,018
BUILDINGS.....	26,716,886
Factory Buildings	930,110
Public Utilities Gas - 2.....	136,000
Electric - 4.....	801,240
See Breakdown Below	
House Trailers, Mobile Home & Travel Trailers.....	4,565,250
TOTAL VALUATION Before Exemptions Allowed	\$ 40,037,504

Exemptions:

Blind - 3	15,000
Elderly - 122.....	817,090
TOTAL EXEMPTIONS ALLOWED.....	832,090
Net Valuation on which Tax Rate is Computed	\$ 39,205,414

PUBLIC UTILITIES

Company	Gas	Electric
Concord Natural Gas.....	100,000	
Concord Electric Co.		15,000
Teneco, Inc.....	36,000	
N.H. Electric Co-Op		35,000
Public Service Co.		751,240
TOTAL	\$ 136,000	\$ 801,240

INVENTORIES

Number of Inventories	Number of Inventories
Distributed in 1980 1568	Properly completed
(Form A-1)	and Filed in 1980 1401

Number of Individuals Applying	Number of Individuals Granted
for an Elderly Exemption 1980	an Elderly Exemption 1980
97 at 5,000	97 at 5,000
16 at 10,000	16 at 10,000
9 at 20,000	9 at 20,000

CURRENT USE REPORT

Number of Individual Property Owners who were granted Current Use Exemption in 1980. 46

Total Number of Acres Exempted under Current Use in 1980 2587

	No. of Owners	No. of Acres
Farm Land.....	2	123.3
Forest Land.....	9	667.1
Wild Land	33	1730
Wetland	2	66.6

TOTAL ASSESSED VALUE OF LAND UNDER CURRENT USE

(Amount used in computing tax bill).....	\$ 140,586.00
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TOWN TREASURER'S REPORT

Cash on Hand, Janaury 1980

Edward R. Cyr, Town Clerk:

Auto Permits	\$	73,151.50
Dog Licenses Issued		1,294.30
Filing Fees		12.00

Jacqueline Nadeau, Tax Collector \$ 1,142,196.62

State of New Hampshire:

Highway Fund	\$	22,031.22
Business Profits Tax		69,859.00
Rooms & Meals Tax		112,153.13
Railroad Tax		267.93
Savings Bank Tax		6,239.77
Interest & Dividend Tax		36,075.14
Refund Road Tax Gas		1,769.58
Refund Forest Fires		560.39
1979 Reimbursement State/Federal Land		5,171.80
1980 Town of Allenstown State Aid Grant		50,424.56
50 Pages Tax Map		25.00
Water Supply Pollution Control		15,994.95
1980 Capitol Stock, Indian Head Bank		10.00
Refund Old Age Assistance		1,370.77
Merrimack County Court House, Refund Ceta Program		694.85

Town of Allenstown:

1 page Town Map	\$	5.00
Timber Tax Bond		1,757.00
Dump Stickers		8.50
Checklists		30.00
Revenue Sharing Fund		50,352.86
Police Department Parking Tickets		440.00
Building Permits		61.00
Use of Copy Machine		15.00
Library W.H.S.S.		844.48
Paul Auger Junk License		25.00
Refund Town Poor		1,797.23
Community Action Headstart Rent		500.00

Town of Pembroke, CY Rent..... \$ 650.00

Town of Hooksett, CY Rent..... \$ 650.00

Town of Allenstown:

Bear Brook Garden #2, Trailer Park Permits (7)	\$	175.00
St. Germaine Trailer Park Permits (5)		125.00

Bishop & Edmonds Trailer Park Permits (5)	125.00
Refund on Insurance, Merchant, Hector P. Stokes, Ed Cyr, Jr. . . .	11,224.72
Allenstown & Pembroke Refund on Payment	
Insurance on Vehicles	\$ 1,517.00
Town of Hooksett, Refund Forest Fire.	\$ 167.40
Donald Peloquin Sales of 1942 Ford Fire Truck	\$ 50.00
Capitol Reserve Fund Backhoe Refund	\$ 15,700.00
Conrad V. Laforest, Sale of Snow Blower	\$ 40.00
Lionel Brisbois Refund on Insurance	55.00
Animal Control Officer, Board & Room, Dog Kennel	360.00
Allenstown Sewer Commission, B.C.B.S	1,583.84
Allenstown Sewer Commission, S.S	7,496.13
Suncook Bank, Temporary Loans	867,698.40
TOTAL RECEIPTS	\$ 2,655,210.11
TOTAL EXPENDITURES	\$ 2,452,241.51
	<u>202,968.60</u>

Federal Government Deposit, State Political Division

Cash on Hand January 1980	\$ 38,814.86
	34,614.00
Interest	<u>1,607.14</u>
	75,036.00
July 24, Highway Department	20,000.00
Fire Department	15,000.00
Street Lights	5,000.00
Police Department	5,000.00
Town Library	<u>5,352.86</u>
TOTAL	\$ 50,352.60
	24,683.14
	<u>21,399.00</u>
	46,082.14
Interest on Savings	<u>1,051.97</u>
Balance on Saving Account	47,134.11

TAX COLLECTOR'S REPORT
Summary of Warrants
Property, Resident and Yield Taxes
Levy of 1980

DR.

TAXES COMMITTED TO COLLECTOR:

Property Taxes	\$	1,073,865.14	
Resident Taxes		25,510.00	
Total Warrants			\$ 1,099,375.14

YIELD TAXES 2,295.01

ADDED TAXES:

Property Taxes	\$	647.08	
Resident Taxes		1,030.00	
			\$ 1,677.08

Overpayments During Year:

a/c Property Taxes	\$	156.72	
a/c Resident Taxes		40.00	
			\$ 196.72

INTEREST COLLECTED ON DELINQUENT PROPERTY TAXES 79.53

PENALTIES COLLECTED ON RESIDENT TAXES 123.00

TOTAL DEBITS \$ 1,103,746.48

CR.

REMITTANCES TO TREASURER:

Property Taxes	\$	761,418.40	
Resident Taxes		17,445.00	
Yield Taxes		2,295.01	
Interest Collected		79.53	
Penalties on Resident Taxes		123.00	
			\$ 781,360.94

DISCOUNTS ALLOWED 7,011.92

ABATEMENTS MADE DURING YEAR:

Property Taxes	\$	5,406.60	
Resident Taxes		1,200.00	
			6,606.60

UNCOLLECTED TAXES - DECEMBER 31, 1980:

(As Per Collector's List)

Property Taxes.....	\$	300,832.02
Resident Taxes.....		7,935.00

308,767.02TOTAL CREDITS \$ 1,103,746.48

**Summary of Warrants
Property, Resident and Yield Taxes
Levy of 1979**

DR.**UNCOLLECTED TAXES - AS OF JANUARY 1, 1980:**

Property Taxes.....	\$	261,063.59
Resident Taxes.....		6,640.00

\$ 267,703.59**ADDED TAXES:**

Resident Taxes.....	\$	870.00
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870.00**OVERPAYMENTS:**

a/c Property Taxes	\$	58.42
a/c Resident Taxes		50.00

108.42**INTEREST COLLECTED**ON DELINQUENT PROPERTY TAXES 9,474.06Penalties Collected on Resident Taxes 524.01TOTAL DEBITS \$ 278,680.08**CR.****REMITTANCES TO TREASURER DURING FISCAL
YEAR ENDED DECEMBER 31, 1980:**

Property Taxes.....	\$	257,975.70
Resident Taxes.....		5,370.00
Interest Collected During Year ...		9,474.06
Penalties on Resident Taxes.....		524.01

\$ 273,343.77**ABATEMENTS MADE DURING YEAR:**

Property Taxes.....	\$	1,681.33
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Resident Taxes	850.00	
		2,533.33

UNCOLLECTED TAXES - DECEMBER 31, 1980:
 (As per Collector's List)

Property Taxes	\$ 1,462.98	
Resident Taxes	1,340.00	
	\$	2,802.98

TOTAL CREDITS \$ 278,680.08

**Summary of Warrants
 Property, Resident and Yield Taxes
 Levy of 1978
 and Prior Years**

DR.

UNCOLLECTED TAXES - AS OF JANUARY 1, 1980:

Resident Taxes	\$ 4,010.00	
		\$ 4,010.00

PENALTIES COLLECTED ON RESIDENT TAXES 7.00

TOTAL DEBITS \$ 4,017.00

CR.

REMITTANCES TO TREASURER DURING FISCAL
 YEAR ENDED DECEMBER 31, 1980:

Resident Taxes	\$ 60.00	
Penalties on Resident Taxes	7.00	
	\$	67.00

UNCOLLECTED TAXES - DECEMBER 31, 1980:
 (As Per Collector's List)

Resident Taxes	\$ 3,950.00	
	3,950.00	

TOTAL CREDITS \$ 4,017.00

**Summary of Warrants
Property, Resident and Yield Taxes
Levy of 1977**

DR.

UNCOLLECTED TAXES - AS OF JANUARY 1, 1980:

Resident Taxes	\$	1,460.00	
			\$ 1,460.00

Penalties Collected on Resident Taxes			1.00
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TOTAL DEBITS	\$	1,461.00	
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CR.

**REMITTANCES TO TREASURER DURING FISCAL
YEAR ENDED DECEMBER 31, 1980:**

Resident Taxes	\$	10.00	
Penalties on Resident Taxes		1.00	
			\$ 11.00

UNCOLLECTED TAXES - DECEMBER 31, 1980:

(As Per Collector's List)

Resident Taxes	\$	1,450.00	
		1,450.00	

TOTAL CREDITS	\$	1,461.00	
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**Summary of Warrants
Property, Resident and Yield Taxes
Levy of 1976**

DR.

UNCOLLECTED TAXES - AS OF JANUARY 1, 1980:

Property Taxes	\$	1,800.79	
Resident Taxes		660.00	
	\$	2,460.79	

TOTAL DEBITS	\$	2,460.79	
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CR.

ABATEMENTS MADE DURING YEAR:

Property Taxes	\$	1,800.79	
			\$ 1,800.79

UNCOLLECTED TAXES - DECEMBER 31, 1980:

(As Per Collector's List)

Resident Taxes.....	\$	660.00	
			660.00

TOTAL CREDITS	\$	<u>2,460.79</u>
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**Summary of Warrants
Property, Resident and Yield Taxes
Levy of 1975**

DR.

UNCOLLECTED TAXES - JANUARY 1, 1980:

Property Taxes.....	\$	2,015.40	
Resident Taxes.....		430.00	
			\$ 2,445.40

TOTAL DEBITS.....	\$	<u>2,445.40</u>
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CR.

ABATEMENTS MADE DURING YEAR:

Property Taxes.....	\$	1,636.20	
			\$ 1,636.20

UNCOLLECTED TAXES - DECEMBER 31, 1980:

(As Per Collector's List)

Property Taxes.....	\$	379.20	
Resident Taxes.....		430.00	
		809.20	

TOTAL CREDITS	\$	<u>2,445.40</u>
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SUMMARY OF TAX SALES ACCOUNTS
Fiscal Year Ended December 31, 1980

DEBIT

	79	78	77	Previous
(a) Balance of Unredeemed Taxes -				
Jan. 1, 1980.....\$	-	\$ 48,531.98	\$ 20,708.25	\$ 6,769.22
(b) Taxes Sold to Town During Current Fiscal Year	141,005.26	-00-	-00-	-00-
INTEREST COLLECTED AFTER SALE ...	617.91	2,003.00	529.82	185.00
TOTAL DEBITS.....\$	141,623.17	\$ 50,534.98	\$ 21,238.07	\$ 6,954.22

CREDIT

REMITTANCES TO TREASURER DURING YEAR:				
Redemptions	\$ 42,414.48	\$ 26,531.26	\$ 9,209.86	\$ 390.09
Interest & Costs After Sale	617.91	2,003.00	529.82	185.00
ABATEMENTS DURING YEAR.....	257.70	1,294.09	7,338.27	5,103.61
UNREDEEMED TAXES -				
DECEMBER 31, 1980.....	98,333.08	20,706.63	4,160.12	1,275.52
TOTAL CREDITS.....\$	141,623.17	\$ 50,534.98	\$ 21,238.07	\$ 6,954.22

DETAIL STATEMENT OF EXPENDITURES

OFFICER'S SALARIES

Officer's Salaries	\$	19,363.09
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OFFICER'S EXPENSES

Payroll:	\$	7,046.80
Suncook Postmaster		676.19
Brown & Saltmarsh		439.65
Mid State office equipment		51.75
Wheeler & Clark		102.98
Merrimack Co. Reg of Deeds		149.30
NH Municipal Data Center		4,352.06
The Suncook, Bank Postage		605.10
Union Leader Corp		72.38
Gosselin Pharmacies		20.27
Monitor Publishing Co.		6.56
NH Municipal Assoc.		546.62
NH Tax Collector Assoc		22.50
America Copy		348.96
Royal Press		5,200.00
Thomas Copy Center		15.39
Merrimack Co. Reg of Probate80
Laflamme's Country Store		3.70
Jacqueline Nadeau, Postage		128.80
Mar-Don Printing		198.85
NH Assoc. of Assessing		20.00
Edward Cyr, Convention		258.81
Treas State of NH Audit		3,836.30
Major Service Supply		137.53
Pauline Adinolfo		4.00
Revenue Sharing Advisory		35.00
Paymaster Corp		89.50
Ross International		171.60
W.E. Aubuchon		16.29
Branham Publication		23.85
TOTAL	\$	24,581.54

ELECTION

Payroll:	\$	3,102.36
NH Municipal Assoc		1,263.59
Union Leader		120.46
Brown & Saltmarsh		6.75
W.E. Aubuchon		45.04
Fay's Family Restaurant		219.00
Susan St. Germaine		60.00

Mar-Don Printing	208.65
Gaylord	46.60
Busy Bee Snack Bar.....	27.95
Concord Monitor	23.44
Allenstown Elementary School	10.00
TOTAL.....	\$ 5,133.84

TOWN HALL

Payroll:	\$ 832.40
Pembroke Water Works	95.50
Laflamme Country Store.....	5.32
Fred W. Saltmarsh & Son Corp	4,793.63
Erwin Chase	10.00
Public Service Co.	1,082.09
Tax Collector, Allenstown	183.25
New England Telephone.....	643.02
F & M Supplies	229.00
Robert Callahan IMSA Coordinator.....	15.00
A.B.C. Glass.	80.00
Rochester Germicide	166.50
Roger Bilodeau	4.78
Norm Chaput Plumbing.....	24.80
W.E. Aubuchon	15.06
James Adinolfo.....	70.00
H.A. Holt	22.96
Karen Pinkos.	88.00
Treas State of NH	10.00
Toni Martino.....	9.00
Gossilin Pharmacy.....	6.01
Grand Union.....	6.71
Sal's Cleaning Service	55.00
Paul Gingras	10.00
State Chemical	105.00
Don Peloquin	25.00
TOTAL.....	\$ 8,588.03

LEGAL EXPENSES: & DAMAGES

Soule Leslie Bronstein & Zelin	\$ 1,606.50
Richard Therrien.	3,287.00
Public Service Co. of NH.....	138.53
TOTAL.....	\$ 5,032.03

POLICE DEPARTMENT

Payroll:	\$ 51,713.50
Mack's Men's Shop	552.67

Bob Citgo.	2,753.26
Edmond's Exxon	42.00
Evans Printing.	227.00
Treas. State of NH.	511.02
W.E. Aubuchon Inc.	50.20
Eddie's Service Station	2,839.95
Evie's Shell	4,653.90
N.E. Telephone	1,796.59
David Morgenthal	15.00
Manchester Oxygen	3.50
Gosselin Pharmacies	451.28
Norm Connor	11.69
Central Equipment	361.90
Evans Radio	10.00
Suncook, Postmaster	45.00
Homer Pennington	45.00
Robert Kern III.	15.00
James Robinson	30.00
Steenbekes & Sons.	31.10
Dick Marples Associates.	51.60
Town of Hooksett.	2,499.96
Richard Denis	22.00
Norm Chaput Plumbing.	12.50
Laflamme Country Store.	18.31
Tulley Pontiac.	176.22
Leon's.	9.39
Goffstown Auto Parts	251.45
Mid-State office Equipment	26.75
IBM	15.00
NH Assoc of Police Chief	10.00
Brown & Saltmarsh	6.49
Riley's	201.85
Union Leader	46.12
American Copy.	70.11
Capitol City Motor.	614.60
Bi-Wise	46.45
Green's Marine.	10.75
Roger Bilodeau	11.22
Epsom Auto Body	93.00
Village Press	35.00
Gans Tires.	267.90
Terbak Service	110.00
Top Gas.	20.40
Dr. Hevern	20.00
Pembroke Academy	15.00
Moore's Restaurant	10.65
Hillside Garage.	130.00
Pembroke Auto Service.	3.00

Merrimack Farmers Exchange	112.97
Campbell's Towing.	20.00
H.P. Stokes Insurance Agency.	85.00
Bank's Chevrolet.	9.79
Cilley's Auto Body	20.00
Cilley's Vet Clinic	14.00
Concord Camera.	306.60
TOTAL	\$ 71,533.64

CIVIL DEFENSE

Treas State of NH	\$ 1,705.04
Richard Poitras.	40.00
Richard Averill	40.00
Roger Letendre	40.00
Gerard Vaillancourt	40.00
Ernest Cantara	40.00
Steenbeke & Sons.	257.50
W.E. Aubuchon	47.63
Bob's Citgo	3.00
Evie's Shell	86.30
ABC Glass	82.50
Goffstown Auto Parts	40.55
TOTAL	\$ 2,422.52

HEALTH DEPARTMENT

Payroll	\$ 605.00
Concord Visiting Nurse	4,214.00
Tri Town Ambulance Service	3,000.00
TOTAL	\$ 7,819.00

FIRE DEPARTMENT

Payroll	\$ 14,342.35
Macks Sales Inc	2,821.24
Goffstown Auto Parts	739.78
Mike Rockwell	37.50
McNamara Farm	300.00
Int. Muni. Signal Assoc.	40.00
Evie's Shell	726.02
Fred W. Saltmarsh & Son Inc.	2,013.97
Erwin Chase.	12.00
Bi-Wise Mkt.	48.46
Public Service Co.	1,623.77
Tax Collector, Allenstown	40.30
Pembroke Water Work	76.00
Steenbeke & Sons.	411.90

Harris Co.	44.20
Manchester Oxygen	460.40
Gosselin Pharmacies	169.82
B & B Refuse	159.00
Sanel Auto Parts	297.60
Home Styler Inc.	13.00
New England Telephone.....	777.49
Laflamme Country Store.....	73.06
Evans Radio	314.92
National Fire Protection Assoc	58.00
R & L Service.....	829.43
Concord Hospital	138.50
Tom Ray Office Supply.....	28.58
Gilbert's.....	73.61
Wrights Communication	1,667.29
Motorola	1,512.51
Fire Inst Assoc of NH.....	800.00
Bill Hebert Co. Inc.....	45.86
Jaffrey Hose	468.27
Bob's Citgo	675.46
Penn Hampshire Lub.	63.35
W.E. Aubuchon	660.70
Max Cohen & Sons	346.30
ABC Glass	286.00
Soule, Leslie Bronstein & Zelin.....	339.50
Roger Lavoie	810.00
Capital Area Mutual Aid Compact.....	6,543.65
Blanchard Associates.....	434.88
Curry Copy Center.....	22.00
Bovie Printing	141.00
X-Ray Prof. Assoc.....	27.50
Car-Go.....	1,261.74
Donald Peloquin.....	100.00
Ernest Call	25.00
Fire Chief Magazine	39.00
Merriam-Graves	233.32
Seaman's Dist.....	158.17
Gaylord's	39.49
Stan Felong.....	18.12
Ed R. Cyr Ins	281.12
E.J. Prescott	143.74
Concord Awning & Canvas	28.00
Pioneer Communication	106.00
Norm Chaput Plumbing.....	147.63
Patsy's	20.00
R.B. Allen	38.85
Northwood Fire Dept	200.00
Dunlap Photo Shop	79.50

Treas State of NH	15.00
Roger Courtenmanche	32.60
John Grappone Inc.	205.75
Merrimack Flooring	75.00
NH State Firefighter Assoc	140.00
Roland Leonard	22.20
Chroniak Undercoating	25.00
Tom Welding	24.00
St. Joseph Hospital	37.00
Huckins Oil	46.68
Roger Letendre	130.00
Dave Sartorelli	9.94
Wickes Lumber.	32.67
General Electric	841.00
Clifford of Vt.	489.00
Grossman Lumber	94.29
NH Voc. Tech	53.00
Mack's Men's Shop	38.85
Russell Courtemanche	57.98
Fire Engineering	25.00
Patricia Vaillancourt	100.00
Eagle Copy Center	24.00
Pambro Sales	28.11
Comolli Equip.	185.79
Am. Fire Equip	93.45
Capital Fire Protec.	3.10
TOTAL	\$ 47,264.26

ANIMAL CONTROL BUDGET

Payroll	\$ 1,150.00
Companion Animal Hospital	170.00
Town of Hooksett	10.00
Richard Denis	24.35
Brown & Saltmarsh	15.94
Steenbeke & Sons	240.02
W.E. Aubuchon	110.19
Merrimack Farmers	128.72
Treas State of NH	164.50
Gosselin's Pharmacies	10.02
Hooksett Vet Clinic	201.25
Circle & Tack Shop	143.46
TOTAL	\$ 2,368.45

FOREST FIRES

Goffstown Auto Parts	\$ 42.02
Evie's Shell	61.30

Wright Communication	114.35
Laflamme Country Store.....	44.04
17 Forest Fires.....	2,099.70
TOTAL.....	\$ 2,361.41

REAPPRAISAL OF PROPERTY

Patten Appraisal Assoc.	\$ 3,062.50
------------------------------	-------------

VITAL STATISTICS

Edward R. Cyr	\$ 167.00
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TRA

State of NH.....	\$ 423.79
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STREET LIGHTS

Public Service Co. of NH.....	\$ 12,759.97
-------------------------------	--------------

INSURANCE

The Travelers	\$ 8,737.00
Blue Cross Blue Shield	2,461.30
Cyr Rogers Ins	9,644.00
H.P. Stokes Ins.....	2,210.00
N.H. Mun. Assoc. Unemployment Fund	1,430.95
Davis & Towle.....	1,306.16
TOTAL.....	\$ 25,789.41

Employees Retirement.....	\$ 2,825.87
---------------------------	-------------

Social Security	\$ 7,261.57
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PLANNING BOARD

Zelin, Soule Leslie & Bronstein.....	\$ 4,440.95
Robert O. Girard	40.00
TOTAL.....	\$ 4,480.95

VARIANCE BOARD

Soule Leslie Bronstein & Zelin	\$ 1,639.00
Suncook Postmaster.....	54.80
Mar-Don Printing.....	46.75
Gosselin Pharmacy	8.40
Monitor Publishing	24.38

Radio Shack	95.61
TOTAL.....	\$ 1,868.94

MEMORIAL DAY

American Legion	\$ 300.00
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MUNICIPAL WATER

Pembroke Water Works Hydrant	\$ 4,920.00
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CEMETERIES

Annette Bilodeau	\$ 150.00
------------------------	-----------

TOWN DUMP & GARBAGE COLLECTION

Payroll	\$ 6,996.43
Granite State Refuse	2,940.66
Union Leader Corp	104.35
Thomas Copy	37.35
B & B Refuse	4,426.80
Monitor Publishing.....	24.80
City of Concord	13,634.96
Standard Fence.....	1,193.47
TOTAL.....	\$ 29,358.82

TOWN MAINTENANCE (Winter & Summer)

Payroll	\$ 34,134.43
International Salt	2,753.49
Metra Chem Corp	373.63
Plourde Sand & Gravel.....	771.11
Donald Peloquin.....	40.00
Town of Pembroke.....	242.00
Walter Gelinas	127.50
Herbert Towle.....	225.00
TOTAL.....	\$ 38,667.16

TREES

Payroll	\$ 90.00
R E Clark tree service.....	951.00
TOTAL.....	\$ 1,041.00

TOWN CONSTRUCTION HIGHWAY

Payroll	\$ 456.00
---------------	-----------

Barrett Paving	9,552.23
H.L. Towle	4,962.50
Lee Allard, Inc.	2,000.00
Plourde Sand & Gravel.....	385.73
Walter Gelinas	270.00
TOTAL.....	\$ 17,626.46

GENERAL EXPENSE OF HIGHWAY

Payroll	\$ 1,105.97
Goffstown Auto Parts	445.87
Interstate Res. Equipment.....	240.09
Radio Shack	42.16
Sanel Auto Parts	415.88
Paul Auger.....	108.25
The Wickes Corp.....	27.75
Norman Chaput Plumbing	18.45
W.E. Aubuchon	1,162.03
Weldaway	86.20
Steenbeke's & Sons	924.37
Merrimack Farmers Exchange.....	125.87
Manchester Oxygen	821.34
R.A. Martin Plumbing.....	244.87
Huckins Oil.....	159.90
Gosselin Pharmacies	32.54
N.E. Telephone	434.76
Evans Radio	20.22
Donald Peloquin.....	75.00
Mativier's Oil	1,171.03
Max Cohen & Sons.....	12.00
Public Service Co.....	1,341.13
Treas State of NH	125.30
Merriam Graves	241.29
Curtis Noll Corp.....	610.62
Thomas Preve.....	90.00
Northeast Refrigeration.....	64.50
Barrett Equipment	111.18
ABC Glass	63.00
Plourde Sand & Gravel.....	343.24
Cal Conbra Supplies	76.58
Grapponne's	49.99
Joe Benninghove.....	3.50
R.C. Hazelton.....	419.99
Zep Mfg. Co.	204.36
Barrett Paving.....	1,058.04
Foster & Co. Inc	38.91
Penn Hampshire Lub.....	24.90
B & B Chain	131.75

Green's Marine.....	3.50
Stan's Masury Paint.....	18.65
Kar Products.....	98.44
Postmaster.....	15.00
Lamont Labs Inc.....	303.75
B & B Contractors.....	392.00
Mechanic Choice.....	36.69
George Bergeron.....	75.00
Benoit Demers.....	99.50
Lawson Truck Repair.....	10.68
NH Explosives.....	43.53
Share Corp.....	365.06
Terbax.....	450.00
Sullivan Tires.....	47.00
Corriveau Routhier.....	103.90
Evans Radio.....	29.47
Chroniak.....	325.00
Circle S Tack Shop.....	32.32
Wright Communication.....	454.55
B.J. Masonry Supply.....	92.81
Spears Garage.....	33.20
Claremont Chemicals.....	44.94
J & S Hydraulic.....	40.00
Robbins Auto Supply.....	22.34
Everseal Vault.....	28.00
TOTAL.....	\$ 15,838.16

SURFACE WATER

Penn Culvert Co.....	\$ 868.00
Max Cohen.....	93.78
Waste Inc.....	240.00
Lyons Iron Works Inc.....	382.92
Walter Gelinas.....	1,500.00
E.J. Prescott.....	154.58
TOTAL.....	\$ 3,239.28

NEW EQUIPMENT

N.H. Explosives.....	\$ 14,323.00
Zep Manufacturing.....	1,200.00
TOTAL.....	\$ 15,523.00

HIGHWAY EQUIPMENT EXPENSE

Bob's Citgo.....	\$ 7,544.18
Atlantic Broom.....	793.91
Keith's Truck Service.....	1,794.66

Eddie's Service Station	1,628.92
Thomas Preve	93.17
NH Explosives & Mach.	2,207.26
Sanborn Elec. Motors	80.00
Pembroke Auto Service.	49.50
Rice Tires	602.69
Grappone's	617.80
Sanel's Auto Parts	337.65
Car-Go.	65.79
John Trevena.	114.35
Greenland	265.50
Russell Auto Parts	345.00
Memphis Equipment	56.06
Sullivan Tires	169.17
Lamont Labs.	79.75
Robins Auto Parts	39.20
Huckins Oil Co.	331.80
Barrrett Equipment.	143.20
Hillside Garage.	908.00
Goffstown Auto Parts	464.65
B & B Contractor.	249.00
Patsy's Garage	243.39
Treas State of NH	100.00
Curtis Industries	170.52
B & B Chain Co.	156.10
Zep.	55.43
Steenbeke & Sons.	30.60
ABC Glass	6.00
Manchester Oxygen.	348.82
Metivier's Oil	107.33
Merriam Graves Co.	23.01
Calif. Cont. Supply	99.93
TOTAL. \$	20,322.34

OLD AGE ASSISTANCE

Treas State of NH	\$ 6,060.87
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SIDEWALKS

H.L. Towle Paving.	\$ 1,600.00
Maurice Lavois.	165.00
TOTAL. \$	1,765.00

TOWN POOR

Court Committed Juveniles (2)	\$ 24,534.10
Foster Care	1,269.00

Food	1,992.63
Rent	9,667.63
Flectricity	4,579.26
Heat	4,347.28
Misc *see overseer of poor report	1,422.63
TOTAL	\$ 47,811.96

RECREATION

Salaries	\$ 2,400.03
Treas Allenstown Pony League	200.00
St. John CYO	200.00
S & S Art & Crafts	249.27
Treas Little League	500.00
Concord Monitor	11.60
Union Leader	4.72
Haggetts	42.50
Indian Head Athletic	168.60
Rich Dept Store	49.91
Collin's Variety	319.70
Hill's Sporting Goods	50.35
Susan Heschler	59.08
Timberlane Bus Co	618.50
Joanne McDiarmid	115.93
Dawn Evens	25.00
Allenstown School District	57.33
Bob's Citgo	35.00
Bob's Sporting Goods	26.00
Tri Town Football League	350.00
H.P. Stokes Insurance Agency	64.00
TOTAL	\$ 5,547.52

Advertising & Regional Asso.	\$ 2,868.00
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Taxes Bought by Town	\$ 141,005.26
Property Tax Abated	2,730.23
Property Tax overpayment refunded	1,072.29
Res. Tax & Penalties refunded	12.00
Motor Veh permits refunded	226.50
Community Action Program	5,424.36
Interest Ant Notes	38,453.82
Interest on Bonded Debts	58,522.50
Princ. Tax Ant. notes	565,000.00
Prin. Bonded Debt	55,000.00
Payment to Capital Reserve Fund	3,500.00

Treas State of NH Bond Debt & Ret. Tax	\$ 425.53
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County Tax.....	\$	88,684.00
Contingency Fund		
Concord Typewriter Service.....	\$	272.50
Tax Map		
APAC Research Service.....	\$	700.00
Treas School District 1979 - 1980	\$	612,033.00
Treas School District 1980 - 1981	\$	375,000.00

RECREATION PRIOR YEAR

Tate Bros.....	\$	18,317.00
Concord Monitor		61.86
Union Leader		172.06
TOTAL.....	\$	18,550.92
OFFICER'S SALARIES.....	\$	19,363.09

TOWN OF ALLENSTOWN

GENERAL PURPOSE FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 1979

MUNICIPAL SERVICES DIVISION

DEPARTMENT OF REVENUE ADMINISTRATION

STATE OF NEW HAMPSHIRE

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State of New Hampshire
Department of Revenue Administration
61 South Spring Street PO Box 457
Concord, 03301

Cloyd A. Price
Commissioner

MUNICIPAL SERVICES DIVISION
FREDERICK E. LAPLANTE
Director
LORRAINE F. RACETTE
Assistant Director

July 29, 1980

TRANSMITTAL AND COMMENTARY LETTER

Board of Selectmen
Town Office
Allenstown, New Hampshire 03275

Members of the Board:

We have examined the financial statements of the various funds and account groups of the Town of Allenstown for the year ended December 31, 1979 and have issued our report thereon, dated July 29, 1980. As part of our examination, we reviewed and tested the Town's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing and extent of other such auditing procedures that are necessary for expressing an opinion on the financial statements. Such study and evaluation disclosed the following conditions that we believe to be material weaknesses.

Purchasing-Procedures

In last year's commentary letter, we made several recommendations concerning the Town's purchasing system.

1. Use of prenumbered, sequentially issued purchase orders properly approved by both department heads and selectmen, and maintenance of a record of open purchase orders.
2. Preparation by department heads of receiving reports on all items received after inspection of items for condition and quantity. (A copy of the purchase order may be used for this purpose.)
3. The sending of all invoices directly from suppliers to the Selectmen's office where invoices are checked against purchase orders and receiving reports or terms, prices and quantities followed by submission to Selectmen for final approval before payment.
4. Effective cancellation of all invoices and supporting documents upon payment by the person signing the checks.

It was noted that the Selectmen had acted on all the above recommendations during 1980.

Overexpenditures

Overexpenditures of Town budgeted appropriations of \$60,611 in 1978 and \$19,014 in 1979 are the major cause of a General Fund deficit totalling \$98,420 at December 31, 1979. If this practice continues the Town will

face serious financial problems which could adversely affect future bond or credit ratings of the Town. Therefore, we recommend that both the Selectmen and Budget Committee jointly develop a realistic budget and implement a formal system of both managerial and accounting controls to insure that the Town does not overexpend their authorized budget in the future. Continued failure to stay within your authorized budget is a violation of the Municipal Budget Act.

Sewer Enterprise Fund

As noted in our auditor's opinion, we issued an "adverse opinion" on the financial statements of the proprietary type funds because the enterprise fund does not conform to generally accepted accounting principles in the following areas:

- . A complete record of Utility Plant In Service is not maintained and accordingly, the financial statements do not include the related depreciation expense thereon.
- . Inventory - type purchases are expensed when purchased.

Cost of operations including depreciation and interest on sewer debt are usually recovered through user charges in enterprise funds. During the past year, approximately 56% of the sewer debt service payments were provided by general tax dollars. We recommend that the Sewer Commissioners structure user charge rates to recover these costs in the future.

Capital Projects Fund

In addition, the Commissioners should either use unexpended bond proceeds to fund sewer debt payments or seek an appropriation for a similar project in the near future.

Other

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgment by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgment, carelessness or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management with respect to the estimates and judgments required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Our study and evaluation of the Town's system of internal accounting control for the year ended December 31, 1979 which was set forth in the first paragraph, would not necessarily disclose all weaknesses in the system.

Other areas not directly related to internal accounting control but merit your consideration are discussed in the following paragraphs.

Inventory of Fixed Assets

As is the practice with many New Hampshire municipalities, the Town has not maintained a record of its fixed assets. In order to adequately maintain control of its existing fixed assets, we recommend the Town conduct an inventory of these assets as soon as is practical. Cost or consideration given is the generally accepted method for valuing fixed assets, and should be recorded on all new acquisitions. In this respect, we also recommend the establishment of guidelines which would distinguish between capital and expense type items. Where adequate documentation of cost is unavailable for existing fixed assets, an estimate or original cost is an acceptable standard under accounting principles for governmental entities. Once records are established they should be maintained on a current basis and reconciled to the ledger controls annually. The existence of fixed assets records will not only aid Town officials in their control of these assets, but should be an invaluable tool for long-range planning.

Publication Requirement

The provisions of R.S.A. 71-A:21 require that only this letter be published in the next annual report of the Town.

We recommend that you also publish the accompanying financial statements, footnote disclosures and auditor's opinion in their entirety in your next report. If you decide to publish the accompanying financial statements, you must include both footnote disclosures and our auditor's opinion as part of the Town report. In addition, the auditor's report may not be published without the accompanying financial statements and footnotes.

We extend our thanks to the officials and employees of the Town of Allenstown for their assistance during the course of our audit.

Municipal Services Division

MUNICIPAL SERVICES DIVISION
DEPARTMENT OF REVENUE ADMINISTRATION

jad



State of New Hampshire
Department of Revenue Administration
61 South Spring Street PO Box 457
Concord, 03301

Lloyd M. Price
Commissioner

MUNICIPAL SERVICES DIVISION
FREDERICK E. LAPLANTE
Director

LORRAINE F. RACETTE
Assistant Director

AUDITOR'S OPINION

Board of Selectmen
Town Office
Allentown, New Hampshire 03275

We have examined the financial statements of the various funds and account groups of the Town of Allentown for the year ended December 31, 1979, listed in the foregoing table of contents. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As is the practice with many New Hampshire municipalities, the Town of Allentown has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

The Town has not maintained complete records of the Sewer Department's Utility Plant in service and, accordingly, related depreciation thereon is not included in the accompanying financial statements as required by generally accepted accounting principles. The Sewer Department records disbursements for inventory type items as expenses in the period purchased rather than as expenses in the period in which they are used as required by generally accepted accounting principles. The amount by which the financial statements would change if these amounts were included, while material, cannot be determined.

In our opinion except for the omission of a statement of general fixed assets the financial statements of the governmental and fiduciary fund types and the general long-term debt account group present fairly the financial position of those funds of the Town of Allentown at December 31, 1979 and the results of their operations for the year then ended. In conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

In our opinion because of the effects of the matters discussed in the third paragraph the financial statements of the proprietary type fund do not present fairly in conformity with generally accepted accounting principles, the financial position of the Sewer Commission as of December 31, 1979, or the results of its operations and changes in its financial position for the year then ended.

Municipal Services Division

July 29, 1980

EXHIBIT A
TOWN OF ALLENTOWN
Combined Balance Sheet
All Fund Types and Account Groups
December 31, 1979

<u>ASSETS</u>	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
Cash	\$175,469	\$39,138	\$332,409
Receivables:			
Taxes	163,235		
Accounts	10,493		
Due From Other Funds		10,000	
Due From Other Governments	4,975	21,538	390,005
Restricted Cash	2,350		
Utility Plant in Service			
 Total Assets	 \$356,522	 \$70,676	 \$722,414
<u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Vouchers Payable	\$ 13,189	\$	\$ 26,612
Accrued Liabilities	2,526		
Due To Other Taxing Units			
Due To Other Funds	421,015		
Payable From Restricted Assets:			
Deposits	2,350		
General Obligation Bonds Payable (Note 4)			
 Total Liabilities	 \$439,080	 \$	 \$ 26,612
Fund Equity:			
Contributed Capital	\$	\$	\$
Retained Earnings (Deficit)			
Fund Balances:			
Reserved For Endowments (Note 5)			
Unreserved:			
Designated For Subsequent Years'			
Expenditures (Notes 1 and 6)	15,862	20,000	
Undesignated	(98,420)	50,676	695,802
 Total Fund Equity	 (\$ 82,558)	 \$70,676	 \$695,802
 Total Liabilities and Fund Equity	 \$356,522	 \$70,676	 \$722,414

The accompanying notes are an integral part of these financial statements.

<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>	<u>Totals (Memorandum Only)</u>
<u>Enterprise</u>	<u>Trust and Agency</u>	<u>December 31, 1979</u>
\$ 7,575	\$ 38,968	\$ 593,559
50,175	201,018	364,253
489,319	428,245	60,668
<u>3,043,905</u>		438,245
\$3,590,974		905,837
		2,350
		<u>3,043,905</u>
	\$668,231	\$5,408,817
\$ 2,894	\$	\$ 42,695
	612,033	2,526
	17,230	612,033
		438,245
<u>1,175,000</u>		2,350
<u>\$1,177,894</u>	<u>\$629,263</u>	<u>1,175,000</u>
\$3,206,306	\$	\$3,206,306
(793,226)		(793,226)
	1,375	1,375
	35,800	71,662
	<u>1,793</u>	<u>649,851</u>
<u>\$2,413,080</u>	<u>\$ 38,968</u>	<u>\$3,135,968</u>
\$3,590,974	\$668,231	\$5,408,817

EXHIBIT B
TOWN OF ALLENSTOWN
Combined Statement of Revenues, Expenditures and Changes
in Fund Balances - All Governmental Fund Types and Expendable Trust Funds
For The Fiscal Year Ended December 31, 1979

	Governmental Fund Types		
	General	Special Revenue	Capital Projects
Revenues:			
Taxes	\$ 255,397	\$	\$
Fees and Services	21,135		
Intergovernmental Revenues	125,241	73,066	
Charges for Services	1,922		
Miscellaneous Revenues	10,931	9,551	16,663
Total Revenues	\$ 413,626	\$ 82,617	\$ 16,663
Expenditures:			
Current:			
General Government	139,392	616	
Public Safety	122,841		
Highways and Streets	10,114	21,501	
Sanitation	1,000		
Health	6,036		
Welfare	2,633		
Culture and Recreation	940	9,772	
Capital Outlay			2,161
Debt Service:			
Interest and Special Charges	22,162		
Total Expenditures	\$ 295,078	\$ 32,989	\$ 2,161
Excess of Revenues Over (Under) Expenditures	\$ 118,548	\$ 49,628	\$ 14,502
Other Financing Sources (Uses):			
Operating Transfers In	\$ 15,000	\$ 1,000	\$
Operating Transfers Out	(15,000)	(1,000)	(1,000)
Total Other Financing Sources (Uses)	\$ 0	\$ 0	\$
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 118,548	\$ 48,628	\$ 13,502
Fund Balances - January 1	\$ 17,321	\$ 1,516	\$ 37,144
Restatements (Note 3)	\$ (1,015)	\$	\$ 12,016
Fund Balance - January 1 (Restated)	\$ 16,306	\$ 1,516	\$ 49,160
Fund Balance - December 31	\$ 12,858	\$ 50,146	\$ 62,662

EXHIBIT C
TOWN OF ALLENSTOWN
Combined Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual - General and Special Revenue Fund Types
For The Fiscal Year Ended December 31, 1979

		<u>General</u>	Variance Favorabl (Unfavorat
	Budget	Actual	
Revenues:			
Taxes	\$244,351	\$253,997	\$ 9,646
Licenses and Permits	86,000	81,135	(4,865
Intergovernmental Revenues	126,038	123,041	(2,997
Charges For Services	1,000	1,500	500
Miscellaneous Revenues	20,029	14,572	(5,457
Total Revenues	<u>\$477,418</u>	<u>\$474,245</u>	<u>(\$ 3,173)</u>
Expenditures:			
Current:			
General Government	\$153,043	\$153,940	(\$ 897
Public Safety	122,765	126,598	(3,833
Highways and Streets	70,341	79,114	(8,773
Sanitation	27,000	27,582	(582
Health	7,500	8,398	(898
Welfare	29,000	28,628	372
Culture and Recreation	1,300	940	360
Debt Service:			
Interest and Fiscal Charges	17,200	22,262	(5,062
Total Expenditures	<u>\$428,149</u>	<u>\$447,462</u>	<u>(\$19,313)</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 49,269</u>	<u>\$ 26,783</u>	<u>(\$22,486)</u>
Other Financing Sources (Uses):			
Operating Transfers In	\$ 43,748	\$ 49,048	\$ 5,300
Operating Transfers Out	(101,621)	(106,622)	(5,001)
Total Other Financing Sources (Uses)	<u>(\$ 57,873)</u>	<u>(\$ 57,574)</u>	<u>\$ 299</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>(\$ 8,604)</u>	<u>(\$ 30,791)</u>	<u>(\$22,187)</u>
Fund Balances - January 1	(\$ 27,551)	(\$ 27,551)	\$
Restatement	(24,216)	(24,216)	
Fund Balance - January 1, (Restated)	<u>(\$ 51,767)</u>	<u>(\$ 51,767)</u>	<u>\$</u>
Fund Balances - December 31	<u>(\$ 60,371)</u>	<u>(\$ 82,558)</u>	<u>(\$22,187)</u>

The accompanying notes are an integral part of these financial statements.

<u>Special Revenue</u>			<u>Totals (Memorandum Only)</u>		
<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 244,351	\$ 253,997	\$ 9,646
50,763	73,066	22,303	86,000	81,135	(4,865)
	3,534	3,534	176,801	196,107	19,306
			1,000	1,500	500
			20,029	18,106	(1,923)
<u>\$50,763</u>	<u>\$76,600</u>	<u>\$25,837</u>	<u>\$528,181</u>	<u>\$550,845</u>	<u>\$22,664</u>
\$	\$ 818	(\$ 818)	\$153,043	\$154,758	(\$ 1,715)
20,715	20,804	(89)	122,765	126,598	(3,833)
			91,056	99,918	(8,862)
			27,000	27,582	(582)
			7,500	8,398	(898)
10,000	9,772	228	29,000	28,628	372
			11,300	10,712	588
			<u>17,200</u>	<u>22,262</u>	<u>(5,062)</u>
<u>\$30,715</u>	<u>\$31,394</u>	<u>(\$ 679)</u>	<u>\$458,864</u>	<u>\$478,856</u>	<u>(\$19,992)</u>
<u>\$20,048</u>	<u>\$45,206</u>	<u>\$25,158</u>	<u>\$ 69,317</u>	<u>\$ 71,989</u>	<u>\$ 2,672</u>
\$20,000	\$20,000	\$	\$ 63,748	\$ 69,048	\$ 5,300
(40,048)	(49,048)	(9,000)	(141,669)	(155,670)	(14,001)
<u>(\$20,048)</u>	<u>(\$29,048)</u>	<u>(\$ 9,000)</u>	<u>(\$ 77,921)</u>	<u>(\$ 86,622)</u>	<u>(\$ 8,701)</u>
\$	\$16,158	\$16,158	(\$ 8,604)	(\$ 14,633)	(\$ 6,029)
\$54,518	\$54,518	\$	\$ 26,967	\$ 26,967	\$
			(24,216)	(24,216)	
<u>\$54,518</u>	<u>\$54,518</u>	<u>\$</u>	<u>\$ 2,751</u>	<u>\$ 2,751</u>	<u>\$</u>
<u>\$54,518</u>	<u>\$70,676</u>	<u>\$16,158</u>	<u>(\$ 5,853)</u>	<u>(\$ 11,882)</u>	<u>(\$ 6,029)</u>

EXHIBIT D
TOWN OF ALLENTOWN
Combined Statement of Revenues, Expenses and Changes in
Retained Earnings/Fund Balances - All Proprietary Fund Types and Similar Trust Funds
For The Fiscal Year Ended December 31, 1979

	Proprietary <u>Fund Type</u>	Fiduciary <u>Fund Type</u> Non-Expendable	Totals (Memorandum Only) Year Ended <u>December 31, 1979</u>
	<u>Enterprise</u>	<u>Trust</u>	
Operating Revenues:			
Charges For Services	\$105,073	\$	\$105,073
Other	159	93	252
Total Operating Revenues	<u>\$105,232</u>	<u>\$ 93</u>	<u>\$105,325</u>
Operating Expenses:			
Personal Services	63,964	\$	\$ 63,964
Contractual Services	42,154		42,154
Supplies	13,538		13,538
Materials	4,251		4,251
Heat, Light and Power	32,068		32,068
Total Operating Expenses	<u>\$155,975</u>	<u>\$</u>	<u>\$155,975</u>
Operating Income	<u>(\$ 50,743)</u>	<u>\$ 93</u>	<u>(\$ 50,650)</u>
Non-Operating Revenues (Expenses):			
Interest Revenue	\$ 1,449	\$	\$ 1,449
Interest Expense	(61,327)		(61,327)
Operating Transfer In	60,752		60,752
Other Revenue	48,997		48,997
Total Non-Operating Revenues (Expenses)	<u>\$ 49,871</u>	<u>\$</u>	<u>\$ 49,871</u>
Net Income (Loss)	<u>(\$ 872)</u>	<u>\$ 93</u>	<u>(\$ 779)</u>
Retained Earnings/Fund Balances - January 1	51,071	3,075	54,146
Restatements (Note 9)	<u>(843,425)</u>		<u>(843,425)</u>
Retained Earnings/Fund Balances - January 1 (Restated)	<u>(\$792,354)</u>	<u>\$3,075</u>	<u>(\$789,279)</u>
Retained Earnings/Fund Balances - December 31	<u>(793,226)</u>	<u>3,168</u>	<u>(790,058)</u>

The accompanying notes are an integral part of these financial statements.

EXHIBIT E
TOWN OF ALLENSTOWN
Combined Statement of Changes in Financial Position
All Proprietary Fund Types and Similar Trust Funds
For The Fiscal Year Ended December 31, 1979

	Proprietary Fund Type	Fiduciary Fund Type Non-Expendable Trust	Totals (Memorandum Only) Year Ended December 31, 1979
Sources of Working Capital:			
Municipal Contribution	\$15,625	\$	\$15,625
State Contribution	29,464		29,464
Net Operating Income		93	93
Total Sources of Working Capital	\$45,089	\$93	\$45,182
Uses of Working Capital:			
Retirement of Long-Term Debt	\$55,000	\$	\$55,000
Net Operating Loss	872		872
Total Uses of Working Capital	\$55,872	\$	\$55,872
Net Increase (Decrease) in Working Capital	(\$10,783)	\$93	(\$10,690)
Elements of Net Increase (Decrease) in Working Capital:			
Cash	(\$39,423)	\$93	(\$39,330)
Accounts Receivable	(21,360)		(21,360)
Loans Payable	50,000		50,000
Net Increase (Decrease) in Working Capital	(\$10,783)	\$93	(\$10,690)

The accompanying notes are an integral part of these financial statements.

EXHIBIT F
TOWN OF ALLENSTOWN
Statement of Changes in Assets and Liabilities
Property Tax Fund
For The Fiscal Year Ended December 31, 1979

	Balance January 1, 1979	Additions	Deductions	Balance December 31, 1979
<u>ASSETS</u>				
Taxes Receivable	\$197,964	\$ 747,425	\$ 744,371	\$201,018
Due From State of New Hampshire		85,957	85,957	
Due From General Fund	428,603	428,245	428,603	428,245
Total Assets	\$626,567	\$1,261,627	\$1,258,931	\$629,263
<u>LIABILITIES</u>				
Due To Allenstown School District	\$610,625	\$ 762,033	\$ 760,625	\$612,033
Due To Merrimack County		71,349	71,349	
Due To C Fund	15,942	428,245	426,957	17,230
Total L Liabilities	\$626,567	\$1,261,627	\$1,258,931	\$629,263

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Allenstown conform to generally accepted accounting principles for local governmental units except as indicated hereinafter. The following is a summary of significant accounting policies.

Basis of Accounting

The accrual basis is used for all fiduciary (and proprietary) funds. Governmental funds utilize the modified accrual basis whereby revenues are recorded when measurable and available. Expenditures are recorded when the liability is incurred (accrual basis) except:

- a. Disbursements for inventory items (materials and supplies) are considered expenditures at the time of purchase.
- b. Interest on long-term debt, which should be an expenditure when due.
- c. Prepaid expenses are not normally recorded.

General Fixed Assets

General fixed assets are not capitalized in the accounting records when acquired. Funds used to acquire general fixed assets and/or make debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made. Generally accepted accounting principles require that general fixed assets be capitalized and accounted for in a separate fixed assets group of accounts.

Continuing Appropriations

Appropriations for certain projects and specific items not fully expended at year-end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year-end, continuing appropriations are reported as a component of fund balance and are detailed as follows:

General Fund:	
Town Construction	\$15,862
	<u> </u>
Special Revenue Fund:	
Recreational Facilities:	
Article 13, 1978	\$10,000
Article 12, 1979	<u>10,000</u>
	\$20,000
	<u> </u>

Taxes Collected for Others

The Town collects taxes for the Allenstown School District and Merrimack County which are remitted to them as required by law. These funds are accounted for as agency funds.

Inter-Fund Transactions

During the course of normal operations, the Town has numerous transactions between funds including expenditures and transfers of resources to provide services, construct assets and service debt. The accompanying governmental and fiduciary funds financial statements reflect such transactions as transfers.

Proprietary funds record operating subsidies as other income, whereas the governmental fund paying the subsidy records it as a transfer.

Other General Accounting Policies

Retirement System

All full-time police officers are members of the State of New Hampshire Retirement System. Under this plan, participants contribute annually a percentage of compensation which is fixed by law. The Town's contribution rate for normal cost of the plan is based upon an actuarial valuation of the State plan as of June 30, 1978 and has been set at 8.04% of annual salary. The amount, if any, of excess of vested benefits over pension fund assets for the Town of Allentown is not available. During 1979, the total pension cost to the Town was \$2,145.

Property Taxes

Annually, the Town establishes an amount for abatements, discounts and refunds of property and resident tax revenues known as overlay. All abatements, discounts and refunds are charged to overlay.

As prescribed by law, the Tax Collector sells at tax sale, all uncollected property taxes in the following year after taxes are due, where applicable. The purchaser at tax sale has a priority tax lien on these properties and accrues interest at 11% per annum. Delinquent taxpayers must redeem property from tax sale purchasers.

Property is sold to the party who will accept a lien for the least undivided interest in the property for payment of taxes and related costs due. If property is not redeemed within the two year redemption period, the property is tax-deeded to the lien holder.

Sewer Enterprise Fund

The Sewer Enterprise Fund does not provide for depreciation on its fixed assets nor does it recognize inventories as required by generally accepted accounting principles.

2. PURPOSE OF FUNDS AND ACCOUNT GROUPS:

The Town reports its activities in numerous individual funds to comply with the limitations and restrictions placed on both the resources made available to the Town and the services provided. Individual funds and account groups summarized in the accompanying financial statements are classified as follows:

A. Governmental Funds

These funds are intended to provide recurring general services. They are controlled by a budget approved by the voters.

General Fund - used to account for all revenues and expenditures which are not accounted for in other funds or account groups.

Special Revenue Funds - used to account for specific restricted revenues and expenditures for various purposes. Receipts and expenditures of each fund are governed by the terms of contractual agreements, statutes or local law.

B. Proprietary Funds

Enterprise Funds - these funds account for operations of entities that provide services on user charge, or other basis to the general public.

C. Fiduciary Funds

Trust and Agency Funds - these funds are used to account for assets held by Town in a fiduciary capacity for various purposes including cemetery operations, and taxes collected for other governmental units. Receipts and expenditures of each fund are governed by statutes or local law.

D. General Long-Term Debt Account Group

This group is used to account for the outstanding principal balances of general obligation bonds or notes.

3. BUDGET:

The Town budget represents departmental appropriations as authorized by annual or special town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. State statutes require that the annual budget be balanced but provides for the use of beginning fund balance to achieve this end. In 1979, general fund beginning balance was applied against amounts designated for subsequent years' expenditures, as follows:

Reappraisal	\$3,819
Highway Department	4,285
Town Construction	<u>500</u>
	\$8,604

During 1979, expenditures exceeded total Town appropriations by \$19,314, which is a violation of the Municipal Budget Law. A request to the Commissioner of Revenue Administration for approval of the overdraft was made, however, the request was denied.

4. LONG-TERM DEBT:

At December 31, 1979, the Town's long-term debt consisted of:

-----PRINCIPAL-----					
	Interest Rate	Unpaid	Less	Long-Term	Current
		Balance At December 31, 1979	Current Maturities		
Sewer Bonds - 1971	5.10%	\$1,175,000	\$55,000	\$1,120,000	\$58,523

The general obligation debt is a direct obligation of the Town of Allenstown for which its full faith and credit is pledged and is payable from taxes levied on taxable property within its boundaries. In conformity with generally accepted accounting principles the debt is reported in the related enterprise fund.

5. NON-EXPENDABLE TRUST FUNDS:

The principal amount of all non-expendable trust funds are restricted either by law or specific terms of individual bequests, in that only income earned thereon may be expended. Principal and income balances at December 31, 1979 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Cemetery Funds	\$1,375	\$1,793	\$3,168

6. EXPENDABLE TRUST FUNDS:

Expendable Trust Funds, held by the Trustees of Trust Funds at December 31, 1979 were in the form of capital reserve funds in the amount of \$35,800.

7. SPECIAL REVENUE FUND BALANCES:

At December 31, 1979, the Special Revenue Fund balance of \$70,676 consisted of the following:

Revenue Sharing Fund	\$50,353
Recreation Fund	20,000
Library Fund	<u>323</u>
	<u>\$70,676</u>

8. CAPITAL PROJECTS FUND BALANCE:

The balance of \$695,802 in the Capital Project Fund at December 31, 1979 represents the remaining balance of the Sewer Waste Treatment Construction Project. At December 31, 1979, the project has been substantially completed. State law provides that the remaining balance be used to reduce principal of the debt or reappropriated for a project of similar life as the period of the bond.

9. CHANGE IN ACCOUNTING PRINCIPLES AND REPORTING PRACTICES:

Certain changes were made in accounting principles and financial reporting practice in the General Fund and the Sewer Enterprise Fund effective January 1, 1979 to restate the financial statements in conformity with generally accepted accounting principles. The following restatements of beginning fund equities were made to give retroactive effect to those changes.

<u>Discription</u>	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Sewer Enterprise Fund</u>
To Recognize Long-Term Debt In The Enterprise Fund	\$	\$	(\$1,230,
To Record State of New Hampshire and Town Contributions For Past Interest Payments.			(124,
To Recognize State of New Hampshire Contributions for Debt - Repayment			511,
To Record and Restate Interfund Balances	(24,216)	24,216	
	<u>(\$24,216)</u>	<u>\$24,216</u>	<u>(\$ 843,</u>

In conjunction with these adjustment the general long-term debt group of accounts was restated to eliminate \$1,230,000 of debt now reported in the Enterprise Fund.

10. CONTINGENT LIABILITIES - ENTERPRISE FUND:

The Town of Allentown is currently involved in a breach of contract suit with the contractor of the sewer facilities in the amount of approximately \$250,000. Town council informs us that the Town's potential share of this liability is limited to 35% of any judgements against the Town.

ALLENSTOWN SEWER COMMISSION

To: Citizens of the Town of Allenstown

The Board of Sewer Commissioners are pleased to submit their reports on the Operations of the Wastewater Plant and Town Sewer System for the year 1980.

We were able to operate within our total budget for both Town and Plant operations, although we were faced with ever increasing costs of supplies and materials. Our Plant costs have been shared with Pembroke at a rate of 52.13% Allenstown and a 47.87% share for Pembroke for year 1980. Percentage shares are determined by total water usage derived from sewer rental charges within both Towns.

We are happy to report that we were not faced with having to increase the sewer rate this past year. Our present rate charge of .95 has been maintained since the past three years. However if the present rate of inflation continues our rate structure will have to be reviewed.

Our sewer meetings are held on the first Tuesday of each month. We are always open to suggestions to improve our service to you, the Towns people. We wish to take this opportunity to thank you for your confidence placed in us.

Sincerely,

Allenstown Sewer Commission

Donald A. Chaput, Chairman

Charles H. Todd, Commissioner

Michael Chroniak, Commissioner

SUNCOOK WASTEWATER TREATMENT PLANT

OPERATION AND MAINTENANCE BUDGET

1 9 8 1

	1980 Budgeted	Expended as of 12/31/80	1981 Recommended Budget
Staff Salaries:			
Chief Operator	\$ 17,340	\$ 17,122	\$ 19,074
Operator 1	14,445	14,263	15,889
Operator 2	11,952	11,802	13,147
Operator 3	11,952	11,802	13,147
Total Staff Salaries	\$ 55,689	\$ 54,989	\$ 61,257
Utilities:			
Power	\$ 26,700	\$ 27,049	\$ 33,000
Water	1,700	1,415	1,600
Fuel & Heat	6,000	6,538	8,000
Telephone	600	446	450
Total Utilities	\$ 35,000	\$ 35,448	\$ 43,050
Administrative:			
Clerical	\$ 8,000	\$ 6,158	\$ 6,500
Office Supplies & Expense	400	343	400
Office Equipment	1,200	1,224	506
Postage	200	136	200
Advertising	200	2	200
Training & Subscriptions	300	79	200
Travel & Mileage	150	-0-	100
Total Administrative Expense	\$ 10,450	\$ 7,942	\$ 8,100
Other Operating Expenses:			
Chemicals	\$ 15,000	\$ 13,638	\$ 21,000
Maintenance	8,500	7,501	9,000
Supplies & Materials	3,000	3,162	3,500
Equipment	2,500	2,583	2,500
Alarm System Fees	640	787	340
Vehicle Expense	2,700	2,630	3,000
Insurance	10,000	10,592	14,703
Payroll Taxes	3,905	3,748	4,506
Uniform Expense	1,750	1,725	1,585
Snow & Garbage Removal	350	157	350
Professional Fees	1,000	1,150	1,000
Sludge Disposal	5,000	1,503	5,000
Total Other Operating Costs	\$ 54,345	\$ 49,176	\$ 66,484
TOTALS	\$155,484	\$147,555	\$178,891

ALLENSTOWN-PEMBROKE
SUMMARY OF PLANT EXPENDITURES

1 9 8 0

	Sewage Treatment Plant	52.3% Share Allentown	47.7% Share Pembroke
Staff Salaries:			
Chief Operator	\$ 17,122	\$ 8,955	\$ 8,167
Operator 1	14,263	7,460	6,803
Operator 2	11,802	6,172	5,630
Operator 3	11,802	6,172	5,630
Total Staff Salaries	\$ 54,989	\$28,759	\$26,230
Utilities:			
Power	\$ 27,049	\$14,147	\$12,902
Water	1,415	740	675
Fuel & Heat	6,538	3,419	3,119
Telephone	446	233	213
Total Utilities	\$ 35,448	\$18,539	\$16,909
Administrative:			
Clerical	\$ 6,158	\$ 3,221	\$ 2,937
Office Supplies & Expense	343	179	164
Office Equipment	1,224	640	584
Postage	136	71	65
Advertising	2	1	1
Training & Subscriptions	79	41	38
Travel & Mileage	-0-	-0-	-0-
Total Administrative	\$ 7,942	\$ 4,153	\$ 3,789
Other Operating Expenses:			
Chemicals	\$ 13,638	\$ 7,133	\$ 6,505
Maintenance	7,501	3,923	3,578
Supplies & Materials	3,162	1,654	1,508
Equipment	2,583	1,351	1,232
Alarm System Fees	787	412	375
Vehicle Expense	2,630	1,375	1,255
Insurance	10,592	5,540	5,052
Payroll Taxes	3,748	1,960	1,788
Uniform Expense	1,725	902	823
Snow & Garbage Removal	157	82	75
Professional Fees	1,150	601	549
Sludge Disposal	1,503	786	717
Total Other Operating Expense	\$ 49,176	\$25,719	\$23,457
TOTALS	\$147,555	\$77,170	\$70,385

SUNCOOK WASTEWATER TREATMENT PLANT

EXPENDITURES

UTILITIES:

Pembroke Water Works	\$ 354.45	
Public Service Company	2,374.52	
N.E. Telephone	39.48	
LaVallee Oil Company	1,082.00	
LaVallee Oil Company	1,279.84	
Public Service Company	2,552.18	
N.E. Telephone	34.20	
LaVallee Oil Company	1,225.00	
Public Service Company	2,401.82	
N.E. Telephone	31.50	
Pembroke Water Works	411.60	
Public Service Company	2,848.40	
N.E. Telephone	32.25	
Public Service Company	2,238.74	
LaVallee Oil Company	442.50	
N.E. Telephone	39.61	
Public Service Company	2,075.78	
N.E. Telephone	33.09	
Pembroke Water Works	304.50	
Public Service Company	2,137.62	
N.E. Telephone	33.83	
Public Service Company	2,021.78	
N.E. Telephone	32.30	
Public Service Company	1,975.94	
N.E. Telephone	35.41	
Pembroke Water Works	344.10	
Public Service Company	2,113.46	
LaVallee Oil Company	1,213.05	
N.E. Telephone	49.53	
Public Service Company	2,014.10	
N.E. Telephone	45.84	
Public Service Company	2,294.90	
LaVallee Oil Company	1,296.00	
N.E. Telephone	38.76	
Total Utilities	\$35,448.08	

OFFICE SUPPLIES:

Gosselin Pharmacies	\$ 12.60
Gosselin Pharmacies	5.39
Brown & Saltmarsh	21.93
A.B. Dick Company	97.72
Mar-Don Printing	26.90
Brown & Saltmarsh	11.87
A.B. Dick Company	99.29
Brown & Saltmarsh	6.32
IBM Corporation	60.50
Total Office Supplies	\$ 342.52

OFFICE EQUIPMENT:

A.B. Dick Company	\$ 115.00
Mid-State Typewriter	24.00
A.B. Dick Company	151.00
A.B. Dick Company	11.62
IBM Corporation	922.50
Total Office Equipment	\$1,224.12

POSTAGE:

Suncook Postmaster	\$ 120.00
P.O. Rental-Suncook Postmaster	16.00
	\$ 136.00

ADVERTISING:

Concord Monitor	\$ 2.5
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TRAINING & SUBSCRIPTIONS:

N.H. Water Supply & Pollution	\$ 4.00
N.H. Water Supply & Pollution	45.00
J.G. Press Inc.	29.95
Total Training & Subs.	\$ 78.95

EXPENDITURES

Jones Chemicals	\$ 324.00	W.E. Aubuchon Company	\$ 5.21
Jones Chemicals	756.00	Wright Electric	56.00
Eastern Superior	488.25	W.E. Aubuchon Company	5.07
Jones Chemicals	400.00	Eckhardt & Johnson Inc.	617.00
Metia Chem Corporation	898.69	R.E. Erickson Co. Inc.	23.50
Booksett Sewer Commission	201.60	Frederickseal Inc.	141.80

Jones Chemicals	1,034.50	Evie's Shell Station	4.99
Lamont Labs	822.25	W.E. Aubuchon Company	5.12
Jones Chemicals	469.40	Flocon Incorporated	227.63
Jones Chemicals	929.01		

Jones Chemicals	346.40	402.93
Jones Chemicals	346.40	470.04
Share Corporation	95.94	187.00
Jones Chemicals	506.00	6.74
Goffstown Auto Parts		
Sanel Industrial		
Eastern Superior		
Radco, Inc.		

Certified Laboratories	474.48	Permalux Lighting	842.22
Nalco Chemical Company	855.40	Panbro Sales	41.00
Jones Chemicals Company	231.00	E.J. Prescott	51.38

Jones Chemicals Company	288.00	R.L. Benson	162.42
Jones Chemicals Company	927.42	W.E. Aubuchon Company	32.86
Malco Chemical Company	982.90	N.Y. Explosives	9.54
Jones Chemicals	470.60		05.57

Total Chemicals	\$13,638.50	
<hr/>		
Sealpro Incorporated		91.26
Goffstown Auto Parts		2.52
Steenbeke & Sons		5.40
MAINTENANCE:		

Mr. Erickson & Company
Capital Plumbing & Heating
\$40.40
Steenbeke & Sons
25.63

SUNCOOK WASTEWATER TREATMENT PLANT

EXPENDITURES

MAINTENANCE (continued)

Stills Nursery	\$ 72.00	VWR Scientific	\$ 97.26
VWR Scientific Inc.	27.08	VWR Scientific	16.35
A.L. McDonnell	207.17	Metra Chem Corporation	163.56
Goffstown Auto Parts	6.62	Bowman Distribution	204.40
Wright Electric	62.00	Foster & Company Inc.	111.20
Share Corporation	156.05	W.E. Aubuchon Company	42.11
Oxford Chemicals Inc.	92.04	Bi-Wise Markets	17.70
Barrett Paving Materials	86.11	Share Corporation	30.00
Evans Radio Inc.	9.00	Zeip Manufacturing Company	63.05
Dorr-Oliver Inc.	106.12	Lamont Labs	120.00
Keith's Trucking Service	5.00	Foster & Company Inc.	90.00
Stills Nursery	145.00	W.E. Aubuchon Company	28.38
Certified Laboratories	147.55	Certified Laboratories	229.83
Evans Radio Inc.	9.44	Bowman Distribution	53.80
Eastern Speciality	486.05	Steenbeke & Sons	20.12
Share Corporation	98.75	Gosselin Pharmacies	34.95
Advance Bearing	197.90	VWR Scientific	273.38
Penn-Hampshire Lubricants	67.10	Bi-Wise Markets	20.70
Reliable Light & Supply Co.	118.68	VWR Scientific	17.60
Certified Laboratories	405.46	Bi-Wise Markets	1.11
Steenbeke & Sons	3.00	W.E. Aubuchon Company	32.50
Total Maintenance	\$7,500.81	VWR Scientific Inc.	33.30

SUPPLIES & MATERIALS:

Chemserve Incorporated	\$ 18.50	Bi-Wise Markets	26.00
W.E. Aubuchon Company	23.62	Cleveland Cotton Products	103.44
Bi-Wise Markets	11.70	Graphic Controls Corporation	89.04
Bi-Wise Markets	16.56	Aubuchon Company Inc.	4.67
VWR Scientific	189.67	Bi-Wise Markets	1.56
VWR Scientific	6.89	Lamont Labs	51.48
Oxford Chemicals Inc.	105.63	Graphic Controls	18.80
Foster & Company Inc.	75.81	Lamont Labs	82.30
Eastern Speciality Products	66.68	W.E. Aubuchon Company	9.56
Steenbeke & Sons	38.08	C.A. Turner Co. Inc.	24.00
W.E. Aubuchon Company	3.27	C.A. Turner Co. Inc.	11.70
Bi-Wise Markets	12.50	Gosselin Pharmacies	31.25
		Permalux Lighting	195.98

SUNCOOK WASTEWATER TREATMENT PLANT

EXPENDITURES

SUPPLIES & MATERIALS (continued)

Eastern Speciality	\$ 62.50	Goffstown Auto Parts	\$ 19.66
VWR Scientific	<u>110.11</u>	Evie's Shell Station	62.48
Total Supplies & Materials	\$3,161.60	Goffstown Auto Parts	2.40
		Evie's Shell Station	141.00
EQUIPMENT:		Bob's Citgo	37.00
Capital Plumbing & Heating	\$ 17.67	Evie's Shell Station	99.54
W.E. Aubuchon Company	10.99	Evie's Shell Station	145.20
Foster Co. Inc.	32.95	Bob's Citgo	30.75
Eastern Speciality Products	136.50	Evie's Shell Station	205.84
Sanel Industrial	22.40	Evie's Shell Station	77.62
Eastern Superior Company	139.15	Pembroke Automotive Service	84.20
R.L. Benson Inc.	13.53	Evie's Shell Station	97.12
Fredericksaal Incorp.	468.00	Pembroke Automotive Service	87.72
Eastern Superior Company	206.58	Bob's Citgo	8.00
W.E. Aubuchon Company	21.99	Evie's Shell Station	74.94
Eastern Speciality Products	188.70	Pembroke Automotive	51.34
Goffstown Auto Parts	6.83	Banks Chevrolet-Cadillac Inc.	121.82
Panbro Sales	19.30	Certified Laboratories	476.88
Panbro Sales	31.50	Goffstown Auto Parts	4.35
C.A. Turner Company	71.42	Pembroke Automotive Service	58.74
N.H. Explosives & Machinery	<u>1,195.00</u>	Evie's Shell Station	108.36
Total Equipment	\$2,582.51	Goffstown Auto Parts	10.08
		Goffstown Auto Parts	4.69
ALARM FEES:		Pembroke Automotive Service	64.92
Concord Answering Service	600.00	Bob's Citgo	1.50
12 mos. @50.00		Evie's Shell	56.64
Concord Answering Service	175.00	Goffstown Auto Parts	5.59
Motorola Inc.	<u>12.08</u>	Penn-Hampshire Lubricants	55.44
Total Alarm Fees	\$ 787.08	Evie's Shell Station	113.90
VEHICLE EXPENSE:		Pembroke Automotive Service	72.08
Goffstown Auto Parts	\$ 3.19	Pembroke Automotive Service	13.50
Penn-Hampshire Lubricants	143.34	Total Vehicle Expense	<u>\$2,630.25</u>
Evie's Shell Station	87.82		
Steenbeke & Sons	2.60		

SUNCOOK WASTEWATER TREATMENT PLANT

EXPENDITURES

INSURANCE:

Cyr-Rogers Agency	\$ 5,626.00	
Cyr-Rogers Agency	2,251.00	
Hector P. Stokes	400.00	
Town of Allentown	1,517.00	
Blue Cross Insurance	797.56	
Total Insurance	<u>\$10,591.56</u>	

Barrett Paving Materials	339.26
Sanitary Services Company	768.00
W.E. Aubuchon Company	7.00
Allentown Police Department	45.00
Steenbeke & Sons	9.70
Total West Street	<u>\$2,244.04</u>

UNIFORM EXPENSE:

Standard Uniform Rental	\$ 1,585.60	
Standard Uniform-jackets	<u>139.40</u>	
Total Uniform Expense	1,725.00	

RIVER ROAD PUMP STATION:

ELECTRICITY	
Public Service Company	\$2,775.30
LaVallee Oil-Generator Fuel	<u>144.96</u>
Total Electricity	<u>\$2,920.26</u>

PROFESSIONAL FEES:

Anderson-Nichols	\$ 1,150.00	
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WATER:

Pembroke Water Works	\$ 37.00	
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SLUDGE DISPOSAL:

Richard McNamara	\$ 523.58	
Richard McNamara	860.62	
Share Corporation	104.00	
Everseal Vault	<u>15.00</u>	
Total Sludge Disposal	<u>\$ 1,503.20</u>	

SUPPLIES & MATERIALS:

W.E. Aubuchon Company	\$ 20.43
Eastern Speciality	<u>694.30</u>
Total Supplies & Materials	<u>\$ 714.73</u>

INSURANCE:

Cyr-Rogers Ins. Agency	\$ 246.00	
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ALLENSTOWN SEWER MAINTENANCE

WEST STREET PROJECT:

Maurice Lavoie	100.00	
Plourde Sand & Gravel	249.54	
E.J. Prescott Inc.	38.55	
Barrett Paving Materials	<u>43.88</u>	
E.J. Prescott Inc.	515.75	
E.J. Prescott Inc.	127.36	

SEWER BILLINGS:

N.H. Municipal Data	\$1,800.00	
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POSTAGE:

Suncook Postmaster	\$ 334.20	
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ALLENSTOWN SEWER COMMISSION

OPERATING BUDGET

1 9 8 0

	1980 Budgeted	Expended as of 12/31/80	1981 Recommended Budget
River Road Pump Station:			
Electricity	\$ 3,000	\$ 2,920	\$ 3,000
Supplies & Materials	600	715	750
Insurance	275	246	250
Water	125	37	75
Total River Rd. Pump Station	\$ 4,000	\$ 3,918	\$ 4,075
Maintenance Sewer Lines:			
Maintenance-Allenstown Lines	\$ 3,800	\$ 828	\$ 3,000
Cross Street	400	-0-	-0-
Whitten Street	2,000	965	5,730
West Street	1,500	2,244	-0-
Total Maintenance-Sewer Lines	\$ 7,700	\$ 4,037	\$ 8,730
Sewer User Costs:			
Computer Billing Service	\$ 1,800	\$ 1,800	\$ 2,000
Sewer Mailing/Postage	400	334	450
Sewer Billing Forms	-0-	-0-	3,574
Total Sewer User Costs	\$ 2,200	\$ 2,134	\$ 6,024
Other Operating Costs:			
Office Supplies	\$ 150	\$ 81	\$ 100
Legal Fees	4,000	1,166	4,000
Replacement Costs	4,000	4,000	4,000
Contingency	500	-0-	500
Professional Fees	300	-0-	300
Total Operating Expenditures	\$ 8,950	\$ 5,247	\$ 8,900
TOTALS	\$22,850	\$15,336	\$27,729

Commissioners Salaries, Town of Allenstown - \$1,050 - General Fund

ALLENSTOWN SEWER COMMISSION
SUMMARY - REVENUES AND EXPENDITURES

1 9 8 0

Checking Account Balance 12/31/79 (1,053.46)

REVENUES:

Sewer Rent Collections	92,059.00	
Payments from Pembroke	66,079.46	
Dumping Septic Contents	1,647.50	
Sewer Permit Fees	100.00	
State Gasoline Refunds	213.68	
Typewriter Sale	100.00	
N.H. Insurance Claim	75.00	
Credit-Cancelled Check	28.60	
Reimbursement-Constru Acct.	<u>49.65</u>	
Total Revenues		160,352.89

EXPENDITURES:

Treatment Plant Costs	147,554.83	
Town Operation Costs	<u>15,335.88</u>	
Total Expenditures		162,890.71
Balance as of 12/31/80		(3,591.28)

Checking Account Balance 12/31/80 (3,591.28)

Replacement Cost Fund Balance 14,195.86

ALLENSTOWN SEWER COMMISSION
SUMMARY-CAPITAL PROJECTS ACCOUNT

1 9 8 0

Checking Account Balance	169.14	
Savings Account Balance	<u>319,138.88</u>	
Cash on hand as of 12/31/79		319,308.02

REVENUES:

State of NH-1980 Grant Payment	94,783.00	
Pembroke Sewer Commission	141.47	
Interest earned-Savings Account	46,501.83	
Cities Service-Reimbursement	85,000.00	
Credit-Cancelled Check	<u>50.06</u>	
Total Revenues		226,476.36

EXPENDITURES:

Allenstown General Fund-Interest 1979	15,994.95	
Allenstown General Fund-1980 Grant Pmt.	50,424.56	
Pembroke Sewer Commission-1980 Grant Pmt.	44,358.44	
Easement Costs	49.65	
Legal Fees-Cities Service	<u>537.50</u>	
Total Expenditures		111,365.10
Balance as of 12/31/80		<u>434,419.28</u>

Checking Account Balance	316.07	
Savings Account Balance	<u>434,103.21</u>	
Balance as of 12/31/80	<u>434,419.28</u>	

Allenstown-Pembroke Escrow Account:

Balance as of 12/31/79	13,101.05	
Interest earned 1980	<u>1,290.12</u>	
Balance as of 12/31/80	14,391.17	

BUILDING INSPECTOR'S REPORT FOR 1980

New Homes	4	Single Family
	1	Duplex
	1	8 Unit Apartment Building
Commercial Additions	2	Lumber and Material Storage
Home Additions	18	
Buildings Moved	1	
Barns	11	
Storage Sheds	4	
Siding	6	
Pools	1	
Mobile Homes Roof	4	
Fire Escapes	1	
Misc. Construction	18	Porches, Carports, etc.
Garages	2	
Chimneys	3	

Robert O. Girard
Building Inspector

PLANNING BOARD REPORT FOR 1980

- 9 Zoning & Code Amendments
- 4 SubDivision Completed
- 4 SubDivision Stated to be Completed in 1981

Redesigned Building Permits and Application for permits.

Had the zoning ordinances printed and bound.

Robert O. Girard
Chairman

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

1980 marks the tenth year that the Central New Hampshire Regional Planning Commission has been in existence. During this period, the Commission has continued its involvement in studies of both a local as well as a regional nature. The Commission is solely an advisory body to the member communities and as such is often invited to provide technical assistance and advice on local projects.

As a part of this ongoing technical assistance, the Commission has been pleased to provide information to the Selectmen regarding solid waste management as part of an ongoing program. The Commission, this past year, again hosted a series of legal seminars for local officials and an open house on alternative energy sources.

The Commission hopes to be able to continue to serve the needs of its member communities in the future and appreciates the past support of its activities by the Town of Allenstown.

Respectfully submitted,

Walter Batchelder
Charles Todd

Allenstown Representatives to the Commission

ALLENSTOWN POLICE DEPARTMENT

TO THE CITIZENS OF ALLENSTOWN:

The year 1980 marks the beginning of a new decade and a new beginning for the Allenstown Police Department. For it was during 1980 that Allenstown turned the corner and became a full-time; twenty-four hour a day department.

This was necessitated in part due to the continued expansion of our town and the demand of its citizens for full police protection. During the preceding year we have attempted to meet the demands of the people to make this Town, and our roadways, a safer place to live and travel on.

It will only be through your continued support that the Allenstown Police Department will be able to maintain its overall effectiveness. You, as taxpayers, will determine if this goal of a safer community is to be met. Allenstown is in a continuing growth spiral and as such we must be prepared to meet the demands of the citizenry in enforcing the laws which society has passed for the benefit and protection of its citizens. This requires a constant vigilance, on our part, to insure that all of our citizens are given equal protection under the law.

I am sure that you will all feel the deep pride that I have in this department after you have read the statistical report of crime in Allenstown for 1980. We have met our goal of making Allenstown a safer place in which to live and travel. I can assure you that with your continued support we shall meet these goals during 1981 and the years to follow.

Sincerely yours,

NORMAN H. CONNOR
Chief of Police

A. CRIMINAL	1980	1979	1978
Assault.....	41	21	26
Rape.....	2	0	1
Burglary.....	65	32	60
Theft.....	164	43	45
Crim Threats.....	28	21	35
Crim Mischief.....	214	54	83
Crim Trespass.....	44	53	47

B. MOTOR VEHICLE			
DWI.....	68	14	21
Disorderly Conduct.....	2	6	25
Violations.....	227	197	342
M/V Accidents.....	81	93	101
M/V Thefts.....	3	5	18
M/V Recovered.....	3	6	0
Snowmobile Thefts.....	0	0	3
M/V Misdemeanor Arrests...	40	2	0

C. MISCELLANEOUS

Domestic Problems	409	411	390	
Assis Other Agency.....	194	267	256	
Medical Assistance	110	42	Unk	
Missing Persons	18	31	26	
Dog/Animal Complaints.....	188	217	Unk	Answered by duty officer NOT the Dog Officer
Telephone calls.....	9,503	8,584	9,381	
Total Arrests.....	129	16	Unk	

Of the 65 burglaries reported during 1980, 43 have been cleared and disposed of by the courts, 7 are pending imminent issuances of arrest warrants or juvenile petitions and the remaining 15 are under active investigation.

Of the two rapes reported in 1980 the suspect has been arrested and is currently on trial in the Merrimack County Superior Court.

Of the 164 thefts reported the vast majority of them were committed by local juveniles They have been brought before the juvenile court and have been placed on a court diversion program ranging from several months to several years. It could be several years until a determination has been made regarding the "conviction" of these youths.

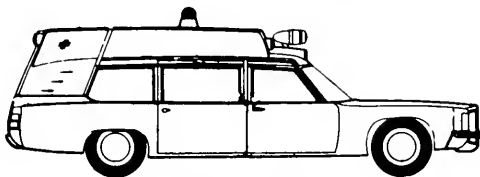
Of the 68 individuals arrested for DWI (Drunk Driving) 4 have been found Not Guilty by the court - the remaining 64 have been found guilty by the court.

Of the 40 m/v misdemeanor arrests (operating after revocation, DWI (2nd) etc.) - 33 have been found guilty, 5 plea bargained their case and were found guilty, 1 failed to appear and an arrest warrant issued by the court and 1 was found not guilty.

The Tri-Town Volunteer Emergency Ambulance Service, Inc.

MAILING ADDRESS — SUNCOOK, N. H. 03275

SERVING, ALLENSTOWN—HOOKSETT—PEMBROKE—TEL. 485-7010



February 1981

To the Residents of Allenstown:

Tri-Town Volunteer Emergency Ambulance Service...In 1972, a handful of dedicated people in the area made a dream a reality - the idea of providing quality emergency medical transportation to area residents who needed this service. All the attendants to be residents who volunteered their time to provide this service who received no reimbursement for the time they contributed and there is no charge to the patient.

At first, the attendants completed Basic First Aid courses... then moved ahead to Advance First Aid and still further to become EMTs (Emergency Medical Technicians). The attendants bore the cost of training and books, but as the Service progressed and became more self-sufficient, Tri-Town has sponsored both Advance First Aid and EMT courses at no cost to the members participating. We have had help along the way. The residents have donated what they could during annual Fund Drives, and patients transported by Tri-Town have also donated what they could when they could. And, businesses are helping in whatever way they can, be it a cash donation or a service they can provide to help keep the expenses down. We are extremely grateful to the VFW for their support. They donated the first vehicle used by the Service and subsequently have provided the housing for the vehicles - the "Barn" at no cost.

In the years since its inception, Tri-Town has responded to many different kinds of emergencies. Through December of 1980, we have responded to 4,867 "runs". In 1980, our crews answered 771 calls for help. Of that total, 38% were in the Town of Allenstown. Of the 771 calls, 53% were "home" emergencies, 37% were "road" emergencies and 10% were "transfers" of residents to or from area hospitals for various reasons.

In 1980, Tri-Town received \$3,000 from the Town of Allenstown toward maintaining its vehicles. Statistically, this is approximately \$14.02 per call, or a cost of \$.64 per year per resident. Calculating all the factors, this is a "very good deal" for the residents of Allenstown.

For the year 1981, we have requested and received approval from the Budget Committee for an increase in the annual support donation from Allenstown, as well as the other two municipalities served - Pembroke and Hooksett. For this we are indeed grateful.

But...the most important commodity of all - attendants... people willing to help the Service by donating their time to train and go on "duty" as part of a responding crew - are needed. We would like to ask the residents of Allenstown to help Tri-Town

continue its tradition...a community service rendering care which is priceless to everyone. We would like to express our appreciation to the residents of Allentown who have already become Tri-Town members and who contribute whatever time they can to serve their fellow citizens. It is this kind of dedication that keeps Tri-Town "in service".

We would like to thank all the residents of Allentown for their continued support and help.



Sincerely,

TRI-TOWN VOLUNTEER EMERGENCY AMBULANCE
SERVICE, INC.

ALLENSTOWN PUBLIC LIBRARY - 1980

INCOME:

Town Appropriation	\$	11,545.00
Drew on Funds		10,000.00
Donations		15.00
Refunds		12.45
Carried over from 1979		322.65
TOTAL	\$	10,350.10

1980 EXPENDITURES

Books	\$	1,107.04
Magazines		437.11
Fuel		1,295.92
Electricity		252.90
Water		36.00
Telephone		190.57
Salaries		5,423.64
Building & Maintenance		429.42
Supplies		111.58
Health		82.32
Misc. & Dues		82.35
TOTAL	\$	9,448.85

Carried over to 1981 \$ 901.25

Mary (Vicki) Kneeland
Library Trustee

ANNUAL REPORT ALLENSTOWN WELFARE

In January 1980, the Board of Selectmen adopted the *General Guidelines for administration of Welfare* which mandated specific recordkeeping procedures and set a Standard of Need to follow to determine welfare eligibility. Since June 1, extensive records have been kept and certain procedures have been established, such as:

- (1) Liens are filed against real estate and personal property for any aid given over \$50.00;
- (2) Able bodied persons are expected to work for the Town for their assistance - failure to do so results in termination of aid;
- (3) Repayment of assistance is encouraged whenever possible - to date (12/31/80) a total of \$1,797.23 has been repaid. This amount is 8% of the total spent for *assistance* (excluding foster care and court committed juveniles).

We have given assistance to 156 persons: 40 families, 85 children, 5 elderly, 4 single residents, and 2 foster children.

The breakdown is as follows:

Court Committed Juveniles (2)	\$	24,534.10
Foster Care (2)		1,269.00
Food		1,992.63
Rent		9,667.06
Electric		4,579.26
Heat		4,347.28
Misc. - includes gasoline, doctors, forms, medicines, telephones, psychological testing (court ordered), propane gas, legal fees, etc		1,422.63
TOTAL	\$	47,811.96

I make it my business to know what aid is available from other sources and I insist that the applicant apply at any agency I feel can provide assistance; failure to do so can also result in termination of aid. This means I must know what is available from the Veterans Administration, Social Security, New Hampshire Welfare, Community Action, Vocational Rehabilitation, Food Stamp Programs and other agencies.

In 1981, I will be testifying before the legislature about the effect some laws have had on our budget here in Allenstown, especially concerning juveniles. I would also like to see mandatory repayment of Town assistance from recipients who are able to repay aid given.

The Allenstown Welfare Dept. can be reached daily from 9 to 3 by calling 485-4276. Applications should be filled out at the Selectmen's office after which an appointment will be set that is convenient to both parties.

Respectfully submitted,

Sharon R. Ahearn

**ANNUAL REPORT
OF THE
SCHOOL DISTRICT
OF
ALLENSTOWN, N.H.**

SCHOOL DISTRICT OF ALLENSTOWN

SUPERINTENDENT OF SCHOOLS
Dr. Gerald A. Croteau

BUSINESS ADMINISTRATOR
Wayne R. Baran

PRINCIPAL
John F. Larkin

SCHOOL BOARD

Frank M. Danieli
Edmond Duchesne
Richard Gove

Term Expires 1981
Term Expires 1983
Term Expires 1982

TREASURER

Barbara J. Bilodeau

NURSE

Jeanne Descoteaux

MODERATOR

William Smith

TRUANT OFFICER

Armand Lemay

ENUMERATOR

P.T.A.

DISTRICT CLERK

Patricia Nardone

AUDITORS

Department of Revenue Administration
Division of Municipal Accounting

ALLENSTOWN

REPORT OF SCHOOL DISTRICT TREASURER

FOR THE

Fiscal Year July 1, 1979 to June 30, 1980

SUMMARY

Cash on Hand July 1, 1979		\$ 26,127.60
Received from Selectmen	\$ 762,033.00	
Current Appropriation	_____	
Deficit Appropriation	_____	
Balance of Previous Appropriations	_____	
Advance on Next Year's Appropriation	_____	
Revenue from State Sources	382,799.79	
Revenue from Federal Sources	2,759.84	
Received from Tuitions	_____	
Received as income from Trust Funds	_____	
Received from Sale of Notes and Bonds	_____	
Received from Capital Reserve Funds	_____	
Received from all Other Sources	33,287.11	

TOTAL RECEIPTS		\$ 1,180,879.74
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		1,207,007.34
LESS SCHOOL BOARD ORDERS PAID		<u>1,207,503.83</u>
BALANCE ON HAND JUNE 30, 1980		\$ (496.49)

July 25, 1980

BARBARA J. BILODEAU
District Treasurer

ALLENSTOWN SCHOOL DISTRICT
STATISTICS

For the School Year Ending
June 30, 1980

Half-days in session	360
Total enrollments	693
Average Daily Membership	618.6
Percent of Attendance	94.4
Average Daily Attendance of Pupils	386.5

Mr. Gerald Croteau
Superintendent of Schools
Pembroke Street Rt. 3
Suncook, New Hampshire 03275

Dear Mr. Croteau:

The annual meeting of the Allenstown School District was held on March 8, 1980 at the Allenstown Elementary School Gymnasium Hall, Main Street at 1:00 p.m.

Lorraine Demers opened the meeting and asked for nominations for Moderator since George Guertin, last year's Moderator, had moved to another community. A Motion was made by Ed Duchesne and seconded by Roger Menard to have William Smith act as Moderator for this meeting. Mr. Smith was elected on voice vote.

Mr. William Smith called the meeting to order at 1:10 p.m. We then proceeded in carrying out the eleven warrant articles.

Article 1:

TO DETERMINE AND APPOINT THE SALARIES OF THE SCHOOL BOARD AND TRUANT OFFICER, AND FIX THE COMPENSATION OF ANY OTHER OFFICERS OR AGENTS OF THE DISTRICT.

The Moderator requested we pass over and take motion on this article after article 8 has been reviewed.

Article 2:

TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES OR OFFICERS CHOSEN, AND PASS ANY VOTE RELATING THERETO.

There were no committee reports at this time.

Article 3:

TO SEE IF THE DISTRICT WILL VOTE TO ACCEPT FUNDS IN THE AMOUNTS SET FORTH BELOW WHICH MAY BE MADE AVAILABLE TO THE DISTRICT THROUGH THE FOLLOWING FEDERAL PROGRAMS:

1. Bi-lingual Education	\$117,150.00
2. Title IV	33,000.00
3. 94-142	11,220.00
4. CETA	104,830.00
5. National Energy Act	8,800.00
	<u>\$275,000.00</u>

(the amounts of money set forth for each program are estimated and the amount appropriated for any one program may be overexpended so long as the total amount appropriated hereunder for all of the above programs does not exceed \$275,000.00)

FURTHER, TO AUTHORIZE THE SCHOOL BOARD TO APPLY FOR AND EXPEND THE SUM OF \$275,000.00 FOR SUCH PURPOSES PROVIDED THAT THE SCHOOL DISTRICT WILL NOT BE THEREBY REQUIRED TO RAISE ANY MONEY BY LOCAL TAXATION IN THIS OR SUBSEQUENT YEARS AS THE RESULT OF SUCH EXPENDITURES OF \$275,000.00. APPROVED BY THE BUDGET COMMITTEE.

A motion to accept this article as read was made by Frank Danieli and seconded by Ed Duchesne. Mrs. Gendron asked what the 94-142 was and was told it was the handicap law. There was a general discussion which followed as to what each of these federal programs involved. On voice vote, motion passed unanimous.

Article 4:

TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO APPLY FOR AND EXPEND ON BEHALF OF THE DISTRICT FEDERAL AND STATE FUNDS OTHER THAN THOSE SET FORTH IN ARTICLE 5.

A motion to accept this article as read was made by Roger Menard and seconded by Robert Channing; on voice vote, motion passed unanimous.

Article 5:

TO SEE IF THE DISTRICT WILL VOTE TO MAKE A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$39,297.33 for the 1979-1980 SCHOOL FISCAL YEAR. APPROVED BY THE BUDGET COMMITTEE.

A motion was made by Frank Danieli and seconded by Ed Duchesne to accept this article as read. It was stated the reason for this was that there were more special education placements than anticipated and budgeted for in present school year. By voice vote, passed unanimous.

Article 6:

TO SEE IF THE DISTRICT WILL VOTE TO RAISE THE SUM OF \$5,607.45 BY TAXATION AND TO APPROPRIATE THAT SUM OF MONEY AND AN ADDITIONAL SUM OF \$16,823.00 TO BE RECEIVED BY THE DISTRICT FROM THE STATE OF NEW HAMPSHIRE FOR THE PURPOSE OF FUNDING TUITION COSTS INCURRED BY THE DISTRICT IN SENDING STUDENTS TO THE CONCORD REGIONAL VOCATIONAL CENTER. APPROVED BY THE BUDGET COMMITTEE.

Ed Duchesne made a motion to accept Article 6 as read, seconded by Frank Danieli. Mr. Todd asked that if from now on the town would assume the complete cost. Mr. Croteau said that the State pays 75% of the tuition costs and that the local community pays 25%. The cost to the town will be \$160 with the State paying the remaining \$480 per pupil. This 75%-25% funding will apply each year unless the legislature changes it. Upon voice vote, this motion passed unanimous.

Article 7:

TO SEE IF THE DISTRICT WILL VOTE TO ESTABLISH THE POSITION OF "SPECIAL EDUCATION COORDINATOR" AS A SERVICE TO SCHOOL ADMINISTRATIVE UNIT #53 AND TO RAISE AND APPROPRIATE THE SUM OF \$3,724.22 AS THE SCHOOL DISTRICT'S SHARE. APPROVED BY BUDGET COMMITTEE.

A motion was made by Frank Danieli and seconded by Greta Gendron to accept Article 7 as read. It was stated that the person hired would handle paperwork and perhaps suggest ways the town could save money; the workload was getting too big and complicated to be handled by a number of people; an expert was needed. This person would be at the supervisory union office. It was also stated that each town in the District would vote on this separately. Upon voice vote, this motion passed unanimous.

Article 8:

TO SEE WHAT SUM OF MONEY THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES OF SCHOOL DISTRICT OFFICERS AND AGENTS AND FOR THE PAYMENT OF THE STATUTORY OBLIGATIONS OF THE DISTRICT.

A Motion was made by Asher Kneeland and seconded by Ed Duchesne to accept Article 8 and the amounts set forth in the Budget of the School District. It was requested by Sharon Ahern that we read by line item.

1200 Special Programs

It was stated that the reason for the large increase was an increase in the number of special education children. Also the State average tuition went up and when this happens we are obligated for more money. It was noted that we are receiving about \$40,000 more in revenue so that the Allenstown taxpayer is only liable for about \$10,000.

2220 Educational Media

Someone asked whether textbooks were included in this amount. Frank Danieli stated that this amount included library materials, new books for library.

2320 Sch. Adm. U. Mang. Serv.

Someone asked whether the "Special Education Coordinator" amount was included in this sum. The answer was yes.

2400 School Administration Services

It was asked what was included in this amount. The answer was the principal's salary, assistant principal's salary, Blue-Cross, workmen's compensation, teachers' retirement, FICA, unemployment, professional dues, secretary, travel and conferences, office supplies, professional books and subscriptions. It was noted that a new position of assistant principal was being created as a full-time job. The guidance counselor is presently doing both jobs and both cannot be done adequately by one person. \$13,600 is the amount appropriated for the assistant principal's salary. He will work at both schools.

Leonard Girard made a motion to cut this amount by \$15,000, there was no second, and the motion died. Mary Kneeland spoke in favor of the need for a full-time guidance counselor.

2540 Operation & Maint. of Plant

It was stated that the majority of the increase was due to an increase in heating oil cost. The budget was figured out at \$1.20 per gallon. Also part of the increase was due to an increase in rent at the Armand R. Dupont School. Last year's rental was \$30,000 and this year \$33,000 was budgeted although negotiations are still underway.

Someone asked whether the School Board had looked into conservation measures. The School Board answered that they were presently participating in the Governor's Energy Program.

2550 Pupil Transportation

It was noted that this was the second year of the contract for the rental of buses for \$27,000 per year. The salaries of bus drivers and gasoline were included in this sum. Gasoline was computed at \$1.20 per gallon.

4000 Facilities Acquisitions & Const.

Someone asked what was the reason for such a large increase in this appropriation. The School Board answered that the school grounds in the back of the building was being resurfaced and paved for \$3,500 and a drainage problem was being corrected for \$500. The School Board felt it was necessary to pave the back area since it was all breaking up and potentially a child could get hurt. It was noted that this area had never been repaved.

6000 Career Education & Fed. Funds

The School Board stated that the reason for the \$25,000 increase was that they had to show the Federal funds. This appropriation represents the amount of Federal money already passed in Article 3.

By voice vote the budget recommended by the School Board for the year 1980-1981 passed unanimous.

Article 9:

TO SEE IF THE VOTERS OF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS ON BEHALF OF THE SCHOOL DISTRICT.

A motion was made by Roger Menard and seconded by Asher Kneeland to accept Article 9 as read. By voice vote, Article 9 passed unanimous.

Article 10:

TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECT EMBRACED IN THIS WARRANT.

This Article was passed over.

Article 11:

TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Mr. William Smith, acting moderator, stated that he would welcome write-in votes to act as next year's moderator at the School District meeting.

Roger Menard made a motion to adjourn, Asher Kneeland seconded, motion passed. The meeting came to a close at 2:42 p.m.

Respectfully submitted,

Lorraine L. Demers
District Clerk

ALLENSTOWN SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the School District in the Town of Allenstown in the County of Merrimack qualified to vote in District Affairs:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 6th day of March, 1981 at 7 o'clock in the evening to act upon the following subjects:

1. To determine and appoint the salaries of the School Board and Truant Officer, and fix the compensation of any other officers or agents of the District.
2. To hear the reports of Agents, Auditors, Committees or Officers chosen, and pass any vote relating thereto.
3. To see if the district will vote to accept funds in the amounts set forth below which may be made available to the District through the following Federal programs:

1. Bi-lingual Education	\$ 117,150.00
2. Title IV	13,000.00
3. 94-142	12,225.00
4. 89-313	1,000.00
5. CETA	104,830.00
6. National Energy Act	<u>20,000.00</u>
TOTAL	268,205.00

(The amounts of money set forth for each program are estimated and the amount appropriated for any one program may be overexpended so long as the total amount appropriated hereunder for all of the above programs does not exceed \$268,205.00). Further, to authorize the school board to apply for and expend the sum of \$268,205.00 for such purposes provided that the school district will not be thereby required to raise any money by local taxation in this or subsequent years as the result of such expenditures of \$268,205.00. Approved by the Budget Committee.

4. To see if the District will vote to authorize the School Board to apply for and expend on behalf of the District Federal and State Funds other than those set forth in Article 3.
5. If appropriate legislation is adopted at the 1981 legislative session, to see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, federal or other governmental unit or a private source which becomes available during the 1981-1982 school fiscal year, provided that such expenditure be made for purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such

money.

6. To see if the district will vote to authorize the school board to take such action on behalf of the district as may be required to join as a party plaintiff in a suit against the State of New Hampshire and proper officials thereof to compel the state to provide funds to the school districts for the purpose of more nearly equalizing the opportunities for the children to receive a basic education and to see if the district will raise and appropriate \$1,270.50 for this purpose. Approved by the Budget Committee.
7. To see if the District will vote to terminate its Handicapped Student Programs for the age groups three through five and eighteen through twenty if the State of New Hampshire no longer mandates such programs. Furthermore, that if such Handicapped Programs are no longer mandated by the State, that any appropriations for such Handicapped Programs in the school budget for the 1981-1982 fiscal year be deleted.
8. To see if the District will vote to raise and appropriate the sum of \$415,949.36 to fund all cost items relating to teachers' salaries and benefits for the 1981-1982 school fiscal year, \$43,065.48 of such sum representing additional costs attributable to the latest collective bargaining agreement entered into by the School Board and the Allenstown Teachers Association. (The Budget Committee approved a total appropriation of \$389,739.36 and an increase for the 1981-1982 school year of \$16,944.00).
9. To see if the School District will vote to adopt and approve the cost items as set forth in the latest collective bargaining agreement with the Allenstown Teachers Association for the 1982-1983 fiscal year.
10. To see if the District will vote to appropriate \$53,981.00 as a supplemental appropriation for Special Education for the 1980-1981 school fiscal year. Approved by the Budget Committee.
11. To see if the District will vote to raise and appropriate Thirty-seven thousand dollars (\$37,000.00) as a deficit appropriation for Special Education for the 1980-1981 School fiscal year. Approved by the Budget Committee.
12. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officers and agents other than benefits and salaries payable to teachers, and for the payment of the Statutory obligations of the District.
13. To see if the Voters of the District will vote to authorize the School Board to accept gifts and donations on behalf of the School District.
14. To choose agents and committees in relation to any subject embraced in this warrant.

15. To transact any other business that may legally come before said meeting.

Given under our hands and seal at said Allenstown, this 16th day of February, A.D. 1981.

FRANK DANIELI
EDMOND DUCHESNE

Allenstown School Board

**1981-1982 BUDGET OF THE SCHOOL DISTRICT
ALLENSTOWN, N.H.**

Purpose of Appropriation		Approved Budget 1980-81	School Board's Budget 1981-82	Recom- mended 1981-82
1000	INSTRUCTION			
1100	Regular Programs	\$ 733,304.00	\$ 860,462.46	\$ 824,370.00
1200	Special Programs	143,297.00	239,235.00	226,940.00
1400	Other Instructional Programs.....	5,386.00	5,965.00	5,765.00
2000	SUPPORT SERVICES			
2110	Attendance & Social Work	150.00	150.00	150.00
2120	Guidance	22,117.00	26,289.00	26,289.00
2130	Health	11,134.00	12,175.00	12,175.00
2200	Instructional Staff Services			
2210	Improvement of Instruction	2,272.00	2,800.00	2,800.00
2220	Educational Media.....	7,763.00	8,019.00	8,019.00
2290	Travel & Conference.....	750.00		
2310	All Other Objects.....	8,236.00	11,140.00	11,860.50
2320	351 S.A.U. Management Serv	27,167.00	37,144.00	37,144.00
2390	Other Gen. Adm. Services.....	325.00	525.00	525.00
2400	School Administration Services.....	108,237.00	122,929.57	119,595.00
2540	Operation & Maint. of Plant	107,156.00	148,613.00	112,634.00
2550	Pupil Transportation	64,584.00	125,488.00	<u>125,488.00</u>
2560	Procurement Food Services	64,586.00	65,133.00	65,133.00
3000	COMMUNITIES SERVICES			
4000	FACILITIES ACQUISITIONS & CONST....	4,150.00	9,072.00	1,000.00
5000	OTHER OUTLAYS			
5100	830 Principal.....	28,000.00	28,000.00	28,000.00
5100	840 Interest	11,780.00	10,420.00	10,420.00
6000	Federal Projects	280,200.00	268,205.00	268,205.00
1122	Deficit Appropriation		23,000.00	37,000.00
	Supplemental Appropriation.....		53,981.00	53,981.00
	TOTAL APPROPRIATION	\$ 1,630,594.00	\$ 2,058,746.03	\$ 1,976,499.50

	Revenues & Credits Available To Reduce School Taxes	Revised Revenues 1980-81	1981-1982 School Board	1981-1982 Budget Committee
3000	Revenue From State Sources			
3110	Foundation Aid.	356,529.00	356,529.00	256,529.00
3120	Sweepstakes.	19,932.00	19,932.00	19,932.00
3140	Foster Children.	600.00	600.00	600.00
3210	School Building Aid.	8,400.00	8,400.00	8,400.00
3240	Handicapped Aid.	80,575.00	149,915.00	149,915.00
3270	Concord Vocational Center	16,823.00		
4000	Revenue From Federal Source			
4460	Child Nutrition Program.	48,086.00	44,000.00	44,000.00
4470	Other.	275,000.00	268,205.00	268,205.00
5000	Other Sources			
1000	Local Rev. other than Taxes			
1700	Pupil Activities Career Ed.	5,200.00		
	Lunch Receipts.	16,500.00	21,133.00	21,133.00
	Supplemental Appropriation.		53,981.00	53,981.00
	TOTAL SCHOOL REVENUES &			
	CREDIT. \$	27,645.00	922,695.00\$	922,695.00
	DISTRICT ASSESSEMENT.	802,949.00	1,136,051.03	1,054,798.50
	TOTAL REVENUES & DISTRICT ASSESSMENT	1,630,594.00	2,058,746.05	1,977,493.50

(School portion of the Business Profits Tax \$ 82,573.00 to be applied
to the District Assessment when computing the School Tax Rate.)

Budget Committee
Richard Raymond
Richard McNamara
Arthur Bettez
Frank Danieli
Roger Menard

Leandre Desrochers
Joseph Lemy
Donald H. Gerard
Roger Laflamme

1981-82 REPORT OF ADOPTED SCHOOL ADMINISTRATIVE UNIT BUDGET

Estimated Revenues

Account Number	Description	
3000	REVENUE FROM STATE SOURCES	
3150	School Administrative Unit Support	\$ 5,900.00
4000	REVENUE FROM FEDERAL SOURCES	
4410	Elementary and Secondary Education Act - Title 1...	80,000.00
4470	Handicapped Program (P.L. 94-142)	85,000.00
	CETA	8,000.00
1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE (Itemize below)	
	Other receipts	19,282.00
	TOTAL REVENUE (Exclusive of District Share)...	\$ 198,182.00

Estimated Expenditures

Function	Object	Purpose of Expenditure	
1200	All	Special Programs	\$ 18,500.00
2200		INSTRUCTIONAL STAFF SERVICES	
2210	All	Improvement of Instruction	800.00
2300		GENERAL ADMINISTRATION SERVICES	
2310	All	School Administrative Unit Board	13,725.00
2320	All	Office of the Superintendent	46,281.00
2390	All	Other General Administration Services	27,051.00
2500		BUSINESS SERVICES	
2520	All	Fiscal	41,939.00
2540	All	Operation and Maintenance of Plant	9,008.00
2590	All	Other Business Services	25.00
2600	All	MANAGERIAL SERVICES	29,680.00
2900	All	OTHER SUPPORT SERVICES	17,181.00
5000		OTHER OUTLAYS	
5220	880	Transfer to Federal Projects Fund	173,000.00
		TOTAL EXPENDITURES	377,190.00
		LESS ESTIMATED REVENUES	198,182.00
		AMOUNT TO BE SHARED BY DISTRICTS	179,008.00
		Distribution of \$179,008.00* to be raised by Districts.	

	1979					
<u>District</u>	<u>Equalized</u> <u>Valuation</u>	<u>Valuation</u> <u>Percent</u>	<u>1979-80</u> <u>Pupils</u>	<u>Pupil</u> <u>Percent</u>	<u>Combined</u> <u>Percent</u>	<u>District</u> <u>Share</u>
Allenstown	51,126,182	20.1	625	21.4	20.75	37,144.16
Chichester	23,891,668	9.4	191	6.5	7.95	14,231.14
Deerfield	59,649,863	23.4	296	10.2	16.80	30,073.34
Epsom	42,194,884	16.6	337	11.5	14.05	25,150.62
Pembroke	77,500,727	30.5	1474	50.4	40.45	72,408.74
TOTAL	254,363,324	100.0	2923	100.0	100.00	179,008.00

January 9, 1981

Edmond Duchesne
Chairman, School Administrative Unit Board



State of New Hampshire
Department of Revenue Administration
61 South Spring Street PO Box 457
Concord, 03301

Lloyd M. Price
Commissioner

MUNICIPAL SERVICES DIVISION
FREDERICK E. LAPLANTE
Director

LORRAINE F. RACETTE
Assistant Director

September 11, 1980

TRANSMITTAL AND COMMENTARY LETTER

The School Board
Allenstown School Board
Suncook, New Hampshire 03275

Members of the Board:

We have examined the financial statements of the various funds and account groups of the Allenstown School District for the year ended June 30, 1980 and have issued our report thereon, dated September 11, 1980. As part of our examination we reviewed and tested the District's system of internal accounting controls to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluation is to establish a basis for reliance thereon to determine the nature, timing and extent of such auditing procedures that are necessary for expressing an opinion on the financial statements. Such study and evaluation disclosed the following conditions that we believe to be material weaknesses.

General Accounting System

Our review of the District's general accounting system disclosed the following material weaknesses in internal accounting controls.

- . The computer program does not record all cash disbursements in the accounting records.
- . No cash receipts journal is maintained as part of the accounting system.
- . Additional manual analysis of the system's output is necessary to reconcile with cash balances.
- . Unremitted payroll deductions are not accounted for by the system.

During the course of our audit we noted that District personnel were unable to reconcile the system's output with cash actually disbursed.

We strongly recommend that District officials seriously consider the establishment of a comprehensive system that will alleviate the deficiencies as discussed in the preceding paragraphs. This will provide District officials with a higher level of confidence that local government resources are being properly used. In addition, the present fragmented system should be integrated into a complete accounting system.

Payroll Procedures

Currently all payroll accounting procedures are administered by one individual. We believe this to be a serious weakness in internal accounting control. We recognize that the cost of sound internal control should not outweigh the benefits. We submit the following recommendations for change in the current system for your consideration.

- . The District should establish standardized personnel action forms for new hires, terminations, changes in pay rates and authorized leaves signed by appropriate supervisors.
- . The payroll register and unsigned checks should be reviewed and approved by a responsible official before submission to the School Board for approval.
- . After signing, the Treasurer should submit all checks to an individual other than the one preparing the payroll register, for distribution.

Subsidiary Accounting Records

We noted that the subsidiary accounting records maintained for the Federal school lunch reimbursement understated actual expenditures by approximately 5%. We recommend that District officials immediately implement controls to insure that all subsidiary records are in agreement with the general accounting system.

Other

The objective of internal control is to provide reasonable but not absolute, assurance as to safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurances recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgements by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgement, carelessness or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management with respect to the estimates and judgements required in the preparation of financial statements. Further projection of any evaluation of internal accounting control to future periods is subject to the risk that procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Our study and evaluation of the District's system of internal accounting control for the year ended June 30, 1980 which was set forth in the first paragraph, would not necessarily disclose all weaknesses in the system.

The following conditions, while not material weaknesses in internal accounting control merit your consideration.

1) Federal Information Returns

Federal law requires that any person, partnership, or unincorporated business providing a service to the District that is paid more than \$600 per calendar year must have an information return filed with the Internal Revenue Service. We did not find evidence that this had been done.

We feel that procedures to identify these vendors should be integrated into the accounting system and that the returns should be prepared as a routine part of calendar year end payroll reporting.

2) Inventory of Fixed Assets

As is the practice with many New Hampshire School Districts, the School District has not maintained a record of its fixed assets. In order to adequately maintain control of its existing fixed assets we recommend the District cause an inventory of these assets as soon as practical. As part of their long-term policies, District officials should initiate fixed asset records. Cost or consideration given is the generally accepted method for valuing fixed assets, and should be recorded on all new acquisitions. Where adequate documentation of cost is unavailable for existing fixed assets, an estimate of the original cost is an acceptable standard under accounting principles for governmental entities. The existence of fixed asset records will not only aid District officials in their control of these assets, but should be an invaluable tool in long-range planning.

3) School Lunch Sales

Very little control exists over School Lunch Sales receipts. We recommend that the District investigate the feasibility of implementing control mechanisms at the point of sale.

4) Student Activity Funds

Included in the Student Activities Funds are the athletic account. Funds are transferred from the General Fund to this account and individual checks are issued from the athletic account to referees and umpires at the time the games are played. Money was received by the District and deposited to the Program Development Grant account. This grant should be administered through the General Fund.

Publication Requirement

The provisions of RSA 71A:21 require that only this letter shall be published in the next annual report of the School District.

However, we suggest that you consider the publication of the entire report which includes auditor's opinion, financial statements and notes to financial statements. No portion of either the auditor's opinion, financial statements or notes to financial statements may be published separately.

We extend our thank to the officials and employees of Allentown School District for their assistance during the course of our audit.

MUNICIPAL SERVICES DIVISION
DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division

ALPHABETIC LISTING
DIPLOMA NAMES

ARMAND R. DUPONT SCHOOL
CLASS OF 1980

JAMES MICHAEL ADINOLFO

MELODY ANN AUGER

KELLY ANN BEAN

MICHAEL A. BEAN

DAVID WILLIAM BEAUCHER

EDOUARD R. BEAUCHESNE

DOUGLAS C. BERGEVIN

MICHAEL ROBERT BERNARD

RICHARD A. BERUBE

LINDA ANN BETTEZ

GUYLAINE C. BLANCHETTE

ROBYN LEIGH BLAY

MARGARET ANN BOISVERT

DENNIS HENRY BOKUM

DENISE VERYL BRISSETTE

CHRISTINE LEE CALL

CHARLES R. CARON

KEVIN S. CARTIER

ROBERT G. CARTIER

LOUIS GEORGE CHAMPAGNE

EVERETT R. CHAPUT III

JAMES R. CHOELETTE

ROBERT R. CLEMENT

JOHN GILL CRETE

SCOTT JOSEPH CURRIER

ANTHONY DAVID

GEORGE G. DEMERS

JANET ANNE DREW

JERRY A. DUPONT

JOHN ARTHUR DUPONT

PETER JOSEPH DUPUIS

SHELLY A. EATON

MARK DONALD FANNY

TAMMY A. FORTIER

WENDY FOSTER

GINA MARIA GAUDIN

VERONICA FRANCES GAUTHIE

MARK L. GELINAS

KATHY LYNN GIRARD

JEROME J. GOSSELIN

KIMBERLY E. GREENE

HEIDI HELENE HAMEL

TRACEY ANN HODGE

RAY B. HOLLAND

JAMES MICHAEL KNIGHT

HOWARD NATHANIEL KOMM

NORMAN A. LACASSE, JR.

NOREEN LANGONE

DAVID LETOURNEAU

KIM ANN LOISELLE

BRICE WAYNE McGIBBON

MICHELLE MARSTON

DIPLOMA NAMES

CLASS OF 1980 Cont'd.

ROBERT E. MEDUGNO

BRIAN SCOTT MERRILL

LISA ANN MENARD

MICHELLE ANNE MORRISSEY

DAVID WAYNE NASCIMENTO

RONDA LINNE NEWELL

DANIEL S. PARKINSON

MICHELLE ANNE PETRIN

KAREN MARIE PINKOS

MICHAEL DENIS PLANTE

KERRY M. PLOURDE

LISA REDA

BETH ROBERTS

LISA MARIE SEVERANCE

MATTHEW C. SMITH

JEFFREY R. THERRIEN

LEANNE MARIE THOMPSON

VINCENT JAMES TOUTAIN

PATRICIA J. VALLEY

MARIE JEANNE VERVILLE

SUNCOOK CHILD AND YOUTH PROJECT

The Suncook Child and Youth Project provides Allenstown, Hooksett and Pembroke with comprehensive health care. Health services are provided by a doctor, nurse, nutritionist and social worker. We are open Monday thru Friday from 8:00 to 4:30. Each person enrolled in our program receives well care and has access to any member of our team for consultation. Our emphasis is on prevention, education and family dynamics. This year in Allenstown, we cared for 216 children, and 112 families and 100 women. Infants and children have received supplemental foods administered by our W.I.C. program.

We began a tri town health council this year and are meeting regularly to discuss the health needs of the community.

The sum of \$1,950.00 has been donated to Allenstown by three towns served, to defray rental expenses.

Submitted by,

Pat McLean
Nurse Administrator

REPORT OF SCHOOL NURSE

Report of Local Medical Services		Number
Pupils Examined		82
Immunizations		
Toxoid DT		20
Oral Polio		21
Measles Vac.		31
Mumps Vac.		50
Rubella		6
Tests		
Tine test		8
Other		
Flu shots		19
Throat Cultures		59-9+
Report of School Nurse-Teacher		Number of Pupils
Vision Tests		627
Hearing Tests		621
Inspections		631
Heights		631
Weights		631
First Aid		3,098
Vaccinations and Communicable Diseases		
Communicable Chicken Pox		7
Measles		1
Impetigo		3
Scabies		10
Defects Found by Medical Examination	No. of Cases	
Nutrition	2	2
Defects Found By School Nurse-Teacher	No. Cases	
Vision	25	20
Hearing	17	17
Posture	6	2
Clinics and Special Referrals		
Dental		
Cleaning & Topical Fluoride at N.H.T.I.		121
Dental Matching Fund		
X-Ray & Exams		4

Fillings	72
Extractions	7

Clinics & Special Referrals	Date	No. Examined
Well Child Conference		
Pre-School**	4-23-80	60
Genetic	2-27-80	1
Neurologic	6-4-80	1

No. of Home Visits 437

** Sponsored by Department of Health where school nurse-teacher assists

Jeanne B. Descoteaux
School Nurse-Teacher

ALLENSTOWN, N.H.
SCHOOL PERSONNEL
ALLENSTOWN TEACHER ROSTER

1979-1980

Principal	John F. Larkin	\$19,750.00
Asst. Princ. &		
Guidance Couns.	Robert Tarantino (6 months)	6,750.00
	John F. Kindelan (6 months)	7,250.00
Primary	Nancy Beaudet (109 days)	5,214.56
Reading	Rosemary Beligianis	9,200.00
Readiness	Donna Blazon	9,500.00
Speech Therapy	Jacqueline Boucher(111 days)	5,500.00
Intern	Francine Boutin	9,250.00
Learn Dis.	Sheila Ann Breen	7,875.31
Primary	Suzanne Briggs	12,250.00
Primary	Gretchen Comeau	8,450.00
Special Education	Kathleen Conlin	11,600.00
Reading	Mary Connally	10,000.00
Interm.	Karen DelMastro (149 days)	6,482.99
Interm.	Elizabeth Ferguson	8,050.00
Primary	Linda Forcier	10,050.00
Interm.	Rose Galligan	10,850.00
Music	Virginia Garlow (74 days)	4,759.68
Interm.	Alice Grandmont	9,250.00
Primary	Catherine Greenhow (76 days)	3,306.76
Primary	Ruth Gregorokakis	12,000.00
Interm.	Judith Heath	10,450.00
Interm.	Cheryl Joscelyn	10,050.00
Grades 7-8	Michael Joscelyn	11,650.00
Primary	Janice Kenney	12,000.00
Interm. 6-7-8	Joyce Lockwood	10,050.00
Science	Jozef Madey	8,300.00
English	Joanne McDiarmid	9,250.00
Grade 4	Leslie Platt	8,450.00
Math	Ruth Richard (176 days)	7,657.76
Soc. Stud.	Thomas Robert	8,250.00
Interm.	Deborah Tarantino (36 days)	1,800.00
Phys. Educ.	Sandra Tremblay	9,250.00
Primary	Colleen Wilusz	10,800.00
Primary	Gail Wright	10,050.00
Primary	Penelope Yeaton	11,650.00
Nurse	Jeanne Descoteaux	9,592.00

Superintendent's Salary
1979-1980

Allenstown	\$ 5,049.84
Chichester	2,012.79
Deerfield	4,120.86
Epsom	3,156.15
Pembroke	<u>9,480.36</u>
	\$23,820.00
State Share	<u>4,000.00</u>
	\$27,820.00

Business Administrator's Salary
1979-1980

Allenstown	\$ 2,895.92
Chichester	1,154.27
Deerfield	2,363.18
Epsom	1,809.95
Pembroke	<u>5,436.68</u>
	\$13,660.00
State Share	<u>2,390.00</u>
	\$16,050.00

MARRIAGES RECORDED IN THE TOWN OF ALLENSTOWN For the Year Ending December 31, 1980

Date of Marriage	Place of Marriage	Name and Surname of Groom and Bride	Residence of Each at Time of Marriage	Date of Birth of Each	Place of Birth of Each	Names of Groom's Parents	Birthplace of Groom's Parents	Names of Bride's Parents	Birthplace of Bride's Parents	Birth-place of Bride's Parents	Name, Residence and Official Station of Persons by Whom Married
1/ 4/80	Allenstown	David C. Morgan Mary Bugeda	Brattleboro, VT	12/ 2/49	Penn.	Wm. Morgan Ethel Nunemacher	Penn.	James McNeil Rosalie Hureau	Mass.	Mass.	Charles Ludeking Pastor
1/ 6/80	Allenstown	Randy S. Burton Linda A. Groux	Epsom	2/ 2/61	VT	Glenn Burton Diana Erickson	NY	Maurice Groux Jean Forcier	NH	NH	Rev. Roger Biodeau R. C. Priest
2/ 2/80	Pembroke	Kevin M. Steed Virginia P. Smart	Allenstown	11/27/58	NC	Richard Steed Joanne Saltmarsh	Mass.	Kenneth Smart Alicia Carpenter	NH	NH	Irving Religious Reverend
2/23/80	Manchester	Edward A. Newcombe Bonnie H. Gwyne	Allenstown	10/27/59	Mass.	Edward I. Newcomb Irene Vinneneu	Mass.	Wm. Gwyne Isabelle Darling	Scotland	Scotland	Evelyn Tsiatsios Justice of Peace
2/16/80	Allenstown	Michael J. McGranaghan Carol Mondor	Hooksett	9/ 5/63	NH	Joseph McGranaghan Bernadette Campbell	NH	Louis St. Cyr Cecile Laferite	NH	NH	James Thomas White, Sr. Justice of Peace
2/29/80	Concord	Michael Bouffard Paula LeClair	Allenstown	5/20/44	NH	Lucien Bouffard Germaine Cantara	NH	Robert LeClair Beverly Gagne	NH	NH	Pennylee King Justice of Peace
2/26/80	Manchester	Roger D. Olivier Kathleen M. Hannemann	Allenstown	2/ 7/46	NH	Roger W. Olivier Dorothy Sansoucie	NH	Pearl Pixley Charles Soule	NH	NH	Meridith E. Goodhue Justice of Peace
3/20/80	Allenstown	Richard A. Bergevin Denise M. Parenteau	Allenstown	9/16/59	NH	Donald Bergevin Stella Carson	NH	Laurent Parenteau Dora Connor	NH	NH	Rev. Conrad LaForest Catholic Priest
3/22/80	Concord	Danny O. Searcy Diane M. Simonds	Pembroke	9/26/59	NH	Arnold Searcy Verna Weekly	Ala.	Clifford Simonds Carol Englehart	NH	Mass.	Rev. William Quirk R.C. Priest
2/23/80	Allenstown	Rob K. Howe Carla S. Parry	Concord	2/22/57	Ala.	Kenneth Howe Sarah Kenyon	Mass.	Theodore Parry Molly Booth	T	VT	Rev. Irving S. Jones Minister
4/18/80	Allenstown	Donald J. Sullivan Carol L. Cassidy	Allenstown	1/12/59	Mass.	Francis Sullivan Yvonne Anger	Mass.	Jeannette Morn Leo Daneault	NH	NH	Rev. Roger Biodeau R.C. Priest
4/19/80	Allenstown	Yves Demers Susan Daneault	Allenstown	8/14/58	Canada	Benoit Demers Marlene Isabelle	Canada	Beatrice Martel Pierre Leclerc	NH	NH	Rev. Roger Biodeau R. C. Priest
4/12/80	Allenstown	Stephen J. Daneault Sylviane S. Keegan	Allenstown	3/19/57	NH	Jos. Daneault Leona Nolin	NH	Helene LeBorgne Loyd Ashland, Jr.	France	France	Robert L. Channing Justice of Peace
4/19/80	Loudon	Douglas E. Jameson Barbara L. Ashland	Allenstown	6/22/58	NH	Lyndon Jameson Selma Hammar	NH	Betty Ashley George Perkins	NH	NH	Joseph W. Coghlin Religious
5/10/80	Epsom	Daniel W. Murray, Jr. Linda L. Blossom	Loudon	12/ 9/57	NH	Daniel Murray, Sr. Edith Fusco	Mass.	Dora Rollins Ronald Denney	NH	NH	Rev. John S. Read Minister
5/24/80	Goffstown	Raymond P. Levesque Helen E. Denney	Allenstown	1/ 8/53	NH	Richard Levesque Doris Roberge	PA	Barbara Healey Albert Fautaux	NH	NH	E. B. Nickerson Justice of Peace
5/24/80	Allenstown	Raymond H. Randlett Linda M. Wells	Manchester	10/ 2/59	NH	Harry Randlett Amece Proulx	NH	Julia Burnham	NH	NH	Robert L. Channing Justice of Peace

Date of Marriage	Place of Marriage	Name and Surname of Groom and Bride	Residence of Each at Time of Marriage	Date of Birth of Each	Place of Birth of Each	Names of Groom's Parents	Birthplace of Groom's Parents	Names of Bride's Parents	Birthplace of Bride's Parents	Name, Residence and Official Station of Persons by Whom Married
6/ 7/80	Allenstown	Ronald D. Cassidy Kim R. O'Brien	Allenstown Allenstown	8/ 1/59 4/25/59	Ohio NY	B. W. Cassidy Neil Regass	Kentucky WV	Richard O'Brien Agnes Glines	Mass. NH	Rev. Albert Zanatta Catholic Priest
6/ 8/80	Derry	James W. Alamo Linda R. Barton	Allenstown Allenstown	5/27/53 3/21/55	Mass. NH	Salvatore Alamo Charlotte Ducharme	Mass. Conn.	Forrest Barton Eleanor Watt	NH NH	Pastor Carlton Cockey Religious
6/21/80	Pembroke	William M. Pepin Sally J. Laramie	Allenstown Allenstown	7/ 8/50 7/19/59	NH NH	Wm. Pepin Arline Mason	NH NH	Henry Laramie Mary Ellen Chaput	NH NH	Sr. Minister-John Potter Religious
6/28/80	Concord	Ronald M. Daneault Deborah A. Collette	Allenstown Allenstown	8/11/58 8/ 5/58	NH NH	Gabriel Daneault Cecilia Mariel	NH NH	Robert Collette Barbara Sullivan	NH NH	Rev. Robert Wall Religious
6/28/80	Allenstown	Robert K. Lavoie Denise M. Demers	Allenstown Pembroke	6/20/60 12/ 9/60	NH NH	Roger Lavoie Gloria Bouffard	NH PA	Barbara Caswell Roger Hall	NH NH	Rev. Conrad LaForest Religious
7/ 4/80	Allenstown	Craig A. Bubacz Darlene T. Hall	Allenstown Allenstown	8/ 6/59 1/13/60	NY NH	Leon Bubacz Elaine Robson	PA Canada	Arlene Besaw Leslie LaLoie	NH NH	Barbara Brown Justice of Peace
7/ 5/80	Pembroke	Robert Laverdiere Diane Sabeau	Pembroke Allenstown	2/ 7/48 9/13/48	NH NH	Benoit Laverdiere Noella Menard	Canada NH	Roland Noel Joseph Deschenes	NH NH	Charles Toll, Jr. Justice of Peace
6/28/80	Manchester	Donald Steffin Denise Deschenes	Allenstown Manchester	12/ 1/56 5/18/59	NH Hawaii	Robert Steffin Theresa Francoeur	Mass. NH	Joseph Deschenes Lucille Isabelle	NH NH	Rev. Roger Blodeau Pastor
7/26/80	Hooksett	William Waller, Sr. Marie E. R. Gay	Allenstown Allenstown	4/12/37 7/23/44	Mont. NH	Robert Waller Beatrice Stephan	ND Minn.	David Duguis, Jr. Laura Thibeault	NH NH	Barbara Brock Justice of Peace
8/ 2/80	Concord	Lewis W. LaPlante Eltie W. Wilson	E. Concord Allenstown	12/25/28 12/25/41	NH ME	Joseph LaPlante Nellie Stafford	NH NH	Eltery Huntington Rosie Skeetup	ME ME	Walter S. Holder Pastor
8/ 9/80	Allenstown	Douglas E. Dunn Debra J. Gagne	Bedford Allenstown	6/29/54 5/18/57	NH NH	Elmer Dunn Jacqueline Dow	NH NH	Donald Gagne Jeanne Duford	NH NH	Rev. Roland Cote R.C. Priest
8/19/80	Concord	Carson M. Smith Lila M. Hicks	Bedford Allenstown	7/16/55 6/18/58	NH Mass.	Carl Smith Marion Courtis	NH Unk.	Curtis Temple Harold Frank	Mass. Mass.	Edward H. Frekey Justice of Peace
8/30/80	Hooksett	Michael F. LaKevicius Jane A. Frank	Allenstown Allenstown	3/ 4/23 1/22/35	Mass. Mass.	Unknown Lawnece Nunez	Unk. Ill.	Marion Espie Joseph Reda	Mass. Ohio	Delbert F. Wise Minister
8/23/80	Allenstown	Eugene C. Nunez Laura M. Reda	Allenstown Allenstown	5/ 5/54 3/26/58	Mass. Ohio	Mare Clary Peter Peno	Mass. VT	Francine Vartorella Yvonne Lacasse	Ohio NH	Rev. Conrad LaForest R.C. Priest
8/16/80	Manchester	Timothy J. Peno Lori A. Paris	Manchester Manchester	4/19/62 11/ 6/62	Conn. NH	Eleanor Smart Lawrence Erickson	NH Mass.	John Potorski Sophia Laruz	NH Ill.	Philip J. Kenney R.C. Priest
9/18/80	Manchester	Laurence Erickson, Jr. Emily Potorski	Allenstown Allenstown	11/10/49 4/ 4/55	Mass. Mass.	Irene MacDonald Roy Nedau	Mass. NH	John Potorski Herbert Bayles	Poland Wisc.	Louise Kathan Justice of Peace
9/19/80	Pembroke	Ronald E. Nedau Barbara Nedau	Allenstown Allenstown	8/24/42 12/ 8/47	NH VT	Rita Neveau Roger Waganan	NH Ohio	Ruth Spaulding Richard McNamara	NJ NH	Jeanne Lawson Justice of Peace
9/20/80	Pembroke	Dennis Waganan Sahron McNamara	Ely, Minn. Allenstown	5/27/53 7/ 1/56	Ohio NH	Dorothy Price Eugene Brown	Ohio Mich.	Joan St. Jean Lester Waldron	NH Mass.	Ernest Pettis, Jr. United Methodist Clergyman
9/26/80	Keene	Keith Brown Robert A. Waldron	Allenstown Allenstown	5/16/51 1/29/57	Mich. Mass.	Helen Altwood	Mich. Mass.	Melitta Werner	Mass. Austria	Oliver B. Francisco Clergyman

Date of Marriage	Place of Marriage	Name and Surname of Groom and Bride	Residence of Each at Time of Marriage	Date of Birth of Each	Place of Birth of Each	Names of Groom's Parents	Birthplace of Groom's Parents	Names of Bride's Parents	Birthplace of Bride's Parents	Name, Residence and Official Station of Person by Whom Married
9/27/80	Allenstown	Norman Lavertu	Allenstown	11/ 7/57	NH	Homer Lavertu	NH	Edward Hebert	NH	Roger P. Blodreau
9/ 6/80	Concord	Linda Hebert	Allenstown	6/29/56	NH	Dolores Raymond	NH	Virginia Langlois	NH	R.C. Priest
		Gary Guyer	Allenstown	7/21/57	Conn.	Harold Guyer	NH	Donald Levesque	Mass.	David G. Hamilton
9/ 6/80	Allenstown	Carol Levesque	Concord	9/20/60	NH	Lillian Bernier	NH	Barbara Stone	Mass.	Rector-Priest
		Daniel Bradford	Hooksett	12/15/60	NY	Robert Bradford	Mass.	Rosaire Pelletier	Canada	Roger Blodreau
10/ 4/80	Pembroke	Diane Pelletier	Hooksett	4/23/62	NH	Nancy Williams	Mass.	Lillian Malo	NH	R.C. Priest
		Donald Coulsey, Jr.	Allenstown	12/14/52	Mass.	Donald Coulsey, Sr.	Mass.	Robert Pace	NH	Robert P. Bell
		Carol A. Pace	Allenstown	1/ 2/52	NH	Dorothy Kastle	Mass.	Irene Thomits	NH	Pastor
10/ 5/80	Dunbarton	Joseph W. White	Allenstown	10/10/52	VA	Melvin White	NH	Harvey Kingsbur	NH	Rev. Hugh Reed
		Linda J. Kingsbury	Allenstown	10/16/56	NH	Shirley Twombly	NH	Alma Hodgman	NH	Religious
10/11/80	Allenstown	Mark M. Bodi	Allenstown	1/17/55	Mass.	Alfred Bodi	Mass.	Lucien Boisvert	NH	Rev. Roger Blodreau
		Judith Boisvert	Allenstown	4/ 3/58	NH	Teresa Dolan	Mass.	Lilian Bergevin	NH	R.C. Priest
10/11/80	Concord	Michael A. Bean	Allenstown	12/27/58	NH	Alfred Bean	NH	Ernest Croteau	NH	Rev. Wm. Quirk
		Michelle Croteau	Allenstown	9/13/60	NH	Harriet Munn	NH	Pauline Stavros	NH	R.C. Priest
7/ 2/80	Allenstown	Terry L. Doss	Allenstown	1/ 9/55	WV	Eugene Doss	WV	Ernest Hess	WV	Claire Forest
		Deborah L. Hess	Allenstown	10/ 1/57	WV	Guendolyn Harris	England	Deloris Wallace	WV	Justice of Peace
11/ 1/80	Hooksett	David A. St. George	Allenstown	11/ 8/36	NH	Alban St. George	Canada	Charles Hogg	NY	Barbara Brock
		Susan M. Hogg	Henniker	5/17/55	NY	Antoinette Owellette	Canada	Mae Were	NY	Justice of Peace
11/14/80	Concord	Raymond Stevens	Allenstown	9/14/29	NH	Fred Stevens	NH	Murray Sholkin	Mass.	S. David Siff
		Sally Davis	Allenstown	7/ 1/43	Mass.	Dorothy Henry	Mass.	Gertrude Goldberg	Ind.	Justice of Peace
11/14/80	Chichester	Mark E. Baum	Pembroke	12/ 2/59	NH	Robert Baum	NH	Robert Abbott	NH	Rev. David Arsenault
		Lisa A. Abbott	Allenstown	8/30/58	NH	Genera Knock	NH	Theresa Marel	NH	Minister
11/30/80	Allenstown	Richard J. Gibbons	Allenstown	3/10/53	Mass.	Robert J. Gibbons	Nova Scotia	Eugene Doss	WV	Rev. Roger Blodreau
		Sherry Y. Doss	Allenstown	1/ 6/57	WV	M. Mildred Oliphant	Nova Scotia	Guendolyn Harris	England	R.C. Priest
11/27/80	Allenstown	Timothy A. Sweeney	Allenstown	4/ 3/59	NH	Ernest Sweeney	NH	Richard Cunningham	NH	Lawrence Marel
		Brenda L. Williamson	Allenstown	7/14/61	NH	Margaret Glover	NH	Edna Jessemann	NH	Justice of Peace
11/29/80	Penacook	Dale St. Pierre	Allenstown	4/27/37	VT	Dwight St. Pierre	Canada	Edward Duguay	NH	Diane Marcotte
		Lucille A. Duguay	Allenstown	3/ 2/51	NH	Nettie Morrison	Canada	Azeline Semville	NH	Justice of Peace
12/ 4/80	Milford	Robert S. Tillson	Allenstown	8/23/48	NH	Kenneth Tillson	NH	Andrew Coburn	MA	Leonard Horton
		Andrea L. Gray	Allenstown	6/ 4/50	NH	Dorothy Farrer	NH	Carmel Ahern	NH	Justice of Peace
12/20/80	Manchester	Ralph E. Pecore	Allenstown	5/28/22	NY	Trefliss Pecore	NY	Michael Emerson	NH	George Longfellow
		Patricia A. Toutain	Allenstown	3/17/40	NH	Lillian Soucy	NY	Louise Haggerty	NH	Justice of Peace
12/20/80	Hooksett	Thomas Laughlin	Allenstown	9/17/56	NH	Thomas Laughlin	NH	Aelaide Fanny	NH	Roger Drolet
		Louise Hatch	Allenstown	12/ 9/56	NH	Eleanor McCloud	Mich.	Doris Henley	NH	Justice of Peace

BIRTHS RECORDED IN THE TOWN OF ALLENSTOWN **For the Year Ending December 31, 1980**

Date of Birth	Place of Birth	Name of Child	Sex	Living or Stillborn	Name of Father	Maiden Name of Mother	Residence of Parents	Birthplace of Father	Birthplace of Mother
1/ 1/80	Concord	Jamie C. Corcoran	M	L	Mark Corcoran	Carlotta Arel	Allenstown	Conn.	VT
1/10/80	Manchester	Marie D. Lemieux	F	L	Henry Lemieux, Sr.	Claire T. Jolin	Allenstown	NH	NH
1/14/80	Manchester	Isaak J. Brochu	M	L	Claude J. Brochu	Lisa M. Fortier	Allenstown	Canada	NH
1/23/80	Manchester	Leon A. Smith III	M	L	Leon A. Smith	Rosa M. Glidden	Allenstown	NH	NH
1/28/80	Manchester	Carolyn A. Fee	F	L	John J. Fee	Lorraine Bachand	Allenstown	NH	NH
1/20/80	Concord	Eric D. Blais	M	L	David A. Blais	Katherine M. Allen	Allenstown	NH	NH
2/ 7/80	Concord	Wm. A. Sailer	M	L	Robert A. Sailer	Debra J. Spinner	Allenstown	NJ	NH
1/ 5/80	Concord	Laura A. Sartorelli	F	L	David J. Sartorelli	Kimberly Richardson	Allenstown	NH	NH
1/ 2/80	Concord	Stanley F. Trela III	M	L	Stanley F. Trela II	Roseann M. Dubois	Allenstown	Mass.	Mass.
2/ 1/80	Manchester	Roger H. St. Jean III	M	L	Roger H. St. Jean II	Jacqueline S. Payne	Allenstown	NH	Ohio
2/26/80	Manchester	Melissa Lu Forest	F	L	Daniel G. Forest	Peggy L. Murphy	Allenstown	NH	NH
2/16/80	Concord	Alfred E. Bell IV	M	L	Alfred E. Bell III	Patricia J. Loucks	Allenstown	NH	Mass.
2/18/80	Concord	Sara M. Fowler	F	L	Stephen A. Fowler	JoAnn Southmayd	Allenstown	NH	NH
2/21/80	Concord	Kristy G. Daneault	F	L	Stephen J. Daneault	Sylviane Keegan	Allenstown	NH	France
3/ 3/80	Concord	Michael J. Bartlett	M	L	Robert Bartlett, Jr.	Sylvia L. Hearn	Allenstown	NH	NH
3/ 3/80	Manchester	Christopher Cunningham	M	L	Timothy Cunningham	Barbara Merrill	Allenstown	NH	NH
3/ 3/80	Manchester	Wm. J. Arnold, Jr.	M	L	Wm. Arnold	Valerie Drake	Allenstown	NH	NH
3/23/80	Concord	Regina M. Foley	F	L	Michael H. Foley	Deborah C. Thome	Allenstown	Mass.	Mass.
4/ 4/80	Manchester	Jody M. Perron	F	L	John Perron	Dorothy Packard	Allenstown	NH	Mass.
4/ 6/80	Manchester	Jenny M. Smith	F	L	Peter R. Smith	Deborah Courtemanche	Allenstown	NH	NH
4/ 8/80	Manchester	James A. Burditt	M	L	Richard Burditt	Denise Thibault	Allenstown	NH	Florida
4/12/80	Concord	Virginia R. Jensen	F	L	C. Christopher Jensen	Katheryn G. Desrochers	Allenstown	NY	NH
4/15/80	Concord	Patrick G. Garon	M	L	Patrick G. Garon	Virginia Carchide	Allenstown	NH	NH
4/20/80	Concord	James L. Severance	M	L	James P. Severance	Barbara J. Littlefield	Allenstown	NH	NH
4/29/80	Concord	Carolyn B. Hanson	F	L	Edwin-Nils Hanson	Sheila H. Kowakzyk	Allenstown	Mass.	DC
4/30/80	Concord	Matthew E. Roy	M	L	David H. Roy	Lucille M. Girard	Allenstown	ME	NH
5/ 1/80	Concord	Andy G. Arguin	M	L	Claude A. Arguin	Wendy J. Mefert	Allenstown	NH	NH
5/ 5/80	Concord	Katie M. Birdsey	F	L	Deborah J. Putnam	Kenneth W. Birdsey	Allenstown	Conn.	VT
5/14/80	Concord	Dustin J. Labuda	M	L	Carl J. LaBuda, Jr.	Cheryl A. Gelinas	Allenstown	Conn.	NH
5/17/80	Concord	Michelle P. Taylor	F	L	Richard Taylor, Sr.	Donna L. Pickard	Allenstown	NH	NH

Date of Birth	Place of Birth	Name of Child	Sex	Living or Stillborn	Name of Father	Maiden Name of Mother	Residence of Parents	Birthplace of Father	Birthplace of Mother
5/ 7/80	Concord	Brian M. Wright	M	L	David E. Wright	Cheryl A. Gagne	Allenstown	ME	RI
5/ 1/80	Manchester	Beth M. Innarelli	F	L	David W. Innarelli	Kathleen M. Palsys	Allenstown	ME	NH
5/19/80	Concord	Jill E. Hoffman	F	L	Russell Hoffman	Muriel T. Paris	Allenstown	NH	NH
6/20/80	Manchester	Philip P. Roy, Jr.	M	L	Philip P. Roy	Deborah J. Hardy	Allenstown	NH	NH
7/10/80	Concord	Kelly J. Champagne	F	L	Dennis R. Champagne	Susan D. McMullen	Allenstown	NH	Germany
7/21/80	Manchester	Kimberly A. Piper	F	L	Richard G. Piper	Margaret McShea	Allenstown	NH	NH
7/21/80	Concord	Ryan R. Ashton	M	L	Jonathan A. Ashton	Cheryl Stevens	Allenstown	NY	Mass.
7/17/80	Concord	Cory J. Latham	M	L	Walter Latham, Sr.	Judith M. Zakrosky	Allenstown	Mass.	Mass.
7/23/80	Manchester	Denise J. Fortin	F	L	Robert Fortin	Therese Plante	Allenstown	NH	NH
7/29/80	Manchester	Adam G. Meuse	M	L	Dennis Meuse III	Susan B. Foster	Allenstown	Mass.	Mass.
7/28/80	Manchester	Jonathan R. Morton	M	L	Richard H. Morton	Pamela Davis	Allenstown	NH	NH
7/26/80	Concord	John A. Curtis	M	L	Thomas A. Curtis, Jr.	Gail E. Tobias	Allenstown	NH	Ohio
7/28/80	Concord	Jeremy B. Calnan	M	L	James S. Colman	Dale A. Johnson	Allenstown	Mass.	Mass.
7/30/80	Concord	Lorin E. Cooper	F	L	Robert D. Cooper	Alice Ballou	Allenstown	ME	NH
8/ 7/80	Concord	Scott J. Boisvert	M	L	James N. Boisvert	Irene L. LeTendre	Allenstown	NH	NH
8/10/80	Concord	Dennis G. Bailey, Jr.	M	L	Dennis G. Bailey	Pamela L. Christie	Allenstown	Mass.	Mass.
8/14/80	Concord	Justin J. Kwiatkowski	M	L	Henry Kwiatkowski	Diane Roux	Allenstown	Mass.	NH
8/20/80	Concord	Katie M. Dobek	F	L	Walter Dobek, Jr.	Rita Fournier	Allenstown	NH	NH
8/22/80	Concord	Charlott A. Howe	F	L	Rob Howe	Carla Parry	Allenstown	Mass.	VT
9/ 4/80	Hanover	Andrew Buksar, III	M	L	Andrew Buksar, Jr.	Elaine Clement	Allenstown	Mass.	NH
8/21/80	Manchester	Sheri A. Laliberte	F	L	Ronald Laliberte	Bonnie Kretschmar	Allenstown	NH	NH
9/13/80	Manchester	Karen A. Olivier	F	L	Roger D. Olivier	Kathleen M. Soule	Allenstown	NH	NH
9/19/80	Manchester	Michael Rowe, Jr.	M	L	Michael Rowe	Linda DesJardins	Allenstown	Mass.	NH
9/ 2/80	Concord	Melissa Beauchesne	F	L	Ernest Beauchesne	Janet Auprey	Allenstown	NH	NH
9/24/80	Concord	Jennifer L. Chouinard	F	L	Paul Chouinard	Darlene Gagne	Allenstown	NH	NH
9/29/80	Concord	Amber Farnsworth	F	L	Neil Farnsworth	Dionne Garrett	Allenstown	NH	NH
10/ 2/80	Concord	Alayna Peck	F	L	Peter Peck	Robin Skersey	Allenstown	Mass.	NH
9/25/80	Manchester	Sandra M. Simon	F	L	Kenneth J. Simon	Cheryl Russell	Allenstown	NH	Mass.
9/25/80	Manchester	Chad Erickson	M	L	Lawrence Erickson	Emily Potorski	Allenstown	Mass.	Mass.
10/ 7/80	Concord	David V. Loucks	M	L	Charles Loucks	Lisa Houran	Allenstown	Conn.	VT
10/21/80	Hanover	Leonard D. Chaput	M	L	Donald Chaput	Barbara Green	Allenstown	NH	NH
10/10/80	Concord	Alyza A. Phelps	F	L	Michael Phelps	Marie A. Normandin	Allenstown	VT	NH

Place of Birth	Name of Child	Sex	Living or Stillborn	Name of Father	Maiden Name of Mother	Parents Residence	Birthplace of Father	Birthplace of Mother
10/23/80	Robert L. Duclos	M	L	Wilfred Duclos	Prudence Caine	Allenstown	Miss.	Texas
10/23/80	Joseph P. Duclos	M	L	Wilfred Duclos	Prudence Caine	Allenstown	Miss.	Texas
10/25/80	Sara K. Burbank	F	L	Craig Burbank	Kathleen Shaughnessy	Allenstown	Mass.	Mass.
10/25/80	Amberleigh Auger	F	L	Wayne Auger	Helen Bardas	Allenstown	Mass.	NH
10/28/80	Eric Sutphen, Jr.	M	L	Eric Sutphen	Kathleen Scribner	Allenstown	VT	NH
11/ 7/80	Joseph Laslie	M	L	Daniel Laslie	Ruth Winson	Allenstown	Mass.	Mass.
11/ 8/80	Erik Halvorsen	M	L	Ronald Halvorsen	Monique Lemay	Allenstown	NH	NH
11/ 4/80	Shawn J. Raleigh	M	L	John F. Raleigh	Brenda Yiana Kopolos	Allenstown	Mass.	NH
11/10/80	Erin L. Graveline	M	L	Dale Graveline	Susan Walsh	Allenstown	Mass.	NH
11/14/80	Jennifer Martell	F	L	Richard Martell	Joanne Demers	Allenstown	NH	NH
11/20/80	Kimberlee Fowler	F	L	Dennis Fowler	Maureen Alberts	Allenstown	ME	Illinois
11/23/80	Sean D. Cassidy	M	L	Ronald D. Cassidy	Kim R. O'Brien	Allenstown	Ohio	NY
11/23/80	Colleen N. Kelley	F	L	James J. Kelley	Kathleen A. Boyle	Allenstown	Mass.	Mass.
11/29/80	Beth I.S. Thibault	F	L	Richard Thibault	Karen Beauchemin	Allenstown	Mass.	NH
12/ 4/80	Colleen Collett	F	L	George Collett	Linda Lievens	Allenstown	NY	NH
12/14/80	Jessica LeTendre	F	L	Roland LeTendre	Louise Daneault	Allenstown	NH	NH
12/14/80	Jody LeTendre	F	L	Roland LeTendre	Louise Daneault	Allenstown	NH	NH

DEATHS RECORDED IN THE TOWN OF ALLENSTOWN

For the Year Ending December 31, 1980

Date of Death	Place of Death	Name and Surname of the Deceased	Age	Place of Birth	Sex	Single, Married, Widowed	Occupation	Name of Father	Maiden Name of Mother
1/ 6/80	Concord	Brenda L. Beaudoin	17	Concord, NH	F	Sin.	Student	Aime Beaudoin	Nancy Dow
1/16/80	Manchester	Octave A. Bellerose	71	Suncook, NH	M	Mar.	Ret. Shipper	John Bellerose	Louisa Fleury
1/17/80	Hanover	William L. Bowser	53	Iowa	M	Mar	Ret. Clerk	Charles Bowser	Eileen St. John
2/ 9/80	Manchester	Lena Gamache	82	Canada	F	Wid.	Mill Worker	Michael Mulligan	Malvina Lambert
2/21/80	Pembroke	Laura O. Brasely	65	Pittsfield, NH	F	Mar.	Storekeeper	George Mettevia	Mary Shanyo
2/16/80	Manchester	Estelle Courtemanche	56	Allenstown, NH	F	Mar.	Laborer	Donat Daneault	Eva Verville
2/14/80	Manchester	Nicholas Tyrell	4m7d	Manchester, NH	M	Sin.	-	Ronald Tyrell	Rose Marie Roberge
2/20/80	Manchester	Thomas E. Levesque	75	Suncook, NH	M	Mr.	Electrician	Arthur Levesque	Annie Costigan
2/ 9/80	Boscawen	Frank Houle	99	Allenstown, NH	M	Wid.	Funeral Director	Joseph Houle	Judith Benoit
3/ 3/80	Allenstown	Robert E. Lavoie	39	Manchester, NH	M	Mar	Laborer	Eugene Lavoie	Yvonne Desrosiers
3/ 2/80	Concord	Edward J. Coll	70	Pembroke, NH	M	Mar.	Carpenter	Deneri Coll	Virginie Goulet
3/12/80	Concord	Charles E. Pelletier	73	ME	M	Mar.	Supervisor	Joseph Pelletier	Amanda LeBlanc
3/17/80	Concord	Hector L. Campbell	61	Pembroke, NH	M	Mar.	Inspector	John Campbell	Laura LeBlanc
3/19/80	Manchester	Edward J. Ritchotte	76	Boston, MA	M	Wid.	Retired	Jean Baptiste Ritchotte	Helena Prunier
3/19/80	Manchester	Beatrice Verville	72	Manchester, NH	F	Sep.	Cloth Inspector	Ludger Doucet	Elizabeth
3/21/80	Manchester	Roseanna Cloutier	36	Manchester, NH	F	Div.	Shoe Worker	George Houle	Rita Mastine
4/22/80	Manchester	Corona St. Jean	82	Manchester, NH	F	Wid.	Spinner	Joseph Fanie	Louise Guimond
5/ 8/80	Pembroke	Romeo T. Hebert	58	Hooksett, NH	M	Mar.	Plant Super.	Thomas Hebert	Jeannette Baillargeon
5/14/80	Concord	John F. Kelly	74	MA	M	Mar.	Salesman	Patrick Kelly	Mary Sullivan
5/ 8/80	Plymouth	Leona Auger	82	NH	F	Wid.	Winder	George Verville	Marie Joyal
6/17/80	Boscawen	Ethel M. Antunes	90	MA	F	Wid.	Housewife	William Vance	Ann Mullins
7/14/80	Concord	Clifford E. Paradis	25	NH	M	Mar.	Chem. Mixer	Arnold Paradis	Margaret Duval
7/14/80	Pembroke	Debra A. Stevens	24	NH	F	Mar	Kalwall Ind.	Harry Green	Madeline Quimby
7/27/80	Allenstown	Louis F. Morse	71	NH	M	Mar.	Belling Co.	Unknown	Eda Rinaldi
7/26/80	Manchester	Frank J. Fleagle	56	PA	M	Mar.	Therapist	John C. Pennsylvania	Emza Peters
7/22/80	Boscawen	Albert Richard	78	NH	M	Mar.	Oilman	Joseph Richard	Adeline Gagnon
8/30/80	Pembroke	Glady's B. Giguere	76	NH	F	Mar.	Housewife	John Campbell	Luaura Leblanc
9/23/80	Concord	Jaqueline Martin	39	NH	F	Mar.	Assembler	Robert Parent	Evelyn Girard
9/28/80	Pembroke	Leo L. Bouchard	65	NH	M	Mar.	Bookkeeper	Ferdinand Bouchard	Rosa Letendre
11/ 9/80	Concord	Charles Stokes, Jr.	71	NH	M	Mar.	Meat Cutter	Charles Stokes, Sr.	Anna Roy

Date of Death	Place of Death	Name and Surname of the Deceased	Age	Place of Birth	Sex Single, Married, Widowed	Occupation	Name of Father	Maiden Name of Mother
11/17/80	Concord	Sara Ethel Sinexon	72	PA	F	School Teacher	Clarence Stevens	Frona Davie
12/10/80	Allenstown	Rebecca C. Hilliard	87	NH	F	Housewife	William Campbell	Susan Nelson
12/ 9/80	Bedford	Jeannette Raymond	70	NH	F	Housewife	Stanislaus Saucier	Victoria Fortien
12/14/80	Manchester	Eva Perreault	82	NH	F	L.P.N.	Fred St. John	Odelia Roy
12/31/80	Allenstown	Achille J. Rheault	74	NH	M	Ret. Electrician	Ernest Rheault	Maria Laplante

